

DECISION 18/2014/GB

OF THE GOVERNING BOARD OF THE EUROPEAN POLICE COLLEGE

**ADOPTING THE DRAFT ESTIMATE OF REVENUES AND EXPENDITURES
FOR THE FINANCIAL YEAR 2015**

Adopted by the Governing Board
by written procedure
on 4 July 2014

THE GOVERNING BOARD,

Having regard to Council Decision 2005/681/JHA of 20 September 2005 establishing the European Police College (CEPOL)¹, and in particular Articles 10(9)(c) and 15(5) thereof;

Having regard to the proposal of the Director;

Having regard to the Draft Work Programme 2015²;

Having regard to Regulation (EU) No 543/2014 of the European Parliament and the Council of 15 May 2014 amending Decision 2005/681/JHA by changing the seat of CEPOL to Budapest as of 1 September 2014;

HAS ADOPTED the draft estimate of revenues and expenditures for the financial year 2015, together with the Establishment plan as detailed in the Annex.

Done in Rome, 4 July 2014

For the Governing Board

*Riccardo Amato
Chair of the Governing Board*

¹ OJ L 256, 1.10.2005, p. 63. Decision as amended by Regulation (EU) No 543/2014 (OJ L 163, 29.5.2014, p. 5).

² Decision 13/2014/GB of the Governing Board of the European Police College

EUROPEAN POLICE COLLEGE
DRAFT ESTIMATE OF REVENUES AND EXPENDITURES
FOR THE FINANCIAL YEAR 2015

REVENUE

Title	Heading	Financial year 2015	Financial year 2014	Financial year 2013
1	SUBSIDIES	7 883 400	8 290 817	8 450 640
2	THIRD COUNTRY CONTRIBUTIONS	p.m.	p.m.	
5	REVENUE ACCRUING FROM THE ADMINISTRATIVE OPERATION OF THE EUROPEAN POLICE COLLEGE	p.m.	p.m.	p.m.
9	OTHER REVENUE	p.m.	p.m.	p.m.
	GRAND TOTAL	7 883 400	8 290 817	8 450 640

TITLE 1

SUBSIDIES

Article Item	Heading	Financial year 2015	Financial year 2014	Financial year 2013
	CHAPTER 10			
100	<i>European Communities Subsidy</i>	7 883 400	8 290 817	8 450 640
	CHAPTER 10 – Total	7 883 400	8 290 817	8 450 640
	Title 1 - Total	7 883 400	8 290 817	8 450 640

TITLE 2

THIRD COUNTRY CONTRIBUTIONS

Article Item	Heading	Financial year 2015	Financial year 2014	Financial year 2013
	CHAPTER 20			
200	<i>Third country contributions</i>	p.m.	p.m.	p.m.
	CHAPTER 20 – Total	p.m.	p.m.	p.m.
	Title 2 – Total	p.m.	p.m.	p.m.

TITLE 5

REVENUE ACCRUING FROM THE ADMINISTRATIVE OPERATION OF THE EUROPEAN POLICE COLLEGE

Article Item	Heading	Financial year 2015	Financial year 2014	Financial year 2013
	CHAPTER 59			
590	<i>Other revenue from administrative operations</i>	p.m.	p.m.	p.m.
	CHAPTER 59 – Total	p.m.	p.m.	p.m.
	Title 5 - Total	p.m.	p.m.	p.m.

TITLE 9

OTHER REVENUE

Article Item	Heading	Financial year 2015	Financial year 2014	Financial year 2013
	CHAPTER 9 0			
900	Miscellaneous revenue	p.m.	p.m.	p.m.
	CHAPTER 9 0 – Total	p.m.	p.m.	p.m.
	Title 9 - Total	p.m.	p.m.	p.m.
	GRAND TOTAL	7 883 400	8 290 817	8 450 640

For financial year 2014 the figures correspond to the adopted budget according to GB Decision 05/2014. In order to take into account the impact and the costs of the relocation of CEPOL to Budapest, Hungary, the 2014 budget is revised and currently being amended.

EXPENDITURE

Budget amendment 2015		Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
1	TITLE 1 Expenditure relating to persons working with CEPOL			
11	Staff in active employment	4,113,970	-966,970	3,147,000
13	Missions and duty travel	20,000	10,000	30,000
14	Socio-Medical Infrastructure	4,000	317,400	321,400
16	Social welfare	2,000	0	2,000
17	Entertainment and representation expenses	2,500	0	2,500
1	TITLE 1 Expenditure relating to persons working with CEPOL	4,142,470	-639,570	3,502,900
2	TITLE 2 Buildings & equipment and miscellaneous expenditure			
20	Investments in immovable property & rental of buildings	181,000	-136,000	45,000
21	Information and communication technology expenditure	264,040	25,960	290,000
22	Movable property and associated costs	17,300	-5,000	12,300
23	Current administrative expenditure	54,690	-8,990	45,700
24	Postal charges	11,500	0	11,500
2	TITLE 2 Buildings & equipment and miscellaneous expenditure	528,530	-124,030	404,500
3	TITLE 3 Operational Expenditure			
30	Bodies and organs	265,000	46,000	311,000
31	Courses, Flight Schemes, E-Net	2,929,000	0	2,929,000
32	Other programme activities	446,000	0	446,000
33	Evaluation	0	100,000	100,000
35	Missions	120,000	30,000	150,000
37	Other operational activities	40,000	0	40,000
3	TITLE 3 Operational Expenditure	3,800,000	176,000	3,976,000
	GRAND TOTAL	8,471,000	-587,600	7,883,400

