

**EUROPEAN POLICE COLLEGE**

**DRAFT AMENDMENT NUMBER 2 TO THE ESTIMATE OF REVENUES AND  
EXPENDITURES**

**FOR THE FINANCIAL YEAR 2015**

**REVENUE**

**IC1 – Regular budget**

Title	Heading	Adopted budget 2015 (06/2015/GB)	Draft amending estimate 2015 (Impact)	Draft amended estimate	Financial year 2014	Financial year 2013
		A	B	C = A + B	D	E
1	SUBSIDIES	8 471 000		8 471 000	8 875 859	8 450 640
2	THIRD COUNTRY CONTRIBUTIONS	p.m.		0		
5	REVENUE ACCURING FORM THE ADMINISTRATIVE OPERATION OF THE EUROPEAN POLICE COLLEGE	p.m.		0		
9	OTHER REVENUE	p.m.		0		
<b>Total revenu (IC1)</b>		<b>8 471 000</b>	<b>0</b>	<b>8 471 000</b>	<b>8 875 859</b>	<b>8 450 640</b>

**R0 – Assigned Revenue**

Title	Heading	Adopted budget 2015 (06/2015/GB)	Draft amending estimate 2015 (Impact)	Draft amended estimate	Financial year 2014	Financial year 2013
		A	B	C = A + B	D	E
4	Projects		2 500 000	2 500 000		
<b>Total R0 - Assigned revenue</b>		<b>0</b>	<b>2 500 000</b>	<b>2 500 000</b>	<b>0</b>	<b>0</b>

IC1 – REGULAR BUDGET

TITLE 1

SUBSIDIES

Article Item	Heading	Financial year 2015	Financial year 2014	Financial year 2013
	CHAPTER 10			
<b>100</b>	<b>European Communities Subsidy</b>	8 471 000	8 875 858.50	8 450 640
	CHAPTER 10 – Total	8 471 000	8 875 858.50	8 450 640
	<b>Title 1 - Total</b>	<b>8 471 000</b>	<b>8 875 858.50</b>	<b>8 450 640</b>

TITLE 2

THIRD COUNTRY CONTRIBUTIONS

Article Item	Heading	Financial year 2015	Financial year 2014	Financial year 2013
	CHAPTER 20			
<b>200</b>	<b>Third country contributions</b>	p.m.	p.m.	p.m.
	CHAPTER 20 – Total	p.m.	p.m.	p.m.
	<b>Title 2 – Total</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>

TITLE 5

REVENUE ACCRUING FROM THE ADMINISTRATIVE OPERATION  
OF THE EUROPEAN POLICE COLLEGE

Article Item	Heading	Financial year 2015	Financial year 2014	Financial year 2013
	CHAPTER 59			
<b>590</b>	<b>Other revenue from administrative operations</b>	p.m.	p.m.	p.m.
	CHAPTER 59 – Total	p.m.	p.m.	p.m.
	<b>Title 5 - Total</b>	<b>p.m.</b>	<b>p.m.</b>	<b>p.m.</b>

**TITLE 9**

**OTHER REVENUE**

Article Item	Heading	Financial year 2015	Financial year 2014	Financial year 2013
	CHAPTER 9 0			
900	<i>Miscellaneous revenue</i>	p.m.	p.m.	p.m.
	CHAPTER 9 0 – Total	-	p.m.	p.m.
	<b>Title 9 - Total</b>	-	<b>p.m.</b>	<b>p.m.</b>
	<b>GRAND TOTAL</b>	<b>8 471 000</b>	<b>8 875 858.50</b>	<b>8 450 640</b>

For financial year 2014 the figures correspond to the budget according to GB Decision 30/2014, adopted on 11 November 2014. Apart from the EU subsidy, in 2014 CEPOL counted as revenue the contribution paid by the United Kingdom for the cost of the relocation of the Agency from Bramshill, United Kingdom to Budapest, Hungary. The amount of 285,141.50 euros of this contribution was inscribed in CEPOL budget as assigned revenue (on R0 funds). As the assigned revenue became available only at the end of the year, part of the funds are available for use during 2015.

**R0 – ASSIGNED REVENUE**

**TITLE 4**

**PROJECTS**

Article	Heading	Adopted budget 2015 (06/2015/GB)	Draft amending estimate 2015 (Impact)	Draft amended estimate	Financial year 2014	Financial year 2013
Item		A	B	C = A + B	D	E
	Chapter 40					
400	CT MENA Project		2 500 000.00	2 500 000		
		<b>2 500 000.00</b>	<b>2 500 000.00</b>	<b>2 500 000</b>	<b>0</b>	<b>0</b>

This programme aims at building the capacity of relevant law enforcement services and other relevant personnel (such as judges, prosecutors and security services personnel whose role is included in judicial investigations) in the target countries by offering a direct, truly multilateral European approach to good practices in the field of counter-terrorism via the implementation of tailored made learning and training activities based on CEPOL's tried-and-tested learning methodologies and training products such as specialist residential training courses and staff exchange programs.

