

DECISION 24/2015/GB

OF THE GOVERNING BOARD OF THE EUROPEAN POLICE COLLEGE

**ADOPTING THE SECOND AMENDMENT OF THE ESTIMATE OF REVENUES
AND EXPENDITURES
FOR THE FINANCIAL YEAR 2015**

AND

REPEALING DECISION 06/2015/GB

Adopted by the Governing Board
by written procedure
on 29 September 2015

THE GOVERNING BOARD,

Having regard to Council Decision 2005/681/JHA of 20 September 2005 establishing the European Police College (CEPOL)¹, and in particular Articles 10(9)(c) and 15(5) thereof;

having regard to the proposal of the Director for an Amending Work Programme 2015²;

having regard to Regulation (EU) No 543/2014 of the European Parliament and the Council of 15 May 2014 amending Decision 2005/681/JHA by changing the seat of CEPOL to Budapest as of 1 September 2014, and

having regard to the general budget of the European Union for the financial year 2015 adopted on 17 December 2014,

having regard to the Implementing Decision by the European Commission of 05 August 2015 on the Exceptional Assistance Measure on strengthening counter terrorism capacities in the Middle East, North Africa and Iraq to be financed from the General Budget of the European Union, which entails a direct grant in the sum of EUR 2.5 Millions to implement a capacity building project in the MENA region,

HAS ADOPTED the amendment of estimate of revenues and expenditures for the financial year 2015, together with the Establishment plan as detailed in the Annex.

Done in Luxembourg, 29 September 2015

For the Governing Board

*Christian Gatti
Chair of the Governing Board*

¹ OJ L 256, 1.10.2005, p. 63. Decision as amended by Regulation (EU) No 543/2014 (OJ L 163, 29.5.2014, p. 5).

² 23/2015/GB of the Governing Board of the European Police College

EUROPEAN POLICE COLLEGE

**DRAFT AMENDMENT NUMBER 2 TO THE ESTIMATE OF REVENUES AND
EXPENDITURES**

FOR THE FINANCIAL YEAR 2015

REVENUE

IC1 – Regular budget

| Title | Heading | Adopted budget 2015 (06/2015/GB) | Draft amending estimate 2015 (Impact) | Draft amended estimate | Financial year 2014 | Financial year 2013 |
|---------------------------|---|----------------------------------|---------------------------------------|------------------------|---------------------|---------------------|
| | | A | B | C = A + B | D | E |
| 1 | SUBSIDIES | 8 471 000 | | 8 471 000 | 8 875 859 | 8 450 640 |
| 2 | THIRD COUNTRY CONTRIBUTIONS | p.m. | | 0 | | |
| 5 | REVENUE ACCURING FORM THE ADMINISTRATIVE OPERATION OF THE EUROPEAN POLICE COLLEGE | p.m. | | 0 | | |
| 9 | OTHER REVENUE | p.m. | | 0 | | |
| Total revenu (IC1) | | 8 471 000 | 0 | 8 471 000 | 8 875 859 | 8 450 640 |

R0 – Assigned Revenue

| Title | Heading | Adopted budget 2015 (06/2015/GB) | Draft amending estimate 2015 (Impact) | Draft amended estimate | Financial year 2014 | Financial year 2013 |
|------------------------------------|----------|----------------------------------|---------------------------------------|------------------------|---------------------|---------------------|
| | | A | B | C = A + B | D | E |
| 4 | Projects | | 2 500 000 | 2 500 000 | | |
| Total R0 - Assigned revenue | | 0 | 2 500 000 | 2 500 000 | 0 | 0 |

IC1 – REGULAR BUDGET

TITLE 1

SUBSIDIES

| Article Item | Heading | Financial year 2015 | Financial year 2014 | Financial year 2013 |
|-----------------|-------------------------------------|---------------------|---------------------|---------------------|
| | CHAPTER 10 | | | |
| 100 | European Communities Subsidy | 8 471 000 | 8 875 858.50 | 8 450 640 |
| | CHAPTER 10 – Total | 8 471 000 | 8 875 858.50 | 8 450 640 |
| | Title 1 - Total | 8 471 000 | 8 875 858.50 | 8 450 640 |