TITLE 1
EXPENDITURE RELATING TO PERSONS WORKING WITH THE EUROPEAN POLICE
COLLEGE

Budget amendment 2015		Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
1	TITLE 1 Expenditure relating to persons working with CEPOL			
11	Staff in active employment			
<i>110</i>	<i>Officials and temporary staff holding a post provided for in the</i>			
1100	Basic Salary	2,433,276	-1,235,376	1,197,900
1101	Monthly Allowances	495,309	159,291	654,600
1102	Entry and departure allowances	23,638	63,862	87,500
<i>110</i>	<i>Officials and temporary staff holding a post provided for in the</i>	<i>2,952,223</i>	<i>-1,012,223</i>	<i>1,940,000</i>
<i>111</i>	<i>Other staff</i>			
1115	Contract staff	534,838	-174,138	360,700
1118	National experts on secondment	265,000	243,500	508,500
<i>111</i>	<i>Other staff</i>	<i>799,838</i>	<i>69,362</i>	<i>869,200</i>
<i>112</i>	<i>Further training & language courses & retraining for staff</i>			
1120	Further training & language courses & retraining for staff	8,000	10,000	18,000
<i>112</i>	<i>Further training & language courses & retraining for staff</i>	<i>8,000</i>	<i>10,000</i>	<i>18,000</i>
<i>113</i>	<i>Insurance against sickness & accidents and occupational disease</i>			
1130	Insurance against sickness	96,457	43	96,500
<i>113</i>	<i>Insurance against sickness & accidents and occupational disease</i>	<i>96,457</i>	<i>43</i>	<i>96,500</i>
<i>114</i>	<i>Miscellaneous allowances and grants</i>			
1141	Annual travel expenses from the place of employment to place	73,452	-25,152	48,300
<i>114</i>	<i>Miscellaneous allowances and grants</i>	<i>73,452</i>	<i>-25,152</i>	<i>48,300</i>
<i>115</i>	<i>Overtime</i>			
1150	Overtime	0	5,000	5,000
<i>115</i>	<i>Overtime</i>	<i>0</i>	<i>5,000</i>	<i>5,000</i>
<i>117</i>	<i>Supplementary services</i>			
1174	Payment for admin assistance from Community institutions	70,000	0	70,000
1175	Other services and work to be contracted out	60,000	0	60,000
<i>117</i>	<i>Supplementary services</i>	<i>130,000</i>	<i>0</i>	<i>130,000</i>
<i>118</i>	<i>Allowances and expenses on entering and leaving the service</i>			
1180	Expenditure on recruitment	54,000	-14,000	40,000
<i>118</i>	<i>Allowances and expenses on entering and leaving the service and</i>	<i>54,000</i>	<i>-14,000</i>	<i>40,000</i>
<i>119</i>	<i>Appropriations to cover any adjustments to the remuneration of</i>			
1190	Salary weightings	0	0	0
<i>119</i>	<i>Appropriations to cover any adjustments to the remuneration of</i>	<i>0</i>	<i>0</i>	<i>0</i>
11	Staff in active employment	4,113,970	-966,970	3,147,000
13	Missions and duty travel			
<i>130</i>	<i>Mission expenses & travel expenses & incidental expenditure for</i>			
1300	Mission expenses & travel expenses & incidental expenditure	20,000	10,000	30,000
<i>130</i>	<i>Mission expenses & travel expenses & incidental expenditure for</i>	<i>20,000</i>	<i>10,000</i>	<i>30,000</i>
13	Missions and duty travel	20,000	10,000	30,000
14	Socio-Medical Infrastructure			
<i>140</i>	<i>Socio-Medical Infrastructure</i>			
1410	Medical expenses	3,000	0	3,000
1420	Staff Committee	1,000	0	1,000
1430	Schooling and nursery	0	317,400	317,400
<i>140</i>	<i>Socio-Medical Infrastructure</i>	<i>4,000</i>	<i>317,400</i>	<i>321,400</i>
14	Socio-Medical Infrastructure	4,000	317,400	321,400
16	Social welfare			
<i>161</i>	<i>Social contacts between staff</i>			
1610	Social contacts between staff	2,000	0	2,000
<i>161</i>	<i>Social contacts between staff</i>	<i>2,000</i>	<i>0</i>	<i>2,000</i>
16	Social welfare	2,000	0	2,000
17	Entertainment and representation expenses			
<i>170</i>	<i>Entertainment and representation expenses</i>			
1700	Entertainment and representation expenses	2,500	0	2,500
<i>170</i>	<i>Entertainment and representation expenses</i>	<i>2,500</i>	<i>0</i>	<i>2,500</i>
17	Entertainment and representation expenses	2,500	0	2,500
1	TITLE 1 Expenditure relating to persons working with CEPOL	4,142,470	-639,570	3,502,900

TITLE 1
EXPENDITURE RELATING TO PERSONS WORKING WITH THE EUROPEAN POLICE
COLLEGE

CHAPTER 11 - STAFF IN ACTIVE EMPLOYMENT

110 *Officials and temporary staff holding a post provided for in the establishment plan*

1100 Basic salaries including weightings*

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
2,433,276	-1,235,376	1,197,900

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, in particular Articles 62 and 66 thereof. Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, and in particular Article 64, Article 17(3) of Annex VII and Annex XI thereof.