This programme aims in particular at mid-level managers and specialist officers. Its overarching aim is to contribute to the enhancement of the skills of younger generation officials, amongst whom future law enforcement leaders may as well be found, thus not only contributing to raising awareness, knowledge and skills, but also at fostering a new law enforcement culture in the region.

## EXPENDITURE – C1: EU SUBSIDY FOR 2015

DRAFT Budget amendment 2015 N2		Amended Budget 2015 N1 06/2015/GB	Draft Amending Budget 2015 N2 (impact)	Draft Amended budget 2015 N2
		A	B	C = A + B
1	TITLE 1 Expenditure relating to persons working with CEPOL			
11	Staff in active employment	3,191,600	0	3,191,600
13	Missions and duty travel	30,000	0	30,000
14	Socio-Medical Infrastructure	321,400	0	321,400
16	Social welfare	2,000	0	2,000
17	Entertainment and representation expenses	2,500	0	2,500
1	TITLE 1 Expenditure relating to persons working with CEPOL	3,547,500	0	3,547,500
2	TITLE 2 Buildings & equipment and miscellaneous expenditure			
20	Investments in immovable property & rental of buildings	45,000	0	45,000
21	Information and communication technology expenditure	330,000	0	330,000
22	Movable property and associated costs	12,300	0	12,300
23	Current administrative expenditure	95,700	0	95,700
24	Postal charges	11,500	0	11,500
2	TITLE 2 Buildings & equipment and miscellaneous expenditure	494,500	0	494,500
3	TITLE 3 Operational Expenditure			
30	Bodies and organs	311,000	0	311,000
31	Courses, Flight Schemes, E-Net	3,159,000	0	3,159,000
32	Other programme activities	629,000	0	629,000
33	Evaluation	100,000	0	100,000
35	Missions	150,000	0	150,000
37	Other operational activities	80,000	0	80,000
3	TITLE 3 Operational Expenditure	4,429,000	0	4,429,000
<b>GRAND TOTAL</b>		<b>8,471,000</b>	<b>0</b>	<b>8,471,000</b>

EXPENDITURE – ASSIGNED REVENUE

		Amended Budget 2015 N1 06/2015/GB	Draft Amending Budget 2015 N2 (impact)	Draft Amended budget 2015 N2
		A	B	C = A + B
1	TITLE 1 Expenditure relating to persons working with CEPOL			
11	Staff in active employment	0	0	0
13	Missions and duty travel	0	0	0
1	TITLE 1 Expenditure relating to persons working with CEPOL	0	0	0
2	TITLE 2 Buildings & equipment and miscellaneous expenditure			
20	Investments in immovable property & rental of buildings	0	0	0
21	Information and communication technology expenditure	0	0	0
22	Movable property and associated costs	0	0	0
23	Current administrative expenditure	0	0	0
24	Postal charges	0	0	0
2	TITLE 2 Buildings & equipment and miscellaneous expenditure	0	0	0
4	TITLE 4 - CT MENA PROJECT			
41	Expenditure relating to persons working for CT MENA project		1,385,620	1,385,620
42	Travel		563,964	563,964
43	Equipment and supplies		9,200	9,200
44	Local office		14,400	14,400
45	Other costs, services		259,977	259,977
46	Other		0	0
47	Indirect costs		155,656	155,656
48	Provision for contingency reserve		111,183	111,183
49	Taxes		0	0
4	TOTAL TITLE 4 - CT MENA PROJECT		2,500,000	2,500,000
	<b>GRAND TOTAL R0 EXPENDITURE</b>	<b>0</b>	<b>2,500,000</b>	<b>2,500,000</b>