TITLE 2

THIRD COUNTRY CONTRIBUTIONS

| Article Item | Heading | Financial year 2015 | Financial year 2014 | Financial year 2013 |
|-----------------|------------------------------------|---------------------|---------------------|---------------------|
| | CHAPTER 20 | | | |
| 200 | Third country contributions | p.m. | p.m. | p.m. |
| | CHAPTER 20 – Total | p.m. | p.m. | p.m. |
| | Title 2 – Total | p.m. | p.m. | p.m. |

TITLE 5

REVENUE ACCRUING FROM THE ADMINISTRATIVE OPERATION
OF THE EUROPEAN POLICE COLLEGE

| Article Item | Heading | Financial year 2015 | Financial year 2014 | Financial year 2013 |
|-----------------|---|---------------------|---------------------|---------------------|
| | CHAPTER 59 | | | |
| 590 | Other revenue from administrative operations | p.m. | p.m. | p.m. |
| | CHAPTER 59 – Total | p.m. | p.m. | p.m. |
| | Title 5 - Total | p.m. | p.m. | p.m. |

TITLE 9

OTHER REVENUE

| Article Item | Heading | Financial year 2015 | Financial year 2014 | Financial year 2013 |
|-----------------|------------------------------|---------------------|---------------------|---------------------|
| | CHAPTER 9 0 | | | |
| 900 | <i>Miscellaneous revenue</i> | p.m. | p.m. | p.m. |
| | CHAPTER 9 0 – Total | - | p.m. | p.m. |
| | Title 9 - Total | - | p.m. | p.m. |
| | GRAND TOTAL | 8 471 000 | 8 875 858.50 | 8 450 640 |

For financial year 2014 the figures correspond to the budget according to GB Decision 30/2014, adopted on 11 November 2014. Apart from the EU subsidy, in 2014 CEPOL counted as revenue the contribution paid by the United Kingdom for the cost of the relocation of the Agency from Bramshill, United Kingdom to Budapest, Hungary. The amount of 285,141.50 euros of this contribution was inscribed in CEPOL budget as assigned revenue (on R0 funds). As the assigned revenue became available only at the end of the year, part of the funds are available for use during 2015.

R0 – ASSIGNED REVENUE

TITLE 4

PROJECTS

| Article | Heading | Adopted budget 2015 (06/2015/GB) | Draft amending estimate 2015 (Impact) | Draft amended estimate | Financial year 2014 | Financial year 2013 |
|---------|-----------------|----------------------------------|---------------------------------------|------------------------|---------------------|---------------------|
| Item | | A | B | C = A + B | D | E |
| | Chapter 40 | | | | | |
| 400 | CT MENA Project | | 2 500 000.00 | 2 500 000 | | |
| | | 2 500 000.00 | 2 500 000.00 | 2 500 000 | 0 | 0 |

This programme aims at building the capacity of relevant law enforcement services and other relevant personnel (such as judges, prosecutors and security services personnel whose role is included in judicial investigations) in the target countries by offering a direct, truly multilateral European approach to good practices in the field of counter-terrorism via the implementation of tailored made learning and training activities based on CEPOL's tried-and-tested learning methodologies and training products such as specialist residential training courses and staff exchange programs.

This programme aims in particular at mid-level managers and specialist officers. Its overarching aim is to contribute to the enhancement of the skills of younger generation officials, amongst whom future law enforcement leaders may as well be found, thus not only contributing to raising awareness, knowledge and skills, but also at fostering a new law enforcement culture in the region.