This appropriation covers basic salaries for permanent officials and temporary staff in the establishment plan, including the impact of the correction coefficient applied for the place of employment.

* The application of the substantially lower correction coefficient for Hungary provides savings. As from 2015 the budget item 1100 includes also the effect of the correction coefficient/weighting, which has been previously charged to budget item 1190.

1101 Monthly allowances

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
495,309	159,291	654,600

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community and in particular Articles 62, 67 and 68 thereof; section I of Annex VII thereto; Article 4a of Annex VII thereto; Articles 74 and 75.

This appropriation covers the household, dependent child and education allowances for permanent officials and temporary staff. This appropriation covers family and other allowances which include: household allowance, dependent child/person allowance, education allowances; birth and death grants; expatriation and foreign residence allowances.

The increase of appropriations derives from double educational allowance.

1102 Entitlements related to entering the service, transfer and leaving the service

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
23,638	63,862	87,500

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, and in particular Articles 62 and 69 thereof and Article 4 of Annex VII thereto; Article 5 to 10, of Section I of Annex VII thereto; Article 39 and 47 thereof.

This appropriation covers travel expenses of officials and temporary staff (including their families) entering or leaving the service or being transferred to another place of employment; installation/resettlement allowances and removal expenses due to officials and temporary staff obliged to change their place of residence on taking up their duties, on transfer to a new place of employment and on leaving the service and resettling elsewhere; daily subsistence allowance payable to officials and temporary staff who provide proof that they have had to change their place of residence on taking up their duties or transferring to a new place of employment; severance grant for probationers dismissed for obvious inadequacy; compensation in the event of termination by the institution of the contract of a temporary staff member. Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, and in particular Articles 62 and 69 thereof and Article 4 of Annex VII thereto; Article 5 to 10, of Section I of Annex VII thereto; Article 39 and 47 thereof.

The increased costs relate to the relocation, as some of the entitlements due for the change of place of employment are payable only in 2015.

111 *Other staff*

1115 Contract staff

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
534,838	-174,138	360,700

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, in particular Article 3a and Title IV thereof.

This appropriation covers basic salaries family and all other allowances for contract staff and all other expenses related to contract staff, e.g. social contributions, entitlements related to entering the service, transfer and leaving the service etc.

The application of the substantially lower correction coefficient for Hungary provides savings.

1118 National experts on secondment

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
265,000	243,500	508,500

Remarks

Council Decision 2007/829/EC of 5 December 2007 concerning the rules applicable to national experts and military staff on secondment to the General Secretariat of the Council; Council Decision 2011/139/EC of 28 February 2011 adjusting the allowances provided for in Decision 2007/829/EC of 5 December 2007 concerning the rules applicable to national experts and military staff on secondment to the General Secretariat of the Council; Decision of the Governing Board of the European Police College 5/2006/GB laying down general guidelines on the implementation of the Council Decision concerning seconded national experts, and Decision of the Governing Board of the European Police College 6/2006/GB laying down guidelines concerning part time secondment of national experts.

This appropriation covers allowances and administrative expenses in respect of national experts on secondment. Increase derives from difference between estimation of 5.5 seconded national experts and projected execution of 10 seconded national experts for a transitory period after the relocation of CEPOL from Bramshill, United Kingdom to Budapest, Hungary. The additional 4.5 seconded national experts will provide support to CEPOL only in 2015.

The costs of the additional seconded national experts in 2015 will be to a large extent compensated by the savings on staff salaries generated through staff turnover.

112 *Further training, language courses and retraining for staff*

1120 Further training, language courses and retraining for staff

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
8,000	10,000	18,000

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, and in particular Article 24a thereof.

This appropriation covers professional training and retraining courses, including language courses as well as enrolment fees for seminars and conferences, courses on the use of modern techniques, information sessions on EU matters etc. In the new location, Hungarian language courses will be offered to the staff. The estimate is based on the average costs of trainings and the Hungarian language course delivered.

113 Social contributions

1130 Social contributions

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
96,457	43	96,500

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, and in particular Articles 28,72, 73, 77 and Chapter 8 thereof.

This appropriation covers the employer’s contribution for insurance against sickness, accidents and occupational diseases, unemployment insurance and constitution or maintenance of pension rights for temporary staff in their country of origin.

114 Miscellaneous allowances and grants

1141 Annual travel expenses from the place of employment to the place of origin

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
73,452	-25,152	48,300

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, and in particular Article 8 of Annex 8.

Officials and their families are entitled to the reimbursement of annual travel expenses from their place of employment to the place of origin.

As of 1 January 2014 the rules for calculation has changed and the geographic spread from Budapest has an impact on the amounts payable, resulting in a saving, compared to the amount calculated as from Bramshill.

115 Overtime

1150 Overtime

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
0	5,000	5,000

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, and in particular Article 56 and Annex VI thereof.

This appropriation covers the fixed allowances and hourly-rate remuneration for overtime worked by officials and servants for whom

compensation by free time is impossible, in accordance with relevant arrangements. Overtime will need to be paid due to increased workload expected due to departures of staff.

117 *Supplementary services*

1174 Payment for administrative assistance from the Community Institutions

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
70,000	0	70,000

Remarks

This appropriation covers costs arising from administrative assistance from the Communities' Institutions, e.g. the Service Level Agreement (SLA) with the Commission's Paymaster's Office on the settlement of remuneration, with DG Budget for the accounting services, DG HR for training services, etc.

