DECISION 40/2012/GB

OF THE GOVERNING BOARD OF THE EUROPEAN POLICE COLLEGE

**ESTABLISHING THE WORKING GROUP FOR THE MONEY LAUNDERING
ONLINE LEARNING MODULE**

Adopted by the Governing Board
on 13 November 2012

THE GOVERNING BOARD,

Having regard to Council Decision 2005/681/JHA of 20 September 2005 establishing the European Police College (CEPOL) and repealing Decision 2000/820/JHA([1]), and in particular Article 10(10) thereof;

Whereas:

In accordance with Council Decision 2005/681/JHA and Decision 13/2012/GB laying down the criteria and procedure for the creation and functioning of CEPOL Working Groups and repealing Decisions 10/2007 and 11/2007 of the CEPOL Governing Board, it is for the Governing Board to establish a working group,

HAS ADOPTED THIS DECISION:

Article 1

The Working Group for the Money Laundering Online Learning Module is hereby established in accordance with the Annex agreed by the Governing Board.

Article 2

This Decision shall take effect on the day following that of its adoption.

Done in Nicosia, 13 November 2012

For the Governing Board

Zacharias Chrysostomou
Chair of the Governing Board

([1]) OJ L 256, 1.10.2005, p. 63.

Annex

TITLE OF THE WORKING GROUP	*Reference to the Working Group remit*
Title:	Money Laundering online learning module

INITIATORS OF THE WORKING GROUP	**Member State**	**Institution**
Initiator 1:	Italy	Scuola di Perfezionamento per le Forze di Polizia
Initiator 2:	Greece	Not available
Initiator 3:	Hungary	Not available
Initiator 4:	Lithuania	Not available
Initiator 5:	Poland	Not available
Initiator 6 (if applicable):	Romania	Not available

PURPOSE OF THE WORKING GROUP	*Reference to the Working Group's specific remit (why shall it be created)* Development of the content of the Money Laundering online learning module.
RATIONALE OF THE WORKING GROUP	*Based on Strict Necessity requirement and Art I.II of the GB Decision* Professionalisation of police and law enforcement officers in the domain of money laundering is addresses in the Stockholm Programme: Chpt. 4.5.5 Economic crime and corruption and in the Governing Board Decision 47/2010/GB on Common Curricula on money laundering. The CEPOL work programme 2013 addresses the special focus on further development and enhancement of e-learning options by means of online support to CEPOL courses, seminars, curricula and other activities, modules and webinars. Money laundering is one of the CEPOL strategic priorities as set out in the CEPOL Strategy and WP 2013. For the development of the content of the Money Laundering online learning module, the input of content matter experts is required. Such requirement has been identified by the Governing Board in decision 27/2010/GB. The 13/2012/GB provides a legal ground for working groups for development of module content.
PROPOSED DURATION OF THE WORKING GROUP	*Expected duration in months with explanation on the length (rationale)* The WG for the Money Laundering module should have a standard duration of 6 months, and may be renewed for a year for further update.
ESTIMATED NUMBER OF MEETING DAYS	*Estimation for the whole duration of the Working Group* The WG members will meet twice, each for 4 days within a period of 3 months. Within the 6 months' timeframe of the WG activities,

	WG members will contribute to the module's development through a dedicated project space with a contracted editor. Upon completion of the content development, the module will be produced with the CEPOL authoring tool and published on the e-Net.
TENTATIVE BUDGET	*Budget estimation in Euros* € 11,949
SPECIFIC EXPERTISE OF MEMBERS	*In relation to the purpose (remit) of the Working Group; a description of key required features and specific area of expertise required* - Four content experts from the Member States in the domain of money laundering (combating money laundering requires an ongoing understanding of the methods used by criminals to launder their illicit funds and to fuel organised crime. These methods range from well-known practices established over many years to modern techniques that exploit innovations in global payment networks and continuous advances in technology. The systemic money laundering threats and typologies can be identified as the use of cash, internet-based systems and new payment methods, complicated commercial structures and trusts, wire transfers, and trade-based transactions, often involving the use of false or stolen identities); - One expert from the private sector (banking); - WB members will work together with representatives from relevant EU Agencies Europol, OLAF and Eurojust. It would be beneficial to include an expert from European Crime Prevention Network.
NUMBER OF EXPERTS REQUIRED	*Reasoning for the number proposed* 5. Number of required experts from Member States is 4, covering the areas to be identified in the module's knowledge landscape on the one hand and facilitating an equal division of reviewing and updating of the module's content; 1 expert from the private sector (banking).
LINK WITH CEPOL STRATEGY, ANNUAL WORK PROGRAMME AND BUDGET	*References to the CEPOL Strategic Goal(s) and Strategic Objective(s), activities in the Annual Work Programme, and Annual Budget* CEPOL Strategy Plan Strategic Goal 1.5 Developing further and easier access to e-Learning systems and all underlying activities 1.5.1 – 1.5.4, Budget line 3130.
OVERALL OBJECTIVE(S) OF THE WORKING GROUP	*SMART (specific, measurable, attainable, relevant, timely) objective(s)* Development of the knowledge landscape for the Money Laundering online learning module and underlying content documents with chapters, glossary and self-test items of the module, documented with justification in the project space on the LMS by six weeks after the end of the second WG meeting for adoption by Governing Board Decision.