EXPENDITURE – C1: EU SUBSIDY FOR 2015

| DRAFT Budget amendment 2015 N2 | | Amended Budget 2015 N1 06/2015/GB | Draft Amending Budget 2015 N2 (impact) | Draft Amended budget 2015 N2 |
|--------------------------------|---|--|---|---------------------------------------|
| | | A | B | C = A + B |
| 1 | TITLE 1 Expenditure relating to persons working with CEPOL | | | |
| 11 | Staff in active employment | 3,191,600 | 0 | 3,191,600 |
| 13 | Missions and duty travel | 30,000 | 0 | 30,000 |
| 14 | Socio-Medical Infrastructure | 321,400 | 0 | 321,400 |
| 16 | Social welfare | 2,000 | 0 | 2,000 |
| 17 | Entertainment and representation expenses | 2,500 | 0 | 2,500 |
| 1 | TITLE 1 Expenditure relating to persons working with CEPOL | 3,547,500 | 0 | 3,547,500 |
| 2 | TITLE 2 Buildings & equipment and miscellaneous expenditure | | | |
| 20 | Investments in immovable property & rental of buildings | 45,000 | 0 | 45,000 |
| 21 | Information and communication technology expenditure | 330,000 | 0 | 330,000 |
| 22 | Movable property and associated costs | 12,300 | 0 | 12,300 |
| 23 | Current administrative expenditure | 95,700 | 0 | 95,700 |
| 24 | Postal charges | 11,500 | 0 | 11,500 |
| 2 | TITLE 2 Buildings & equipment and miscellaneous expenditure | 494,500 | 0 | 494,500 |
| 3 | TITLE 3 Operational Expenditure | | | |
| 30 | Bodies and organs | 311,000 | 0 | 311,000 |
| 31 | Courses, Flight Schemes, E-Net | 3,159,000 | 0 | 3,159,000 |
| 32 | Other programme activities | 629,000 | 0 | 629,000 |
| 33 | Evaluation | 100,000 | 0 | 100,000 |
| 35 | Missions | 150,000 | 0 | 150,000 |
| 37 | Other operational activities | 80,000 | 0 | 80,000 |
| 3 | TITLE 3 Operational Expenditure | 4,429,000 | 0 | 4,429,000 |
| GRAND TOTAL | | 8,471,000 | 0 | 8,471,000 |

EXPENDITURE – ASSIGNED REVENUE

| | | Amended Budget 2015 N1 06/2015/GB | Draft Amending Budget 2015 N2 (impact) | Draft Amended budget 2015 N2 |
|----|---|--|--|---------------------------------------|
| | | A | B | C = A + B |
| 1 | TITLE 1 Expenditure relating to persons working with CEPOL | | | |
| 11 | Staff in active employment | 0 | 0 | 0 |
| 13 | Missions and duty travel | 0 | 0 | 0 |
| 1 | TITLE 1 Expenditure relating to persons working with CEPOL | 0 | 0 | 0 |
| 2 | TITLE 2 Buildings & equipment and miscellaneous expenditure | | | |
| 20 | Investments in immovable property & rental of buildings | 0 | 0 | 0 |
| 21 | Information and communication technology expenditure | 0 | 0 | 0 |
| 22 | Movable property and associated costs | 0 | 0 | 0 |
| 23 | Current administrative expenditure | 0 | 0 | 0 |
| 24 | Postal charges | 0 | 0 | 0 |
| 2 | TITLE 2 Buildings & equipment and miscellaneous expenditure | 0 | 0 | 0 |
| 4 | TITLE 4 - CT MENA PROJECT | | | |
| 41 | Expenditure relating to persons working for CT MENA project | | 1,385,620 | 1,385,620 |
| 42 | Travel | | 563,964 | 563,964 |
| 43 | Equipment and supplies | | 9,200 | 9,200 |
| 44 | Local office | | 14,400 | 14,400 |
| 45 | Other costs, services | | 259,977 | 259,977 |
| 46 | Other | | 0 | 0 |
| 47 | Indirect costs | | 155,656 | 155,656 |
| 48 | Provision for contingency reserve | | 111,183 | 111,183 |
| 49 | Taxes | | 0 | 0 |
| 4 | TOTAL TITLE 4 - CT MENA PROJECT | | 2,500,000 | 2,500,000 |
| | GRAND TOTAL R0 EXPENDITURE | 0 | 2,500,000 | 2,500,000 |