1175 Other services and works to be contracted out

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
60,000	0	60,000

Remarks

This appropriation covers all services by persons not linked to the European Police College, and in particular staff working with CEPOL on the basis of contracts with local agencies, and trainees.

To mitigate the risk of business interruption in case of staff leaving the service, CEPOL intends to contract interim staff immediately when a vacant position arises until the recruitment takes place. The costs of interim personnel will be covered from savings on staff costs arising from vacancies. A transfer within Title 1 will be processed according to the applicable rules, when the situation occurs.

118 *Expenditure on recruitment*

1180 Expenditure on recruitment

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
54,000	-14,000	40,000

Remarks

This appropriation covers costs arising from recruitment procedures. Based on past experience and the streamlining of the recruitment process taking place in 2014, and taking also into account the new seat, CEPOL considers that the available resources can be decreased to meet the budgetary needs for the recruitment processes in 2015, even in the case when the number of foreseen recruitments is likely to increase.

119 *Adjustment to remuneration of officials and other staff*

1190 Salary weightings*

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
pm	pm	pm

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, and in particular Article 64, Article 17(3) of Annex VII and Annex XI thereof.

The appropriation covers the weightings applicable to the remuneration and overtime payments of staff.

The cost of living coefficient changes according to the place of employment. This weighting makes it possible to offset the higher or lower cost of living compared with Brussels. The coefficient is updated every year, with effect from 1 July. In a non-Euro area country, the calculation takes account of the weighting and the exchange rate of the country of posting. Therefore, the exchange rate might also have an impact on the remuneration of the staff members.

* As from 2015, the impact of the salary weightings on an annual basis is negative, therefore is charged to budget item 1100.

CHAPTER 13 - MISSIONS AND DUTY TRAVEL

130 *Mission expenses, travel expenses and incidental expenditure for administrative missions*

1300 Mission expenses, travel expenses and incidental expenditure for administrative missions

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
20,000	10,000	30,000

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, and in particular Article 71 thereof and Section F of Annex VII thereto.

This appropriation covers expenditure for transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred in the interest of the service.

It is expected that in the new seat flight costs would be higher than the average flight cost from London. Based on the analysis of the average mission costs (average return flight to UK costs EUR 390, while average price

for Hungary is EUR 490) and the fact that there are fewer flights available from Budapest than from London, it is likely that average mission duration would be longer. Hence, the initial mission budget has been increased. This increase is financed from the savings on staff salaries.

CHAPTER 14 - SOCIOMEDICAL INFRASTRUCTURE

140 *Socio-medical infrastructure*

1410 Medical expenses

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
3,000	0	3,000

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, and in particular Article 59 and Article 8 of Annex II.

This appropriation covers the operating costs of the medical service at the places of work, including the purchase of materials and pharmaceutical products, expenditure on preventive medical check-ups, and expenditure on services provided by outside medical specialists deemed necessary by the medical officers and others. It also covers expenditure involving the purchase of certain work tools deemed necessary on medical grounds, together with expenditure on medical or paramedical staff.

1420 Staff Committee

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
1,000	0	1,000

Remarks

Decision 24/2008/GB of the Governing Board of the European Police College setting up a Staff Committee, adopted 25 September 2008.

1430 Schooling and nursery

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
0	317,400	317,400

Decision 16/2014/GB of the Governing Board of the European Police College submitted in written proposal for adoption to the Governing Board on 25 June 2014.

In Budapest there is no European School. This means staff with children will have to resort to international private schools. The maximum reimbursement for education allowance foreseen by the Staff Regulations for covering the costs of attendance of a pupil per year of any school where no European

School is available is approximately € 6,000, weighted with the correction coefficient for the place of employment. English speaking international schools in Budapest charge considerably more, on average approximately € 16 000 per child per school year (school fees, subscription fees and transport).

The calculation provided for English speaking international schools is based on the preferences of the parents within CEPOL staff for this language and type of education.

In order to ensure that the staff can provide adequate schooling for their children and following the example of other European Agencies in similar situations, CEPOL plans to pay directly the school fees and transport costs to the school. According the above mentioned GB Decision CEPOL will negotiate with the international schools in Budapest to achieve adequate but as well cost efficient contracts with these schools. The estimated amount is based on a careful analysis of the number and age groups of staff members' children and the average cost international schools charged in Budapest.

The Governing Board decision allowing for the direct payment of the school fees to the selected international schools is expected to be adopted early July 2014.

CHAPTER 16 - SOCIAL WELFARE

161 *Social contacts between staff*

1610 Social contacts between staff

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
2,000	0	2,000

Remarks

This appropriation covers costs in connection with social relations between staff.

CHAPTER 17 - ENTERTAINMENT AND REPRESENTATION EXPENSES

170 *Entertainment and representation expenses*

1700 Entertainment and representation expenses

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
2,500	0	2,500

Remarks

This appropriation covers expenditure relating to the obligations incumbent upon the European Police College in the form of entertainment and representation expenses.