**TITLE 1**  
**EXPENDITURE RELATING TO PERSONS WORKING WITH THE EUROPEAN POLICE**  
**COLLEGE**

<b>DRAFT Budget amendment 2015 N2</b>		<b>Amended Budget 2015 N1 06/2015/GB</b>	<b>Draft Amending Budget 2015 N2 (impact)</b>	<b>Draft Amended budget 2015 N2</b>
		<b>A</b>	<b>B</b>	<b>C = A + B</b>
<b>1</b>	<b>TITLE 1 Expenditure relating to persons working with CEPOL</b>			
<b>11</b>	<b>Staff in active employment</b>			
110	<i>Officials and temporary staff holding a post provided for in the establishment plan</i>			
1100	Basic Salary	1,197,900		1,197,900
1101	Monthly Allowances	654,600		654,600
1102	Entry and departure allowances	87,500		87,500
110	<i>Officials and temporary staff holding a post provided for in the establishment plan</i>	1,940,000	0	1,940,000
111	<i>Other staff</i>			
1115	Contract staff	360,700		360,700
1118	National experts on secondment	508,500		508,500
1119	Internships	22,600		22,600
111	<i>Other staff</i>	891,800	0	891,800
112	<i>Further training &amp; language courses &amp; retraining for staff</i>			
1120	Further training & language courses & retraining for staff	40,000		40,000
112	<i>Further training &amp; language courses &amp; retraining for staff</i>	40,000	0	40,000
113	<i>Insurance against sickness &amp; accidents and occupational disease and unemployment insurance</i>			
1130	Insurance against sickness	96,500		96,500
113	<i>Insurance against sickness &amp; accidents and occupational disease and unemployment insurance</i>	96,500	0	96,500
114	<i>Miscellaneous allowances and grants</i>			
1141	Annual travel expenses from the place of employment to place of origin	48,300		48,300
114	<i>Miscellaneous allowances and grants</i>	48,300	0	48,300
115	<i>Overtime</i>			
1150	Overtime	5,000		5,000
115	<i>Overtime</i>	5,000	0	5,000
117	<i>Supplementary services</i>			
1174	Payment for admin assistance from Community institutions (PMO)	70,000		70,000
1175	Other services and work to be contracted out	60,000		60,000
117	<i>Supplementary services</i>	130,000	0	130,000
118	<i>Allowances and expenses on entering and leaving the service and on transfer (excl ENDS &amp; other experts)</i>			
1180	Expenditure on recruitment	40,000		40,000
118	<i>Allowances and expenses on entering and leaving the service and on transfer (excl ENDS &amp; other experts)</i>	40,000	0	40,000

CEPOL – DRAFT Amending budget 2015 N2

<b>DRAFT Budget amendment 2015 N2</b>		<b>Amended Budget 2015 N1 06/2015/GB</b>	<b>Draft Amending Budget 2015 N2 (impact)</b>	<b>Draft Amended budget 2015 N2</b>
		<b>A</b>	<b>B</b>	<b>C = A + B</b>
<b>1</b>	<b>TITLE 1 Expenditure relating to persons working with CEPOL</b>			
119	<i>Appropriations to cover any adjustments to the remuneration of officials and other staff</i>			
1190	Salary weightings			0
119	<i>Appropriations to cover any adjustments to the remuneration of officials and other staff</i>	0	0	0
<b>11</b>	<b>Staff in active employment</b>	<b>3,191,600</b>	<b>0</b>	<b>3,191,600</b>
<b>13</b>	<b>Missions and duty travel</b>			
130	<i>Mission expenses &amp; travel expenses &amp; incidental expenditure for administrative missions</i>			
1300	Mission expenses & travel expenses & incidental expenditure for administrative missions	30,000		30,000
130	<i>Mission expenses &amp; travel expenses &amp; incidental expenditure for administrative missions</i>	30,000	0	30,000
<b>13</b>	<b>Missions and duty travel</b>	<b>30,000</b>	<b>0</b>	<b>30,000</b>
<b>14</b>	<b>Socio-Medical Infrastructure</b>			
140	<i>Socio-Medical Infrastructure</i>			
1410	Medical expenses	3,000		3,000
1420	Staff Committee	1,000		1,000
1430	Schooling and nursery	317,400		317,400
140	<i>Socio-Medical Infrastructure</i>	321,400	0	321,400
<b>14</b>	<b>Socio-Medical Infrastructure</b>	<b>321,400</b>	<b>0</b>	<b>321,400</b>
<b>16</b>	<b>Social welfare</b>			
161	<i>Social contacts between staff</i>			
1610	Social contacts between staff	2,000		2,000
161	<i>Social contacts between staff</i>	2,000	0	2,000
<b>16</b>	<b>Social welfare</b>	<b>2,000</b>	<b>0</b>	<b>2,000</b>
<b>17</b>	<b>Entertainment and representation expenses</b>			
170	<i>Entertainment and representation expenses</i>			
1700	Entertainment and representation expenses	2,500		2,500
170	<i>Entertainment and representation expenses</i>	2,500	0	2,500
<b>17</b>	<b>Entertainment and representation expenses</b>	<b>2,500</b>	<b>0</b>	<b>2,500</b>
<b>1</b>	<b>TITLE 1 Expenditure relating to persons working with CEPOL</b>	<b>3,547,500</b>	<b>0</b>	<b>3,547,500</b>

Draft amending Budget 2015 N2 does not have any impact on this Title.