TITLE 1
EXPENDITURE RELATING TO PERSONS WORKING WITH THE EUROPEAN POLICE
COLLEGE

| DRAFT Budget amendment 2015 N2 | | Amended Budget 2015 N1 06/2015/GB | Draft Amending Budget 2015 N2 (impact) | Draft Amended budget 2015 N2 |
|---------------------------------------|--|--|---|---|
| | | A | B | C = A + B |
| 1 | TITLE 1 Expenditure relating to persons working with CEPOL | | | |
| 11 | Staff in active employment | | | |
| 110 | <i>Officials and temporary staff holding a post provided for in the establishment plan</i> | | | |
| 1100 | Basic Salary | 1,197,900 | | 1,197,900 |
| 1101 | Monthly Allowances | 654,600 | | 654,600 |
| 1102 | Entry and departure allowances | 87,500 | | 87,500 |
| 110 | <i>Officials and temporary staff holding a post provided for in the establishment plan</i> | 1,940,000 | 0 | 1,940,000 |
| 111 | <i>Other staff</i> | | | |
| 1115 | Contract staff | 360,700 | | 360,700 |
| 1118 | National experts on secondment | 508,500 | | 508,500 |
| 1119 | Internships | 22,600 | | 22,600 |
| 111 | <i>Other staff</i> | 891,800 | 0 | 891,800 |
| 112 | <i>Further training & language courses & retraining for staff</i> | | | |
| 1120 | Further training & language courses & retraining for staff | 40,000 | | 40,000 |
| 112 | <i>Further training & language courses & retraining for staff</i> | 40,000 | 0 | 40,000 |
| 113 | <i>Insurance against sickness & accidents and occupational disease and unemployment insurance</i> | | | |
| 1130 | Insurance against sickness | 96,500 | | 96,500 |
| 113 | <i>Insurance against sickness & accidents and occupational disease and unemployment insurance</i> | 96,500 | 0 | 96,500 |
| 114 | <i>Miscellaneous allowances and grants</i> | | | |
| 1141 | Annual travel expenses from the place of employment to place of origin | 48,300 | | 48,300 |
| 114 | <i>Miscellaneous allowances and grants</i> | 48,300 | 0 | 48,300 |
| 115 | <i>Overtime</i> | | | |
| 1150 | Overtime | 5,000 | | 5,000 |
| 115 | <i>Overtime</i> | 5,000 | 0 | 5,000 |
| 117 | <i>Supplementary services</i> | | | |
| 1174 | Payment for admin assistance from Community institutions (PMO) | 70,000 | | 70,000 |
| 1175 | Other services and work to be contracted out | 60,000 | | 60,000 |
| 117 | <i>Supplementary services</i> | 130,000 | 0 | 130,000 |
| 118 | <i>Allowances and expenses on entering and leaving the service and on transfer (excl ENDS & other experts)</i> | | | |
| 1180 | Expenditure on recruitment | 40,000 | | 40,000 |
| 118 | <i>Allowances and expenses on entering and leaving the service and on transfer (excl ENDS & other experts)</i> | 40,000 | 0 | 40,000 |