TITLE 2
BUILDINGS, EQUIPMENT AND MISCELLANEOUS EXPENDITURE

Budget amendment 2015		Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
2	TITLE 2 Buildings & equipment and miscellaneous expenditure			
20	Investments in immovable property & rental of buildings			
	<i>200 Cost of renting office space</i>			
2 003	Cost of renting office space (parkings)		39,000	39,000
200	<i>Cost of renting office space</i>	0	39 000	39 000
201	<i>Insurance</i>			
2010	Insurance	2 500	0	2,500
201	<i>Insurance</i>	2 500	0	2,500
202	<i>Water & gas & electricity & heating</i>			
2020	Water & gas & electricity & heating	25 000	-25,000	0
202	<i>Water & gas & electricity & heating</i>	25 000	-25,000	0
203	<i>Cleaning and maintenance</i>			
2030	Cleaning and maintenance	150 000	-150,000	0
203	<i>Cleaning and maintenance</i>	150 000	-150,000	0
204	<i>Fitting-out of premises</i>			
2040	Fitting-out of premises	3 500	0	3,500
204	<i>Fitting-out of premises</i>	3 500	0	3,500
20	Investments in immovable property & rental of buildings	181 000	-136,000	45,000
21	Information and communication technology expenditure			
210	<i>Equipment & operating expenses and services relating to computer systems and communication</i>			
2100	Acquisition of equipment and software	44 000	26,000	70,000
2102	Maintenance of equipment and software	50 000	0	50,000
2103	ICT Technical support and assistance	50 000	0	50,000
2104	Telecommunications	80 000	0	80,000
2105	Commission IT systems	40 000	0	40,000
210	<i>Equipment & operating expenses and services relating to computer systems and communication</i>	264 000	26,000	290,000
21	Information and communication technology expenditure	264 000	26,000	290,000
22	Movable property and associated costs			
220	<i>Office machinery</i>			
2200	Purchase and replacement of office machinery	5 000	0	5,000
220	<i>Office machinery</i>	5 000	0	5,000
221	<i>Furniture</i>			
2210	Purchase and replacement of furniture	10 000	-5,000	5,000
221	<i>Furniture</i>	10 000	-5,000	5,000
225	<i>Documentation and library expenditure</i>			
2250	Purchase of books & other works in hard copy & in electronic	2 300	0	2,300
225	<i>Documentation and library expenditure</i>	2 300	0	2,300
22	Movable property and associated costs	17 300	-5,000	12,300
23	Current administrative expenditure			
230	<i>Stationery and office supplies</i>			
2300	Stationery	26 700	0	26,700
230	<i>Stationery and office supplies</i>	26 700	0	26,700
232	<i>Financial charges</i>			
2320	Bank charges	3 000	-2,000	1,000
232	<i>Financial charges</i>	3 000	-2,000	1,000
233	<i>Legal expenses</i>			
2330	Legal expenses	10 000	0	10,000
233	<i>Legal expenses</i>	10 000	0	10,000
235	<i>Other operational expenditure</i>			
2350	Miscellaneous insurance	15 000	-7,000	8,000
2 353	Department removals and other transport of equipment	0	0	0
235	<i>Other operational expenditure</i>	15 000	-7,000	8,000
23	Current administrative expenditure	54 700	-9,000	45,700
24	Postal charges			
240	<i>Postal and delivery charges</i>			
2400	Postal and delivery charges	11 500	0	11,500
240	<i>Postal and delivery charges</i>	11 500	0	11,500
24	Postal charges	11 500	0	11,500
2	TITLE 2 Buildings & equipment and miscellaneous expenditure	528,500	-124,000	404,500

CHAPTER 20 - INVESTMENTS IN IMMOVABLE PROPERTY, RENTAL OF BUILDINGS AND ASSOCIATED COSTS
200 Rent

2001 Costs of renting meeting rooms

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
pm	pm	pm

Remarks

This appropriation covers the costs of renting meeting rooms other than at the workplace. In accordance with the seat agreement currently in force, the office space of CEPOL is made available at no cost for CEPOL. The host offer from Hungary states that the office space will be made available for CEPOL at no charge for 10 years.

2002 Costs of renting residential accommodation

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
pm	pm	pm

Remarks

This appropriation covers inter alia the costs of renting residential accommodation for the European Police College.

2003 Costs of renting office space

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
0	39,000	39,000

Remarks

This appropriation covers the costs of renting buildings or parts of buildings, like storerooms, garages, off-site storage, parking facilities and flag poles.

The host offer from Hungary states that the office space will be made available for CEPOL at no charge for 10 years. However, the office space in Budapest does not have any parking facilities. Therefore, CEPOL intends to rent 20 spaces in a parking lot in the neighbouring area. The price estimate is based on the advertised prices for 20 spaces.

201 Insurance

2010 Insurance

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
2,500	0	2,500

Remarks

This appropriation is covers insurance policy premiums in respect of the buildings and their contents occupied by the European Police College.

202 ***Water, gas, electricity and heating***

2020 Water, gas, electricity and heating

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
25,000	-25,000	0

Remarks

This appropriation covers water, gas, electricity and heating costs incurred by the European Police College. The Hungarian host organization will pay the utility bills for the new CEPOL seat for 10 years, as stipulated in the host offer.

203 ***Cleaning and maintenance***

2030 Cleaning and maintenance

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
150,000	-150,000	0

Remarks

This appropriation covers cleaning and maintenance costs for the premises used by the European Police College. The Hungarian host organization will pay the utility bills for the new CEPOL seat for 10 years, as stipulated in the host offer.

204 ***Fitting-out of premises***

2040 Fitting out of premises

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
3,500	0	3,500

Remarks

This appropriation covers the costs of services, products and tools for fitting-out the premises of the European Police College.

205 *Building security and surveillance*

2050 Building security and surveillance

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
pm	pm	pm

Remarks

This appropriation covers miscellaneous expenditure on buildings connected with security and safety, in particular contracts governing building surveillance, if not provided by the host agreement, purchase and replenishment of extinguishers, purchase and maintenance of fire-fighting equipment, costs of carrying out statutory inspections as well as physical and material safety of persons and assets.