**TITLE 2**  
**BUILDINGS, EQUIPMENT AND MISCELLANEOUS EXPENDITURE**

<b>DRAFT Budget amendment 2015 N2</b>		<b>Amended Budget 2015 N1 06/2015/GB</b>	<b>Draft Amending Budget 2015 N2 (impact)</b>	<b>Draft Amended budget 2015 N2</b>
		<b>A</b>	<b>B</b>	<b>C = A + B</b>
<b>2</b>	<b>TITLE 2 Buildings &amp; equipment and miscellaneous expenditure</b>			
<b>20</b>	<b>Investments in immovable property &amp; rental of buildings</b>			
200	<i>Cost of renting office space</i>	39,000	0	39,000
201	<i>Insurance</i>	2,500	0	2,500
202	<i>Water &amp; gas &amp; electricity &amp; heating</i>	0	0	0
203	<i>Cleaning and maintenance</i>	0	0	0
204	<i>Fitting-out of premises</i>	3,500	0	3,500
<b>20</b>	<b>Investments in immovable property &amp; rental of buildings</b>	<b>45,000</b>	<b>0</b>	<b>45,000</b>
<b>21</b>	<b>Information and communication technology expenditure</b>			
210	<i>Equipment &amp; operating expenses and services relating to computer systems and communication</i>	330,000	0	330,000
<b>21</b>	<b>Information and communication technology expenditure</b>	<b>330,000</b>	<b>0</b>	<b>330,000</b>
<b>22</b>	<b>Movable property and associated costs</b>			
220	<i>Office machinery</i>	5,000	0	5,000
221	<i>Furniture</i>	5,000	0	5,000
225	<i>Documentation and library expenditure</i>	2,300	0	2,300
<b>22</b>	<b>Movable property and associated costs</b>	<b>12,300</b>	<b>0</b>	<b>12,300</b>
<b>23</b>	<b>Current administrative expenditure</b>			
230	<i>Stationery and office supplies</i>	26,700	0	26,700
232	<i>Financial charges</i>	1,000	0	1,000
233	<i>Legal expenses</i>	10,000	0	10,000
235	<i>Other operational expenditure</i>	58,000	0	58,000
<b>23</b>	<b>Current administrative expenditure</b>	<b>95,700</b>	<b>0</b>	<b>95,700</b>
<b>24</b>	<b>Postal charges</b>			
240	<i>Postal and delivery charges</i>	11,500	0	11,500
<b>24</b>	<b>Postal charges</b>	<b>11,500</b>	<b>0</b>	<b>11,500</b>
<b>2</b>	<b>TITLE 2 Buildings &amp; equipment and miscellaneous expenditure</b>	<b>494,500</b>	<b>0</b>	<b>494,500</b>

Draft amending Budget 2015 N2 does not have any impact on this Title.

**TITLE 3**  
**OPERATIONAL EXPENDITURE**

<b>DRAFT Budget amendment 2015 N2</b>		<b>Amended Budget 2015 N1 06/2015/GB</b>	<b>Draft Amending Budget 2015 N2 (impact)</b>	<b>Draft Amended budget 2015 N2</b>
		<b>A</b>	<b>B</b>	<b>C = A + B</b>
<b>3</b>	<b>TITLE 3 Operational Expenditure</b>			
<b>30</b>	<b>Bodies and organs</b>			
300	<i>Governing Board</i>	94,000	0	94,000
301	<i>Working Groups</i>	87,000	0	87,000
302	<i>Network meetings</i>	130,000	0	130,000
<b>30</b>	<b>Bodies and organs</b>	<b>311,000</b>	<b>0</b>	<b>311,000</b>
<b>31</b>	<b>Courses, Flight Schemes, E-Net</b>			
310	<i>Training Activities</i>	2,007,000	0	2,007,000
311	<i>Participants</i>	1,042,000	0	1,042,000
313	<i>e-Learning Modules</i>	110,000	0	110,000
<b>31</b>	<b>Courses, Flight Schemes, E-Net</b>	<b>3,159,000</b>	<b>0</b>	<b>3,159,000</b>
<b>32</b>	<b>Other programme activities</b>			
320	<i>Common curricula</i>	0	0	0
321	<i>Research and good practice</i>	40,000	0	40,000
322	<i>Electronic Network</i>	183,000	0	183,000
324	<i>Exchanges</i>	396,000	0	396,000
325	<i>External Relations</i>	10,000	0	10,000
<b>32</b>	<b>Other programme activities</b>	<b>629,000</b>	<b>0</b>	<b>629,000</b>
<b>33</b>	<b>Evaluation</b>			
330	<i>Evaluation</i>	100,000	0	100,000
<b>33</b>	<b>Evaluation</b>	<b>100,000</b>	<b>0</b>	<b>100,000</b>
<b>35</b>	<b>Missions</b>			
351	<i>Missions</i>	150,000	0	150,000
<b>35</b>	<b>Missions</b>	<b>150,000</b>	<b>0</b>	<b>150,000</b>
<b>37</b>	<b>Other operational activities</b>			
370	<i>Other operational activities</i>	80,000	0	80,000
<b>37</b>	<b>Other operational activities</b>	<b>80,000</b>	<b>0</b>	<b>80,000</b>
<b>3</b>	<b>TITLE 3 Operational Expenditure</b>	<b>4,429,000</b>	<b>0</b>	<b>4,429,000</b>

Draft amending Budget 2015 N2 does not have any impact on this Title.