CEPOL – DRAFT Amending budget 2015 N2

| DRAFT Budget amendment 2015 N2 | | Amended Budget 2015 N1 06/2015/GB | Draft Amending Budget 2015 N2 (impact) | Draft Amended budget 2015 N2 |
|---------------------------------------|--|--|---|---|
| | | A | B | C = A + B |
| 1 | TITLE 1 Expenditure relating to persons working with CEPOL | | | |
| 119 | <i>Appropriations to cover any adjustments to the remuneration of officials and other staff</i> | | | |
| 1190 | Salary weightings | | | 0 |
| 119 | <i>Appropriations to cover any adjustments to the remuneration of officials and other staff</i> | 0 | 0 | 0 |
| 11 | Staff in active employment | 3,191,600 | 0 | 3,191,600 |
| | | | | |
| 13 | Missions and duty travel | | | |
| 130 | <i>Mission expenses & travel expenses & incidental expenditure for administrative missions</i> | | | |
| 1300 | Mission expenses & travel expenses & incidental expenditure for administrative missions | 30,000 | | 30,000 |
| 130 | <i>Mission expenses & travel expenses & incidental expenditure for administrative missions</i> | 30,000 | 0 | 30,000 |
| 13 | Missions and duty travel | 30,000 | 0 | 30,000 |
| | | | | |
| 14 | Socio-Medical Infrastructure | | | |
| 140 | <i>Socio-Medical Infrastructure</i> | | | |
| 1410 | Medical expenses | 3,000 | | 3,000 |
| 1420 | Staff Committee | 1,000 | | 1,000 |
| 1430 | Schooling and nursery | 317,400 | | 317,400 |
| 140 | <i>Socio-Medical Infrastructure</i> | 321,400 | 0 | 321,400 |
| 14 | Socio-Medical Infrastructure | 321,400 | 0 | 321,400 |
| | | | | |
| 16 | Social welfare | | | |
| 161 | <i>Social contacts between staff</i> | | | |
| 1610 | Social contacts between staff | 2,000 | | 2,000 |
| 161 | <i>Social contacts between staff</i> | 2,000 | 0 | 2,000 |
| 16 | Social welfare | 2,000 | 0 | 2,000 |
| | | | | |
| 17 | Entertainment and representation expenses | | | |
| 170 | <i>Entertainment and representation expenses</i> | | | |
| 1700 | Entertainment and representation expenses | 2,500 | | 2,500 |
| 170 | <i>Entertainment and representation expenses</i> | 2,500 | 0 | 2,500 |
| 17 | Entertainment and representation expenses | 2,500 | 0 | 2,500 |
| 1 | TITLE 1 Expenditure relating to persons working with CEPOL | 3,547,500 | 0 | 3,547,500 |

Draft amending Budget 2015 N2 does not have any impact on this Title.

TITLE 2
BUILDINGS, EQUIPMENT AND MISCELLANEOUS EXPENDITURE

| DRAFT Budget amendment 2015 N2 | | Amended Budget 2015 N1 06/2015/GB | Draft Amending Budget 2015 N2 (impact) | Draft Amended budget 2015 N2 |
|---------------------------------------|---|--|---|---|
| | | A | B | C = A + B |
| 2 | TITLE 2 Buildings & equipment and miscellaneous expenditure | | | |
| 20 | Investments in immovable property & rental of buildings | | | |
| 200 | <i>Cost of renting office space</i> | 39,000 | 0 | 39,000 |
| 201 | <i>Insurance</i> | 2,500 | 0 | 2,500 |
| 202 | <i>Water & gas & electricity & heating</i> | 0 | 0 | 0 |
| 203 | <i>Cleaning and maintenance</i> | 0 | 0 | 0 |
| 204 | <i>Fitting-out of premises</i> | 3,500 | 0 | 3,500 |
| 20 | Investments in immovable property & rental of buildings | 45,000 | 0 | 45,000 |
| 21 | Information and communication technology expenditure | | | |
| 210 | <i>Equipment & operating expenses and services relating to computer systems and communication</i> | 330,000 | 0 | 330,000 |
| 21 | Information and communication technology expenditure | 330,000 | 0 | 330,000 |
| 22 | Movable property and associated costs | | | |
| 220 | <i>Office machinery</i> | 5,000 | 0 | 5,000 |
| 221 | <i>Furniture</i> | 5,000 | 0 | 5,000 |
| 225 | <i>Documentation and library expenditure</i> | 2,300 | 0 | 2,300 |
| 22 | Movable property and associated costs | 12,300 | 0 | 12,300 |
| 23 | Current administrative expenditure | | | |
| 230 | <i>Stationery and office supplies</i> | 26,700 | 0 | 26,700 |
| 232 | <i>Financial charges</i> | 1,000 | 0 | 1,000 |
| 233 | <i>Legal expenses</i> | 10,000 | 0 | 10,000 |
| 235 | <i>Other operational expenditure</i> | 58,000 | 0 | 58,000 |
| 23 | Current administrative expenditure | 95,700 | 0 | 95,700 |
| 24 | Postal charges | | | |
| 240 | <i>Postal and delivery charges</i> | 11,500 | 0 | 11,500 |
| 24 | Postal charges | 11,500 | 0 | 11,500 |
| 2 | TITLE 2 Buildings & equipment and miscellaneous expenditure | 494,500 | 0 | 494,500 |