209 *Other expenditure relating to buildings*

2090 Other expenditure relating to buildings

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
pm	pm	pm

Remarks

This appropriation covers any other expenditure relating to the building which is not provided for in the other articles of this chapter.

CHAPTER 21 - INFORMATION AND COMMUNICATION TECHNOLOGY EXPENDITURE

210 *Equipment, operating expenses and services relating to computer systems*

2100 Acquisition of equipment and software

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
44,000	26,000	70,000

Remarks

This appropriation covers expenditure of purchasing, rental of ICT equipment (e.g. computers, tablets, connection equipment, etc.) and software necessary for their operation. It also covers the cost of purchase of equipment related to the reproduction of information on paper (such as printers, scanners, cameras, etc.). It also covers the installation, the configuration, consultancy fee and technical assistance related to the equipment and software. The appropriation increase is due to a provision for purchasing new desktops and UPS boxes, as the existing ones are due for depreciation in 2015.

2102 Maintenance of equipment and software

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
50,000	0	50,000

Remarks

This appropriation covers expenditure relating to the servicing and maintenance of equipment and systems and applications software.

2103 ICT Technical support and assistance

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
50,000	0	50,000

Remarks

This appropriation covers the cost of the ICT technical support, assistance and training provided by for the operation and development of computer systems and applications, including support for users.

2104 Telecommunications

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
80,000	0	80,000

Remarks

This appropriation covers fixed rental costs, the cost of calls and message, maintenance fees, repairs and maintenance of equipment, subscription charges, and the cost of communications (telephone, telex, telegraph, television, audio- and videoconferencing, including data transmission). It also covers the purchase of fixed assets as regards telecommunication (e.g. mobile, landline phones etc.)

2105 Commission IT systems

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
40,000	0	40,000

Remarks

This appropriation covers the cost of the ABAC budget management and accounting system and cost of assistance and training provided by for the operation and development of computer systems and applications, including support for users.

CHAPTER 22 - MOVABLE PROPERTY AND ASSOCIATED COSTS

220 *Office machinery*

2200 Purchase and replacement of office machinery

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
5,000	0	5,000

Remarks

This appropriation covers the purchase and replacement of office machinery.

2202 Rental, maintenance and repair of office machinery

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
pm	pm	pm

Remarks

This appropriation covers the rental, maintenance and repair of office machinery.

221 *Furniture*

2210 Purchase and replacement of furniture

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
10,000	-5,000	5,000

Remarks

This appropriation covers the purchase of furniture and specialised furniture as well as the replacement of furniture which is battered or cannot be reused. As the Hungarian Authorities in their hosting offer include the furnishing of the premises, only a small reserve is kept in the budget estimation for this purpose.

2212 Rental, maintenance and repair of furniture

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
pm	pm	pm

Remarks

This appropriation covers the costs of renting, maintaining and repairing furniture.

223 *Vehicles*

2230 Purchase and replacement of vehicles

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
pm	pm	pm

Remarks

This appropriation covers the purchase or replacement of vehicles.

CEPOL has no vehicles and has no intention to procure vehicles.

2232 Rental, maintenance, use and repair of vehicles

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
pm	pm	pm

Remarks

This appropriation covers inter alia the cost of hiring cars and the cost of running, maintaining and repairing vehicles (purchase of petrol, tyres, etc.).

CEPOL has no vehicles and has no intention to procure vehicles.

225 *Documentation and library expenditure*

2250 Documentation and library

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
2,300	0	2,300

Remarks

This appropriation covers purchase of books, hard copies and in electronic form and costs of access to external documentary and statistical databases, the purchase of special equipment for libraries, bookbinding and costs essential for preserving works and periodicals.

CHAPTER 23 - CURRENT ADMINISTRATIVE EXPENDITURE

230 *Stationary and office supplies*

2300 Stationary and office supplies

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
26,700	0	26,700

Remarks

This appropriation covers the costs of purchasing paper, stationary and print material, the costs of office supplies and consumables.

232 *Financial charges*

2320 Bank and other financial charges

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
3,000	-2,000	1,000

Remarks

This appropriation covers bank and other financial charges. It is decreased based on the implementation figures in previous years.

2321 Exchange losses

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
p.m.	p.m.	p.m.

Remarks

This appropriation covers exchange rate losses incurred by the management of the budget by the European Police College, where the losses cannot be offset against exchange rate gains.

233 *Legal expenses*

2330 Legal expenses

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
10,000	0	10,000

Remarks

This appropriation covers costs which may be awarded against the European Police College and the cost of services of lawyers or other experts. It is expected that CEPOL will have legal disputes with some staff members concerning the consequences of the relocation.

234 *Damages and compensation*

2340 Damages and compensation

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
pm	pm	pm

Remarks

This appropriation covers damages and compensation for which the European Police College may be liable. It also covers costs in connection with damages and compensation.

235 *Other administrative expenditure*

2350 Miscellaneous insurance

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
15,000	-7,000	8,000

Remarks

This appropriation covers insurance other than insurance on buildings and their contents which are charged to Article 201. It is decreased based on the implementation figures in previous years.

2353 Department removals and other transport of equipment

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
pm	pm	pm

Remarks

This appropriation is intended to cover the cost of the removal and transport of equipment as well as internal handling of equipment.