EXPENDITURE RELATING TO ASSIGNED REVENUE R0)

TITLE 1

EXPENDITURE RELATING TO PERSONS WORKING WITH THE EUROPEAN POLICE COLLEGE

		Amended Budget 2015 N1 06/2015/GB	Draft Amending Budget 2015 N2 (impact)	Draft Amended budget 2015 N2
		A	B	C = A + B
<b>1</b>	<b>TITLE 1 Expenditure relating to persons working with CEPOL</b>			
<b>11</b>	<b>Staff in active employment</b>			
110	<i>Officials and temporary staff holding a post provided for in the establishment plan</i>	0	0	0
111	<i>Other staff</i>	0	0	0
112	<i>Further training &amp; language courses &amp; retraining for staff</i>	0	0	0
117	<i>Supplementary services</i>	0	0	0
118	<i>Allowances and expenses on entering and leaving the service and on transfer (excl ENDS &amp; c</i>	0	0	0
<b>11</b>	<b>Staff in active employment</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>13</b>	<b>Missions and duty travel</b>			
130	<i>Mission expenses &amp; travel expenses &amp; incidental expenditure for administrative missions</i>	0	0	0
<b>13</b>	<b>Missions and duty travel</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>1</b>	<b>TITLE 1 Expenditure relating to persons working with CEPOL</b>	<b>0</b>	<b>0</b>	<b>0</b>

Draft amending Budget 2015 N2 does not have any impact on this Title.

**TITLE 2**  
**BUILDINGS, EQUIPMENT AND MISCELLANEOUS EXPENDITURE**

		Amended Budget 2015 N1 06/2015/GB	Draft Amending Budget 2015 N2 (impact)	Draft Amended budget 2015 N2
		A	B	C = A + B
<b>2</b>	<b>TITLE 2 Buildings &amp; equipment and miscellaneous expenditure</b>			
<b>20</b>	<b>Investments in immovable property &amp; rental of buildings</b>			
200	<i>Cost of renting office space</i>	0	0	0
201	<i>Insurance</i>	0	0	0
202	<i>Water &amp; gas &amp; electricity &amp; heating</i>	0	0	0
203	<i>Cleaning and maintenance</i>	0	0	0
204	<i>Fitting-out of premises</i>	0	0	0
<b>20</b>	<b>Investments in immovable property &amp; rental of buildings</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>21</b>	<b>Information and communication technology expenditure</b>			
210	<i>Equipment &amp; operating expenses and services relating to computer systems and communication</i>	0	0	0
<b>21</b>	<b>Information and communication technology expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>22</b>	<b>Movable property and associated costs</b>			
220	<i>Office machinery</i>	0	0	0
221	<i>Furniture</i>	0	0	0
225	<i>Documentation and library expenditure</i>	0	0	0
<b>22</b>	<b>Movable property and associated costs</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>23</b>	<b>Current administrative expenditure</b>			
230	<i>Stationery and office supplies</i>	0	0	0
232	<i>Financial charges</i>	0	0	0
233	<i>Legal expenses</i>	0	0	0
235	<i>Other operational expenditure</i>	0	0	0
<b>23</b>	<b>Current administrative expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>24</b>	<b>Postal charges</b>			
240	<i>Postal and delivery charges</i>	0	0	0
<b>24</b>	<b>Postal charges</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>2</b>	<b>TITLE 2 Buildings &amp; equipment and miscellaneous expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>

Draft amending Budget 2015 N2 does not have any impact on this Title.

