

Privacy Statement	Document number:	FO.DAPR.035-2
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Privacy Statement for Nomination of Voting Members and Alternate Members of CEPOL Management Board

This privacy statement, in line with Articles 15 and 16 of [Regulation \(EU\) 2018/1725](#)¹, provides information to the data subjects relating to the processing of personal data of individuals carried out by the European Union Agency for Law Enforcement Training (CEPOL) in fulfilling its tasks.

The purpose of this document is to describe how CEPOL complies with its obligations to protect personal data under Regulation (EU) 2018/1725 and to provide individuals with information about CEPOL's processing of personal data and their rights under the Regulation.

What is the purpose of the processing?

The purpose of processing is to enable the administration of the nomination process for members as well as alternate members for the Management Board of CEPOL. According to Article 8 of Regulation (EU) 2015/2219 of the European Parliament and the Council of 25 November 2015 on the European Union Agency for Law Enforcement Training (CEPOL) and replacing and repealing Council Decision 2005/681/JHA, the CEPOL Management Board is composed of one representative from each Member State and the Commission.

Who is the data controller?

The data controller is CEPOL's Executive Director, Executive.Director@cepol.europa.eu.

What is the legal basis for the processing of personal data?

Regulation (EU) 2018/1725 and in particular Article 5, para 1, (a) and (d);

Regulation (EU) 2015/2219 and in particular Article 8;

CEPOL Management Board Decision 39/2017/MB on Rules of procedure of the Management Board; CEPOL Management Board Decision 19/2020/MB on the Policy on prevention and management of potential conflict of interest and repealing decision 32/2014/GB, and in particular section 5.

Who are the data subjects?

All nominated persons and nominating bodies across the Member States participating in the CEPOL Regulation.

Which types of data are being processed?

- Nomination form including Management Board (voting and alternate) member first/last name, position, title, membership effective from, organisation, office address, work email, office phone, mobile phone; name of the appointing person, position, organisation, place/date, signature/stamp.
- C.V. of the nominated voting members including: personal information (surname(s)/first name(s), nationality, current professional position, name and address of employer, office phone number/e-mail, position in the MB, term of office in the MB (starting date)) and professional information (previous positions, education and training, additional information (memberships, other))

¹ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC, OJ L 295, 21.11.2018, p. 39–98.

- Declaration of Interest of the nominees (both voting members and alternates) including: name, organisation, current position with CEPOL, previous position with CEPOL, professional interests, financial interests, personal interests, other interests.

How is the data processed?

The data are submitted per nomination form together with a CV and Declaration of Interest form via email and the information is processed manually. The nomination forms, CVs and Declaration of Interests are stored in the cloud and accessible to the CEPOL staff. The main contact details of voting members, as well as their Declaration of Interests and CVs are published on CEPOL's website.

Who are the recipients of the data being processed?

- CEPOL staff members dealing with the respective area;
- CEPOL Management;
- EU bodies (if relevant): European Court of Justice, European Ombudsman, European Data Protection Supervisor, European Anti-Fraud Office (OLAF), Internal Audit Service of the European Commission, European Court of Auditors.

Is data transferred to third countries or international organisations?

The data of the persons representing the nomination bodies are not divulged. The name, email and phone number of the voting members, as well as their Declaration of Interests and CVs are published on CEPOL's website.

What rights do data subjects have?

Data subjects have the right to access their personal data and the right to request from the controller rectification or erasure of personal data. Data subjects have the right to request restriction of processing of personal data concerning them or to object to the processing of their data.

Data subjects can refuse and/or withdraw their consent with respect to further processing of their data. In addition, data subjects have the right to receive their personal data in a structured, commonly used and machine-readable format.

Data subjects can request the exercise their rights to the data controller or DPO.

Substantiated requests should be emailed to Executive.Director@cepol.europa.eu. The time limit to block/erase data on justified grounds at the request of data subjects is 15 working days from the date of receipt of such a request. The data controller shall notify the data subject once the blocking/erasing of the data has been completed.

General requests can be emailed to the CEPOL Data Protection Officer at DPO@cepol.europa.eu.

Data subjects have the right to lodge a complaint to the EDPS.

How long is your data retained by CEPOL?

Personal data is stored for 1 year after the mandate period expires. The mandate for a MB member is set to be 4 years (can be extended).

Who should you contact for more information on the processing of your personal data by the Agency?

• Data Protection Officer (DPO)

Within CEPOL, there is a data protection officer. This person is independently responsible for ensuring the internal application of Regulation (EU) 2018/1725 and that the rights and freedoms of the data subjects are not likely to be adversely affected by the processing operations. The DPO keeps a register of all processing operations of personal data carried out by the Agency.

The DPO also provides advice and makes recommendations on rights and obligations of data controllers and data subjects. CEPOL's DPO can be contacted at dpo@cepol.europa.eu.

- **European Data Protection Supervisor (EDPS)**

The [European Data Protection Supervisor](#) is an independent supervisory authority with responsibility for monitoring and ensuring the application of data protection rules by EU Institutions and Bodies, which includes CEPOL. The EDPS provides advice to EU Institutions and Bodies on all matters relating to the processing of personal information and cooperates with national supervisory authorities to improve protection of personal information.

What should you do if you believe your data is being misused by the Agency?

If you believe your data is being misused by CEPOL, or is otherwise not compliant with your rights and freedoms under Regulation (EU) 2018/1725, you should notify the data controller, in this case the Executive Director, at Executive.Director@cepol.europa.eu.

You may also contact the Agency's DPO to inform him/her of any issues related to the processing of your data. If the problem is not rectified after contact with the data controller and DPO, every data subject has the right to lodge a complaint with the EDPS, as provided for by Article 63 of Regulation (EU) 2018/1725.