2359 Other administrative expenditure

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
pm	pm	pm

Remarks

This appropriation covers other running costs not specifically provided for in the preceding headings, including the eventual costs for internal meetings not to be charged to any previous Article of Title 2.

CHAPTER 24 - POSTAL CHARGES

240 *Postal and delivery charges*

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
11,500	0	11,500

Remarks

This appropriation covers the cost of postal and courier services.

TITLE 3
OPERATIONAL EXPENDITURE

Draft budget 2015	Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
3	TITLE 3 Operational Expenditure		
30	Bodies and organs		
300	<i>Governing Board</i>		
3000	Governance meetings	94,000	0
300	<i>Governing Board</i>	<i>94,000</i>	<i>0</i>
301	<i>Working Groups</i>		
3010	Working Groups	80,000	7,000
301	<i>Working Groups</i>	<i>80,000</i>	<i>7,000</i>
302	<i>Network meetings</i>		
3020	Network meetings	91,000	39,000
302	<i>Network meetings</i>	<i>91,000</i>	<i>39,000</i>
30	Bodies and organs	265,000	46,000
31	Courses, Flight Schemes, E-Net		
310	<i>Training Activities</i>		
3100	Training Activities	1,850,000	0
310	<i>Training Activities</i>	<i>1,850,000</i>	<i>0</i>
311	<i>Participants</i>		
3111	Reimbursement of travel expenses - participants	969,000	0
311	<i>Participants</i>	<i>969,000</i>	<i>0</i>
313	<i>e-Learning Modules</i>		
3130	e-Learning Modules	110,000	0
313	<i>e-Learning Modules</i>	<i>110,000</i>	<i>0</i>
31	Courses, Flight Schemes, E-Net	2,929,000	0
32	Other programme activities		
320	<i>Common curricula</i>		
3200	Common curricula	30,000	0
320	<i>Common curricula</i>	<i>30,000</i>	<i>0</i>
321	<i>Research and good practice</i>		
3210	Research and science events	40,000	0
321	<i>Research and good practice</i>	<i>40,000</i>	<i>0</i>
322	<i>Electronic Network</i>		
3220	Equipment & operating expenses and services relating to the	70,000	0
322	<i>Electronic Network</i>	<i>70,000</i>	<i>0</i>
324	<i>Exchanges</i>		
3240	Exchanges	296,000	0
324	<i>Exchanges</i>	<i>296,000</i>	<i>0</i>
325	<i>External Relations</i>		
3250	Co-operation with non-member states	10,000	0
325	<i>External Relations</i>	<i>10,000</i>	<i>0</i>
32	Other programme activities	446,000	0
33	Evaluation		
330	<i>Evaluation</i>		
3 300	Evaluation	0	100,000
330	<i>Evaluation</i>	<i>0</i>	<i>100,000</i>
33	Evaluation	0	100,000
35	Missions		
351	<i>Missions</i>		
3510	Network related missions	120,000	30,000
351	<i>Missions</i>	<i>120,000</i>	<i>30,000</i>
35	Missions	120,000	30,000
37	Other operational activities		
370	<i>Other operational activities</i>		
3700	Communications	40,000	0
370	<i>Other operational activities</i>	<i>40,000</i>	<i>0</i>
37	Other operational activities	40,000	0
3	TITLE 3 Operational Expenditure	3,800,000	176,000
			3,976,000

TITLE 3

OPERATIONAL EXPENDITURE

CHAPTER 30 - BODIES AND ORGANS

Remarks

Article 10 of Council Decision 2005/681/JHA; Decision 8/2007/GB of the Governing Board of the European Police College laying down rules governing the organisation of meetings and the reimbursement of expenditure for attending and organising meetings of the Governing Board, Committees, Working Groups, Project Groups, Ad Hoc Working Groups and Sub Groups and Hand-over Meetings; Decision 13/2012/GB on the creation and functioning of Working Groups.

300***Governing Board***

3000

Governance meetings

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
94,000	0	94,000

Remarks

This appropriation covers the reimbursement of travel expenses for attendees, who are entitled to reimbursement; the organisational costs, inter alia for meeting room, technical equipment, catering and other related cost to the meetings.

301***Working Groups***

3010

Working Groups

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
80,000	7,000	87,000

Remarks

This appropriation covers the reimbursement of accommodation, travel expenses for members of working groups established by the Governing Board.

It is foreseen that the travel costs to Budapest, Hungary will increase compared to the UK. The average return flight to UK costs EUR 390 while the average price for Hungary is EUR 490. Accommodation at the College of Policing used by CEPOL is GBP 55 (EUR 66) per person per night. In Hungary CEPOL will need to make use of hotel accommodation, driving cost up to EUR 150. Therefore the budget estimate for working group meetings has been increased by EUR 7,000.

302 *Network meetings*

3020 Network meetings

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
91,000	39,000	130,000

Remarks

This appropriation covers the reimbursement of accommodation and travel expenses for entitled attendees; the organisational costs, inter alia for meeting room, technical equipment, catering and other related cost to the meetings.

It is foreseen that the travel costs to Budapest, Hungary will increase compared to the UK. The average return flight to UK costs EUR 390 while the average price for Hungary is EUR 490. Accommodation at the College of Policing used by CEPOL is GBP 55 (EUR 66) per person per night. In Hungary CEPOL will need to make use of hotel accommodation, driving cost up to EUR 150. Therefore the budget estimate for working group meetings has been increased by EUR 39,000.