**TITLE 4  
PROJECT CT MENA**

		Amended Budget 2015 N1 06/2015/GB	Draft Amending Budget 2015 N2 (impact)	Draft Amended budget 2015 N2
		A	B	C = A + B
<b>4</b>	<b>TITLE 4 - CT MENA PROJECT</b>			
<b>41</b>	<b>CHAPTER 41 - Expenditure relating to persons working for CT MENA project</b>			
411	1.1 - Salaries		309,600	309,600
412	1.2 - Short term expert		210,000	210,000
413	1.3 - Per diems for missions/travel		866,020	866,020
<b>41</b>	<b>Expenditure relating to persons working for CT MENA project</b>		<b>1,385,620</b>	<b>1,385,620</b>
<b>42</b>	<b>CHAPTER 42 - TRAVEL</b>			
421	2 - Travel		563,964	563,964
<b>42</b>	<b>Travel</b>		<b>563,964</b>	<b>563,964</b>
<b>43</b>	<b>CHAPTER 43 - EQUIPMENT AND SUPPLIES</b>			
431	3 - Equipment & supplies		9,200	9,200
<b>43</b>	<b>Equipment and supplies</b>		<b>9,200</b>	<b>9,200</b>
<b>44</b>	<b>CHAPTER 44 - LOCAL OFFICE</b>			
441	4 - Local office		14,400	14,400
<b>44</b>	<b>Local office</b>		<b>14,400</b>	<b>14,400</b>
<b>45</b>	<b>CHAPTER 45 - OTHER COSTS, SERVICES</b>			
451	5 - Other costs, services		260,000	260,000
<b>45</b>	<b>Other costs, services</b>		<b>260,000</b>	<b>260,000</b>
<b>46</b>	<b>CHAPTER 46 - OTHER</b>			
461	6 - Other		0	0
<b>46</b>	<b>Other</b>		<b>0</b>	<b>0</b>
<b>47</b>	<b>CHAPTER 47 - INDIRECT COSTS</b>			
471	8 - Indirect costs		155,633	155,633
<b>47</b>	<b>Indirect costs</b>		<b>155,633</b>	<b>155,633</b>
<b>48</b>	<b>CHAPTER 48 - PROVISION FOR CONTINGENCY RESERVE</b>			
481	10 - Provision for contingency reserve (maximum 5% of direct eligible costs)		111,183	111,183
<b>48</b>	<b>Provision for contingency reserve</b>		<b>111,183</b>	<b>111,183</b>
<b>49</b>	<b>CHAPTER 49 - TAXES</b>			
491	12 - Taxes		0	0
<b>49</b>	<b>Taxes</b>		<b>0</b>	<b>0</b>
<b>4</b>	<b>TOTAL TITLE 4 - CT MENA PROJECT</b>		<b>2,500,000</b>	<b>2,500,000</b>
	<b>GRAND TOTAL R0 EXPENDITURE</b>	<b>0</b>	<b>2,500,000</b>	<b>2,500,000</b>

**Chapter 41 – Expenditure related to persons working for CT MENA project**

**411 – Salaries**

**€ 309 600**

4111 – 1.1 Technical staff

Costs	Unit <sup>13</sup>	# of units	Unit value (in EUR)	Total Cost (in EUR) <sup>3</sup>
1.1.1.1 Project Manager	Per month	18	4,700	84,600
1.1.1.2 Senior Project Officer	Per month	18	4,700	84,600
1.1.1.3 Project Officer	Per month	18	3,900	70,200
1.1.1.4 Project Officer	Per month	18	3,900	70,200

The chapter provides costs for the Project Manager and Senior Project Officer both at FGIV and two project officers at FG III.

The EU Staff Regulations are used as the basis with an estimate of assumptions:

- Lowest grade in the FG; step 2
- 2 children – one younger than 6, one older. The older one going to school outside home or university
- Expat allowance 16%

**412 – 1.2 Short term experts**

**€ 210 000**

Costs	Unit <sup>13</sup>	# of units	Unit value (in EUR)	Total Cost (in EUR) <sup>3</sup>
1.2 Short term experts fees	UNIT PRICE Per expert day	420	500	210,000

This chapter provides for expert fees. Experts will be engaged in Development of Training Needs Analysis specific for each beneficiary country identifying the custom needs for courses and exchange topics. Experts will be engaged in delivery of courses in MENA countries.

UNIT PRICE of EUR 500 per day is established for expert fees. The UNIT PRICE is established on the basis of CEPOL maximum daily fee of EUR 450 stipulated in the CEPOL Governing Board Decision 30/2006/GB plus EUR 50 for delivery outside the EU. It is estimated:

- 1) to engage 5 experts per country TNA lasting 5 days each country plus 20 days TNA drafting with an established UNIT PRICE of EUR 500  $((20 \times 5 + 20) \times 500 = 60,000)$ .
- 2) It is estimated to engage 5 experts per 5 day course with a fee of EUR 500  $(5 \times 12 \times 5 \times 500 = 150,000)$ .

In total it makes 420 expert fee days. All experts will need to have at least 15 years of work experience with 5 years of expertise in specific and area either in delivery of TNA or expertise in course content.

**413 – Per diems for missions/travel**

**€ 866 020**

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Costs	Unit <sup>13</sup>	# of units	Unit value (in EUR)	Total Cost (in EUR) <sup>3</sup>
1.3 Per diems for missions/travel <sup>5</sup>				
1.3.1 Abroad (staff assigned to the Action)	Per diem	728	215	156,520
1.3.2 Local (staff assigned to the Action)	Per diem			
1.3.3 Seminar/conference participants	Per diem	3,300	215	709,500

### 4131 - 1.3.1 Abroad (staff assigned to the Action)

The chapter includes the DSA costs for the staff and experts attending missions related to TNA development and delivery of courses

Given that the number of TNA missions and courses is equally spread among four beneficiary countries the basis for calculation was the average of DSAs established by the EC (Applicable rates to the per diems in the framework of EC-funded external aid contracts - 18/03/2015) for Jordan (EUR 224), Lebanon (EUR 260), Tunisia (EUR 142) and Turkey - Istanbul (EUR 237). The average used for calculations is EUR 215.