EXPECTED RESULTS	*Measurable and quantifiable output(s)*
	1. Development of the knowledge landscape of the Money Laundering online learning module with justification of applied modifications;
	2. Content documents for each of the topics identified in the knowledge landscape, consisting of:
	a. One chapter per topic consisting of texts, tables and example pictures/photos/images further contextualising the content;
	b. List of external links for suggested further elaboration by users;
	c. If applicable, high resolution pictures with approval of usage by the rightful owner;
	d. Sets of minimally 25 true/false items covering the content of each of the topics;
	3. Updated list of glossary items;
	4. Version history, authors and reviewers of each of the content documents must be identified.

Estimated budget

ESTIMATED BUDGET FOR THE WHOLE PERIOD	Description / itemisation	Estimated cost (€)
Number of meeting days: (max number of meetings)	2 meetings, each 4 days	
Total flight costs: (max €564 per flight)	5 experts, 2 meetings	€ 5,640
Accommodation costs: (based on the relevant max hotel ceiling and 75% of the Daily Subsistence Allowance applicable to the EU Officials)	8 nights, 5 experts	€ 2,637
Transportation: (max €50 per day per participant for internal transportation, or €0.22 per km by car)	Airport	€ 1,693
Equipment: (meeting rooms, printing, technical equipment, other meeting related costs)		€ 0
Other costs: (guests of WG Chairs, etc.)	Meals, daily meeting room refreshments	€ 1,979
	Total:	**€ 11,949**

Action Plan

	Intervention Logic	Objectively Verifiable Indicators
Overall Objective	Goal 1: The CEPOL network functions as a European law enforcement education platform on the highest level of international excellence.	Availability of online learning module about crisis management, in accordance with contemporary learning and training standards, available to all European law enforcement officers registered to CEPOL's e-Net.
Specific Objectives	CEPOL Strategy Plan Strategic Objective 1.5 Developing further and easier access to e-Learning systems and all underlying activities 1.5.1 – 1.5.4.	1. LMS is applied for hosting of the online learning module for which the working group develops its content (activities 1.5.1, 1.5.4); 2. Working group duration allows for update of the module's content based on outcomes of the module evaluation (activity 1.5.3).

Expected Results	1. Development of the knowledge landscape of the Money Laundering online learning module with justification of applied modifications;
	2. Content documents for each of the topics identified in the knowledge landscape, consisting of:
	  a. One chapter per topic consisting of texts, tables and example pictures/photos/images further contextualising the content;
	  b. List of external links for suggested further elaboration by users;
	  c. If applicable, high resolution pictures with approval of usage by the rightful owner;
	  d. Sets of minimally 25 true/false items covering the content of each of the topics;
	3. List of glossary items;
	4. Version history, authors and reviewers of each of the content documents must be identified.
		Content of the online learning module is approved by Governing Board Decision.

Activities	1. Identification of Knowledge Landscape (meeting 1);	1. Meeting room, brainstorm/mind map material, dedicated online project space on the LMS;
	2. Appointment of authors and reviewers for the elaboration of the Knowledge Landscape topics, glossary (meeting 1);	2. Meeting room, project space on the LMS;
	3. First versions of elaborated Knowledge Landscape topic documents and glossary for reviewers (meeting 1);	3. Meeting room, laptops, Internet access, project space, content resources for reference by experts;
	4. Reviewed topic documents and glossary (by beginning meeting 2);	4. Computers, Internet access, project space for distance working, content resources for reference by experts;
	5. Pools of true/false items for each topic of the knowledge landscape (meeting 2);	5. Meeting room, laptops, Internet access, project space;
	6. Finalised consolidated documents of knowledge landscape documents for dissemination to NCPs for distribution to Member States' experts for comments and suggestions (end of meeting 2);	6. Meeting room, laptops, Internet access, project space;
	7. Collected comments and suggestions from national experts (end of meeting 2 + 5 wks)	7. Computers, Internet access, project space for distance working;
	8. Comments and suggestions processed by project group members through project space (end of meeting 2 + 8 wks)	8. Computers, Internet access, project space for distance working;
	9. Proofread and edited content documents prepared for approval by Governing Board Decision (end of meeting 2 + 9 wks).	9. Computers, Internet access, project space for distance working.