Draft amending Budget 2015 N2 does not have any impact on this Title.

TITLE 3
OPERATIONAL EXPENDITURE

| DRAFT Budget amendment 2015 N2 | | Amended Budget 2015 N1 06/2015/GB | Draft Amending Budget 2015 N2 (impact) | Draft Amended budget 2015 N2 |
|---------------------------------------|--|--|---|---|
| | | A | B | C = A + B |
| 3 | TITLE 3 Operational Expenditure | | | |
| 30 | Bodies and organs | | | |
| 300 | <i>Governing Board</i> | 94,000 | 0 | 94,000 |
| 301 | <i>Working Groups</i> | 87,000 | 0 | 87,000 |
| 302 | <i>Network meetings</i> | 130,000 | 0 | 130,000 |
| 30 | Bodies and organs | 311,000 | 0 | 311,000 |
| 31 | Courses, Flight Schemes, E-Net | | | |
| 310 | <i>Training Activities</i> | 2,007,000 | 0 | 2,007,000 |
| 311 | <i>Participants</i> | 1,042,000 | 0 | 1,042,000 |
| 313 | <i>e-Learning Modules</i> | 110,000 | 0 | 110,000 |
| 31 | Courses, Flight Schemes, E-Net | 3,159,000 | 0 | 3,159,000 |
| 32 | Other programme activities | | | |
| 320 | <i>Common curricula</i> | 0 | 0 | 0 |
| 321 | <i>Research and good practice</i> | 40,000 | 0 | 40,000 |
| 322 | <i>Electronic Network</i> | 183,000 | 0 | 183,000 |
| 324 | <i>Exchanges</i> | 396,000 | 0 | 396,000 |
| 325 | <i>External Relations</i> | 10,000 | 0 | 10,000 |
| 32 | Other programme activities | 629,000 | 0 | 629,000 |
| 33 | Evaluation | | | |
| 330 | <i>Evaluation</i> | 100,000 | 0 | 100,000 |
| 33 | Evaluation | 100,000 | 0 | 100,000 |
| 35 | Missions | | | |
| 351 | <i>Missions</i> | 150,000 | 0 | 150,000 |
| 35 | Missions | 150,000 | 0 | 150,000 |
| 37 | Other operational activities | | | |
| 370 | <i>Other operational activities</i> | 80,000 | 0 | 80,000 |
| 37 | Other operational activities | 80,000 | 0 | 80,000 |
| 3 | TITLE 3 Operational Expenditure | 4,429,000 | 0 | 4,429,000 |

Draft amending Budget 2015 N2 does not have any impact on this Title.

EXPENDITURE RELATING TO ASSIGNED REVENUE R0)