CHAPTER 31 - COURSES, FLIGHT SCHEME, E-NET

Remarks

Article 7(a), (c), (e), (f), (i) of Council Decision 2005/681/JHA; Decision 30/2006/GB of the Governing Board of the European Police College laying down administrative rules, commitments and guidelines for its courses and seminars; Decision 31/2007/GB of the Governing Board of the European Police College establishing the revised Q13; Decision 12/2008/GB of the Governing Board of the European Police College adopting CEPOL's external relations policy

310 *Training activities*

3100 Training activities

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
1,850,000	0	1,850,000

Remarks

This appropriation covers the reimbursement of expenses, in line with the Governing Board Decision 30/2006/GB laying down administrative rules, commitments and guidelines for its courses and seminars. Savings from Title 1 and 2 are used to increase the budget for Training Activities.

311 *Participants*

3111 Reimbursement of travel expenses - participants

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
969,000	0	969,000

Remarks

This appropriation covers costs for travel expenses of participants of the residential activities: courses, seminars, conferences.

313 *e-Learning modules*

Remarks

Decision 14/2008/GB of the Governing Board of the European Police College adopting the e-Learning Strategy

3130 E-Learning modules

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
110,000	0	110,000

Remarks

This appropriation covers the costs of the update of two e-Learning modules and the costs for the maintenance of the existing materials, e.g. software licenses.

CHAPTER 32 - OTHER PROGRAMME ACTIVITIES

320 *Common Curricula*

Remarks

Article 7(b) of Council Decision 2005/681/JHA; Decision 29/2006/GB of the Governing Board of the European Police College laying down the Common Curricula Policy

3200 Development of common curricula

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
30,000	0	30,000

Remarks

This appropriation covers the costs for update of two common curricula.

321 *Research and Science*

Remarks

Article 7 (d) of Council Decision 2005/681/JHA

3210 Research and Science

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
40,000	0	40,000

Remarks

This appropriation covers the costs of licence fees for subscriptions of scientific publications/materials, publication of bulletin and other science related products.

322 *Electronic Network*

Remarks

Article 7 (h) of Council Decision 2005/681/JHA

3220 Equipment, operating expenses and services relating to the Electronic Network

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
70,000	0	70,000

Remarks

This appropriation covers the costs of the acquisition of equipment and of the operation and for services, consultancy costs, meeting expenses related to electronic networks.

324 *Exchange Programme*

3240 *Exchange Programmes*

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
296,000	0	296,000

Remarks

Article 7(g) of Council Decision 2005/681/JHA

This appropriation covers the costs of exchanges as far as not covered by the co-financer.

325 *External Relations*

Remarks

Article 8 of Council Decision 2005/681/JHA; Decision 12/2008/GB of the Governing Board of the European Police College adopting CEPOL's external relations policy

3250 External Relations

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
10,000	0	10,000

Remarks

This appropriation covers the costs of co-operation with non-member states, international organisations and agencies.

CHAPTER 33 - EVALUATION

330 *Evaluation*

3300 Evaluation

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
0	100,000	100,000

Remarks

Article 21 of Council Decision 2005/681/JHA of 20 September 2005 establishing the European Police College (CEPOL)

As per the provisions of Article 21 of Council Decision 2005/681/JHA every five years CEPOL should carry an evaluation report of the implementation of its Founding Decision as well as of the activities carried out by CEPOL. The next (second) five-year evaluation report should cover the period 2011 to 2015 and it is expected that it will also combine the evaluation of the European Police Exchange Programme.

CHAPTER 35 - MISSIONS

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, and in particular Article 71 thereof and Section F of Annex VII thereto.

351 *Missions*

3510 Network and activity related missions

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
120,000	30,000	150,000

Remarks

This appropriation covers expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred in the interest of the service for network and operational activity related missions.

It is foreseen that the travel costs to Budapest, Hungary will increase compared to the UK. The average return flight to UK costs EUR 390 while the average price for Hungary is EUR 490. CEPOL has on average about 280 missions. It is expected that the duration of the missions will increase, as there are less flights available from Hungary than from the UK. Therefore the mission budget has been increased by EUR 30,000.

CHAPTER 37 - OTHER OPERATIONAL ACTIVITIES

370 *Other operational expenses*

3700 Other operational expenses

Draft budget 2015	Issues having an impact on the budget	Total amended draft budget 2015
40,000	0	40,000

Remarks

This appropriation covers the costs for the production of publications, communication activities, editorial services, translation and interpretation and other operational expenses.

ESTABLISHMENT PLAN

Function group and grade	2014		2015	
	Request of the Agency		Request of the Agency	
	Permanent posts	Temporary Posts	Permanent posts	Temporary Posts
AD 16				
AD 15				
AD 14				
AD 13		1		1
AD 12				
AD 11				
AD 10		2		2
AD 9		3		3
AD 8				
AD 7		1		1
AD 6				
AD 5		9		9
AD total	0	16	0	16
AST 11				
AST 10				
AST 9				
AST 8				
AST 7				
AST 6				
AST 5		2		2
AST 4		2		2
AST 3		7		7
AST 2				
AST 1				
AST total	0	11	0	11
TOTAL	0	27	0	27
GRAND TOTAL		27		27

EXTERNAL PERSONNEL		
Contract Agents	2014	2015 estimate
Function Group IV		
Function Group III	2	2
Function Group II	7	7
Function Group I	1	1
Total	10	10
Seconded National Experts	2014	2015 estimate
Total	5.5	10