The estimated days for the staff and experts is:

- contracted staff 140 days (20 missions x 7 days) ;
- TNA days 7 days for 5 experts per country (7\*5\*4=140);
- courses (5 expertsx12 coursesx7 days=420 days).
- Peer evaluation 1 expertx7daysx4 courses=28 days

Total of 728 days

### 4133 - 1.3.3 Seminar/Conference participants

It is estimated to organise 12 courses for 25 participants each. Each course is expected to last 5 days including arrival and departure. The chapter also includes DSA costs for exchangees where 300 exchanges are expected to participate in a 6 day exchange including arrival and departure days.

The average DSA cost is calculated based on the approach described under 1.3.1.

The DSA days:

1) courses: 12 coursesx5daysx25participants=1500;

2) exchanges: 300 exchanges x 6 days=1800.

Total of 3300 DSA days

## Chapter 42 – Travel

### 421 – 2.1 International travel

€ 539 264

Costs	Unit <sup>13</sup>	# of units	Unit value (in EUR)	Total Cost (in EUR) <sup>3</sup>
2.1. International travel	Per flight	704	766	539,264

The chapter provides travel for the staff, experts engaged in the TNA and courses, course participants and exchangees.

The cost has been calculated on the assumption that a flight from/to EU-MENA countries would cost EUR 1000 and internal cost between MENA countries and inside them – EUR 450.

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These estimates are based on historical data available at CEPOL. Total number of flights is estimated as follows:

- 1) staff mission 20 flights at EUR 1 000;
- 2) expert flights for TNA 20 flights at EUR 1 000;
- 3) course participant flights inside MENA region 300 participants at EUR 450;
- 4) course experts 60 flights at EUR 1 000;
- 5) 300 exchanges flights at EUR 1 000;
- 6) peer evaluation 4 courses for one experts at a cost of EUR 1 000.

In total it makes 704 flights with average price of EUR 766.

### 422 – 2.2 Local transportation

€ 24 700

Costs	Unit <sup>13</sup>	# of units	Unit value (in EUR)	Total Cost (in EUR) <sup>3</sup>
2.2 Local transportation	UNIT COST per participant	380	65	24,700

The chapter gives the estimate of local transportation for 12 courses bringing participants from the airport to/from the course venue/hotel.

The UNIT PRICE of EUR 65 is established on the basis of the maximum stipulated in the CEPOL Governing Board Decision 30/2006/GB. It is expected that there will be 300 participants, 60 experts, plus 20 staff missions hence the costs is 380x65=EUR 24 700.

### Chapter 43 – Equipment and supplies

Costs	Unit <sup>13</sup>	# of units	Unit value (in EUR)	Total Cost (in EUR) <sup>3</sup>
<b>3. Equipment and supplies<sup>7</sup></b>				
3.1 Purchase or rent of vehicles	Per vehicle			0
3.2 Furniture, computer equipment	per workstation	4	2,300	9,200
3.3 Machines, tools...				0
3.4 Spare parts/equipment for machines, tools				0
3.5 Other (please specify)				0

### 432 – 3.2 Furniture, computer equipment

€ 9 200

There is a need to ensure that four recruited project staff members have the means to work and communicate, therefore there is a need to purchase laptops and related equipment for them.

The cost is estimated at EUR 800 per computer, EUR 500 per office chair, EUR 350 per desk, EUR 500 per cell phone, EUR 100 per desk phone. The price is based on the existing supply contracts CEPOL Framework agreement (purchase orders CEP0659, CEP0659 and information on costs of furniture handed over by HU authorities).

### Chapter 44 – Local office

Costs	Unit <sup>13</sup>	# of units	Unit value (in EUR)	Total Cost (in EUR) <sup>3</sup>
<b>4. Local office</b>				
4.1 Vehicle costs	Per month			0
4.2 Office rent	Per month			0
4.3 Consumables - office supplies	Per month			0
4.4 Other services (tel/fax, electricity/heating, maintenance)	Per month	18	800	14,400

**444 – 4.4 Other services € 14 400**

This chapter provides costs for cell phone usage for the project team. The estimate is based on CEPOL supply contract with Vodafone Hungary with average of EUR 200 per person per month. In total it makes EUR 800 per month x 18 months.

**Chapter 45 – Other costs, services**

**451 – 5.1 Publications € 6 000**

Costs	Unit <sup>13</sup>	# of units	Unit value (in EUR)	Total Cost (in EUR) <sup>3</sup>
5.1 Publications <sup>9</sup>	per publication	3	2,000	6,000

The chapter covers costs for publication of project reports. The cost estimate of EUR 2000 per publication is based on average cost of lay-outing, editing and proofreading by the Publications Office for similar publications. CEPOL has an SLA with the Publications Office.