TITLE 1

EXPENDITURE RELATING TO PERSONS WORKING WITH THE EUROPEAN POLICE COLLEGE

| | | Amended Budget 2015 N1 06/2015/GB | Draft Amending Budget 2015 N2 (impact) | Draft Amended budget 2015 N2 |
|-----------|--|--|--|---------------------------------------|
| | | A | B | C = A + B |
| 1 | TITLE 1 Expenditure relating to persons working with CEPOL | | | |
| | | | | |
| 11 | Staff in active employment | | | |
| 110 | Officials and temporary staff holding a post provided for in the establishment plan | 0 | 0 | 0 |
| 111 | Other staff | 0 | 0 | 0 |
| 112 | Further training & language courses & retraining for staff | 0 | 0 | 0 |
| 117 | Supplementary services | 0 | 0 | 0 |
| 118 | Allowances and expenses on entering and leaving the service and on transfer (excl ENDS & c | 0 | 0 | 0 |
| | | | | |
| 11 | Staff in active employment | 0 | 0 | 0 |
| | | | | |
| 13 | Missions and duty travel | | | |
| 130 | Mission expenses & travel expenses & incidental expenditure for administrative missions | 0 | 0 | 0 |
| 13 | Missions and duty travel | 0 | 0 | 0 |
| 1 | TITLE 1 Expenditure relating to persons working with CEPOL | 0 | 0 | 0 |

Draft amending Budget 2015 N2 does not have any impact on this Title.

TITLE 2
BUILDINGS, EQUIPMENT AND MISCELLANEOUS EXPENDITURE

| | | Amended Budget 2015 N1 06/2015/GB | Draft Amending Budget 2015 N2 (impact) | Draft Amended budget 2015 N2 |
|-----------|--|--|--|---------------------------------------|
| | | A | B | C = A + B |
| 2 | TITLE 2 Buildings & equipment and miscellaneous expenditure | | | |
| 20 | Investments in immovable property & rental of buildings | | | |
| 200 | Cost of renting office space | 0 | 0 | 0 |
| 201 | Insurance | 0 | 0 | 0 |
| 202 | Water & gas & electricity & heating | 0 | 0 | 0 |
| 203 | Cleaning and maintenance | 0 | 0 | 0 |
| 204 | Fitting-out of premises | 0 | 0 | 0 |
| 20 | Investments in immovable property & rental of buildings | 0 | 0 | 0 |
| 21 | Information and communication technology expenditure | | | |
| 210 | Equipment & operating expenses and services relating to computer systems and communication | 0 | 0 | 0 |
| 21 | Information and communication technology expenditure | 0 | 0 | 0 |
| 22 | Movable property and associated costs | | | |
| 220 | Office machinery | 0 | 0 | 0 |
| 221 | Furniture | 0 | 0 | 0 |
| 225 | Documentation and library expenditure | 0 | 0 | 0 |
| 22 | Movable property and associated costs | 0 | 0 | 0 |
| 23 | Current administrative expenditure | | | |
| 230 | Stationery and office supplies | 0 | 0 | 0 |
| 232 | Financial charges | 0 | 0 | 0 |
| 233 | Legal expenses | 0 | 0 | 0 |
| 235 | Other operational expenditure | 0 | 0 | 0 |
| 23 | Current administrative expenditure | 0 | 0 | 0 |
| 24 | Postal charges | | | |
| 240 | Postal and delivery charges | 0 | 0 | 0 |
| 24 | Postal charges | 0 | 0 | 0 |
| 2 | TITLE 2 Buildings & equipment and miscellaneous expenditure | 0 | 0 | 0 |

Draft amending Budget 2015 N2 does not have any impact on this Title.

