

CEPOL PROCUREMENT PLAN 2022 - PLANNED PROCUREMENT PROCEDURES

DESCRIPTION			PLANNING				
#	Brief description of the goods and/or services and/or works that need to be purchased	Reference to the 2022 SPD	Total estimated amount of contract over the entire duration, EUR	Type of contract	Type of procurement procedure	Estimated timeframe for the launch of the procurement procedure	Envisaged contract duration, months
A	B	C	D	G	H	K	N
1	Online language training	3.1	15,000.00	Framework Contract	NP1	07/02/2022	36
2	Parking Services	3.1	100,000.00	Framework Contract	NP5	01/08/2022	24+24
3	SIP trunk services	3.1	15,000.00	Direct Contract	NP1	Q2 2022	12+12
4	Gym maintenance	3.1	5,000.00	Framework Contract	NP1	28/02/2022	24+12
5	ISO certification services	3.1	15,000.00	Framework Contract	NP1	Q2 2022	36
6	Courier Services	3.1	15,000.00	Framework Contract	NP1	31/03/2022	36
7	Bus Services	2.1-2.11	15,000.00	Framework Contract	NP3	Q1 2022	n/a
8	Review and adjustments to update of CEPOL Communication sub-Strategy	3.1.3	5,000.00	Purchase Order	NP1	Q2 2022	n/a
9	Workshop preparation, facilitation and communication training activity (JHAAN)	3.1.3	7,000.00	Purchase Order	NP1	Q1 2022	n/a
10	New website copywriting and proofreading services	3.1.3	8,000.00	Purchase Order	NP1	Q2 2022	n/a
11	E-subscriptions services	1.3	300,000.00	Framework Contract	Open	15/07/2022	n/a
12	Police French Language online course	2.6	95,000.00	Framework Contract	NP5	Feb	36
13	eLearning certification	2.1-2.10	60,000.00	Framework Contract	NP3	tbc	tbc
14	Moodle training services	2.1-2.10	120,000.00	Framework Contract	NP5	15/07/2022	n/a

ADMINISTRATIVE EXPENDITURE
OPERATIONAL EXPENDITURE or horizontal

CEPOL PROCUREMENT PLAN 2022 - PLANNED EXPENDITURE UNDER 2022 BUDGET

DESCRIPTION			PLANNING		
#	Brief description of the goods and/or services and/or works that need to be purchased	Reference to the 2022 SPD	Estimated amount to be spent from 2022 budget, EUR	Type of contract	Deadline for the delivery of goods/services
A	B	C	D	F	J
1	Expenditure on recruitment	3.1	9,000.00	OFs under FWCs	31/12/2022
2	Administrative missions	3.1	30,000.00	Request for services under FWCs	31/12/2022
3	Medical expenses (pre-recruitment, annual medical, vaccination campaigns)	3.1	14,000.00	OFs under FWC	31/12/2022
4	Order Forms, Specific Contracts and Direct Contracts for Training Activities	3.1	45,000.00	OFs and SCs under FWCs, DCs	31/12/2022
5	Audit of the annual accounts of CEPOL for the years ended 31/12/22 and 31/12/23	3.1	tbc	SC under FWC	15/06/2023
6	Specific Contracts for Interim Staff	3.1	50,000.00	SCs under FWCs	31/12/2022
7	Entertainment and representation expenses	3.1	7,000.00	DC/OF under FWC	31/12/2022
8	Social contacts between staff	3.1	7,500.00	DC/OF under FWC	tbc
9	Parking Services	3.1	11,400.00	OF under FWC	31/12/2022
10	Rental of Liaison Office in Brussels	3.1	tbc	CEPOL DC / SLA	31/12/2022
11	Insurance	3.1	4,000.00	DC	31/12/2022
12	Fitting-out of premises	3.1	8,000.00	Various	31/12/2022
13	ICT acquisition and maintenance of equipment and software, technical support and assistance	3.1	237,000.00	OFs under FWCs	31/12/2022
14	Internet Services for HQ	3.1	tbc	SCs under FWCs	31/12/2022
15	Internet Services for DR site	3.1	tbc	SCs under FWCs	31/12/2022
16	Mobile services	3.1	18,000.00	OFs under FWC	31/12/2022
17	Telecommunication costs Liaison office	3.1	2,500.00	DC	31/12/2022
18	Office water supply and rental of machines	3.1	2,400.00	OFs under FWC	31/12/2022
19	Maintenance of fitness equipment and replacement of office machinery and technical equipment	3.1	1,000.00	DC	31/12/2022
20	Purchase and replacement of furniture	3.1	11,000.00	OF under FWC	as needed
21	Shredding services	3.1	150.00	OF under FWC	31/12/2022
22	Office supplies	3.1	13,000.00	OFs under FWC	31/12/2022
23	Legal expenses	3.1	9,000.00	DC	31/12/2022
24	ISO 29993:2017 audit services	3.1	tbc	OF under FWC	31/12/2022
25	ISO 9001:2015 audit services	3.1	tbc	OF under FWC	31/12/2022
26	Mission insurance	3.1	1,500.00	cost under FWC	31/12/2022
27	Courier services	3.1	3,900.00	OFs under FWC	31/12/2022
28	Governance, Management Board, Working Groups, Network Meetings	3.1	205,000.00	OFs under various FWCs	31/12/2022
29	External Relations	tbc	50,000.00	OFs under various FWCs	31/12/2022
30	New Website development, hosting and integration with LEED	3.1.3	27,000.00	SCs under FWCs	31/12/2022
31	Provision of media coaching and training services for members of the Management Team	3.1.3	14,000.00	OF under FWC	31/12/2022
32	Branded merchandise	3.1.3	60,000.00	OFs under FWC	31/12/2022
33	Communications IT Software (iStock, Meltwater, Genially)	3.1.3	21,800.00	OFs under FWCs	31/12/2022
34	Provision of support to enhance the promotion of the CEPOL Exchange Programme, the RS Conference, CEPOL social media profiles and corporate events	3.1.3	11,900.00	OFs under FWC	31/12/2022

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35	On-site activities	2.1-2.10	1,467,659.84	OFs under FWCs	31/12/2022
36	Travel for on-site activities	2.1-2.10	945,000.00	OFs under FWCs	31/12/2022
37	Implementation costs for PEL	2.1-2.10	30,000.00	OF under FWC	31/12/2022
38	Online modules	2.1-2.10	35,000.00	OF under FWC	31/12/2022
39	eLessons	2.1-2.10	27,376.10	OF under FWC	31/12/2022
40	editorial services for online modules and eLessons	2.1-2.10	172,369.00	OF under FWC	31/12/2022
41	Sli.do licences	2.1-2.10	2,000.00	OF under FWC	31/12/2022
42	Licenses for LEEd	2.1-2.10	38,500.00	OF under FWC	31/12/2022
43	Personal Business Skills (Open Sesame)	2.1-2.10	68,100.00	OF under FWC	31/12/2022
44	Short term expert fees	2.1-2.10	203,025.00	Expert contracts	31/12/2022
45	Exchanges	2.1-2.10	300,000.00	OFs under FWC	31/12/2022
46	Qualtrics licences for OTNA	1.1.2	3,475.00	OF under FWC	31/12/2022
47	Missions	3.1	202,330.00	OFs under FWCs	31/12/2022
48	LEEd hosting, maintenance and developments	2.1-2.10	209,200.00	OFs under FWCs	31/12/2022
49	Specific Contracts for Interim Staff	3.1	457,000.00	SCs under FWCs	31/12/2022

ADMINISTRATIVE EXPENDITURE
OPERATIONAL EXPENDITURE or horizontal