**453 – 5.3 Expenditure verification/Audit € 12 000**

Costs	Unit <sup>13</sup>	# of units	Unit value (in EUR)	Total Cost (in EUR) <sup>3</sup>
5.3 Expenditure verification/Audit		1	12,000	12,000

The chapter envisages the costs for final audit of the project by an external service provider. The price estimate is based on the Global Framework Contract between the European Commission and Mazars on provision of audit services.

**454 – 5.4 Evaluation costs € 12 000**

Costs	Unit <sup>13</sup>	# of units	Unit value (in EUR)	Total Cost (in EUR) <sup>3</sup>
5.4 Evaluation costs		1	12,000	12,000

The chapter covers the costs for external evaluation of the project deliverables. The price estimate is based on costs for evaluation of regional multi-beneficiary projects.

**455 – 5.5 Translation, interpretation € 105 000**

Costs	Unit <sup>13</sup>	# of units	Unit value (in EUR)	Total Cost (in EUR) <sup>3</sup>
5.5 Translation, interpreters	per day	60	1,750	105,000

Interpretation is expected to be provided during the courses only. It is envisaged to deliver 12 courses for 5 days each. Simultaneous interpretation will need to be ensured for all days including the costs for interpreters as well as interpretation equipment (boots, microphones, wiring etc.)

The cost is estimated at EUR 1 000 interpretation per day and equipment EUR 750 per day. Thus the daily interpretation costs is estimated at EUR 1 750. The costs are based on agency's historical prices. The total estimated cost is 12 courses \* 5 days \* EUR 1 750 = EUR 105 000

**457 – 5.7 Costs of conferences/seminars**

**€ 75 000**

Costs	Unit <sup>13</sup>	# of units	Unit value (in EUR)	Total Cost (in EUR) <sup>3</sup>
5.7 Costs of conferences/seminars <sup>9</sup>	per course	12	6,250	75,000

The chapter includes the estimated costs for 12 five day courses and these costs include venue rental and stationary expenditure (copying, certificates and course materials).

The cost for venue rental per day is estimated at EUR 1 000, stationary costs per course are estimated at EUR 610.

Administrative support is estimated at 10 days at EUR 8 for 8hr working day, totalling 10 days \* 8hr \* EUR 8 = EUR 640 per course, 12 courses \* EUR 640 = EUR 7 680.

The other costs are based on historical data available at CEPOL. The estimated cost of venue rental is 12 courses \* 5 days \* EUR 1 000 = EUR 60 000; stationary: 12 courses \* EUR 610 = EUR 7 320.

**458 – 5.8 Visibility actions**

**€ 50 000**

Costs	Unit <sup>13</sup>	# of units	Unit value (in EUR)	Total Cost (in EUR) <sup>3</sup>
5.8. Visibility actions <sup>10</sup>	per action	5	10,000	50,000

This line provides for a tentative number of 5 visibility actions, one per each beneficiary, as well as a regional one.

Actions may entail the production of audio-visual material and the publication of course outcomes, as well as the implementation of outreach activities.

**Chapter 47 – 8 Indirect costs**

**€ 155 633**

Indirect costs (maximum 7% of the subtotal of direct eligible costs of the Action).

**Chapter 48 – 10 Provision for contingency reserve € 111 183**

Contingency reserve set at maximum of 5% of direct eligible costs.

ESTABLISHMENT PLAN

Function group and grade	2014		2015	
	Request of the Agency		Request of the Agency	
	Permanent posts	Temporary Posts	Permanent posts	Temporary Posts
AD 16				
AD 15				
AD 14				
AD 13		1		1
AD 12				
AD 11				
AD 10		2		2
AD 9		3		3
AD 8				
AD 7		1		1
AD 6				
AD 5		9		9
<b>AD total</b>	<b>0</b>	<b>16</b>	<b>0</b>	<b>16</b>
AST 11				
AST 10				
AST 9				
AST 8				
AST 7				
AST 6				
AST 5		2		2
AST 4		2		2
AST 3		7		7
AST 2				
AST 1				
<b>AST total</b>	<b>0</b>	<b>11</b>	<b>0</b>	<b>11</b>
<b>TOTAL</b>	<b>0</b>	<b>27</b>	<b>0</b>	<b>27</b>
<b>GRAND TOTAL</b>		<b>27</b>		<b>27</b>

Other staff

Contract Agents	2014	2015 06/2015/GB	2015 draft	Comment
<b>Function Group IV</b>			2	+2 for CT MENA on 18 month contract
<b>Function Group III</b>	2	2	4	+2 for CT MENA on 18 month contract
<b>Function Group II</b>	7	7	7	
<b>Function Group I</b>	1	1	1	
	<b>10</b>	<b>10</b>	<b>14</b>	<b>+4 for CT MENA on 18 month contract</b>

Seconded national experts	2014	2015 06/2015/GB	2015 draft	Comment
<b>Total</b>	<b>5.5</b>	<b>10</b>	<b>10</b>	