**TITLE 4
PROJECT CT MENA**

| | | Amended Budget 2015 N1 06/2015/GB | Draft Amending Budget 2015 N2 (impact) | Draft Amended budget 2015 N2 |
|-----------|---|--|--|---------------------------------------|
| | | A | B | C = A + B |
| 4 | TITLE 4 - CT MENA PROJECT | | | |
| 41 | CHAPTER 41 - Expenditure relating to persons working for CT MENA project | | | |
| 411 | 1.1 - Salaries | | 309,600 | 309,600 |
| 412 | 1.2 - Short term expert | | 210,000 | 210,000 |
| 413 | 1.3 - Per diems for missions/travel | | 866,020 | 866,020 |
| 41 | Expenditure relating to persons working for CT MENA project | | 1,385,620 | 1,385,620 |
| 42 | CHAPTER 42 - TRAVEL | | | |
| 421 | 2 - Travel | | 563,964 | 563,964 |
| 42 | Travel | | 563,964 | 563,964 |
| 43 | CHAPTER 43 - EQUIPMENT AND SUPPLIES | | | |
| 431 | 3 - Equipment & supplies | | 9,200 | 9,200 |
| 43 | Equipment and supplies | | 9,200 | 9,200 |
| 44 | CHAPTER 44 - LOCAL OFFICE | | | |
| 441 | 4 - Local office | | 14,400 | 14,400 |
| 44 | Local office | | 14,400 | 14,400 |
| 45 | CHAPTER 45 - OTHER COSTS, SERVICES | | | |
| 451 | 5 - Other costs, services | | 260,000 | 260,000 |
| 45 | Other costs, services | | 260,000 | 260,000 |
| 46 | CHAPTER 46 - OTHER | | | |
| 461 | 6 - Other | | 0 | 0 |
| 46 | Other | | 0 | 0 |
| 47 | CHAPTER 47 - INDIRECT COSTS | | | |
| 471 | 8 - Indirect costs | | 155,633 | 155,633 |
| 47 | Indirect costs | | 155,633 | 155,633 |
| 48 | CHAPTER 48 - PROVISION FOR CONTINGENCY RESERVE | | | |
| 481 | 10 - Provision for contingency reserve (maximum 5% of direct eligible costs) | | 111,183 | 111,183 |
| 48 | Provision for contingency reserve | | 111,183 | 111,183 |
| 49 | CHAPTER 49 - TAXES | | | |
| 491 | 12 - Taxes | | 0 | 0 |
| 49 | Taxes | | 0 | 0 |
| 4 | TOTAL TITLE 4 - CT MENA PROJECT | | 2,500,000 | 2,500,000 |
| | GRAND TOTAL R0 EXPENDITURE | 0 | 2,500,000 | 2,500,000 |

Chapter 41 – Expenditure related to persons working for CT MENA project

411 – Salaries

€ 309 600

4111 – 1.1 Technical staff

| Costs | Unit ¹³ | # of units | Unit value (in EUR) | Total Cost (in EUR) ³ |
|--------------------------------|--------------------|------------|---------------------|----------------------------------|
| 1.1.1.1 Project Manager | Per month | 18 | 4,700 | 84,600 |
| 1.1.1.2 Senior Project Officer | Per month | 18 | 4,700 | 84,600 |
| 1.1.1.3 Project Officer | Per month | 18 | 3,900 | 70,200 |
| 1.1.1.4 Project Officer | Per month | 18 | 3,900 | 70,200 |

The chapter provides costs for the Project Manager and Senior Project Officer both at FGIV and two project officers at FG III.

The EU Staff Regulations are used as the basis with an estimate of assumptions:

- Lowest grade in the FG; step 2
- 2 children – one younger than 6, one older. The older one going to school outside home or university
- Expat allowance 16%

412 – 1.2 Short term experts

€ 210 000

| Costs | Unit ¹³ | # of units | Unit value (in EUR) | Total Cost (in EUR) ³ |
|-----------------------------|---------------------------|------------|---------------------|----------------------------------|
| 1.2 Short term experts fees | UNIT PRICE Per expert day | 420 | 500 | 210,000 |

This chapter provides for expert fees. Experts will be engaged in Development of Training Needs Analysis specific for each beneficiary country identifying the custom needs for courses and exchange topics. Experts will be engaged in delivery of courses in MENA countries.

UNIT PRICE of EUR 500 per day is established for expert fees. The UNIT PRICE is established on the basis of CEPOL maximum daily fee of EUR 450 stipulated in the CEPOL Governing Board Decision 30/2006/GB plus EUR 50 for delivery outside the EU. It is estimated:

- 1) to engage 5 experts per country TNA lasting 5 days each country plus 20 days TNA drafting with an established UNIT PRICE of EUR 500 $((20 \times 5 + 20) \times 500 = 60,000)$.
- 2) It is estimated to engage 5 experts per 5 day course with a fee of EUR 500 $(5 \times 12 \times 5 \times 500 = 150,000)$.

In total it makes 420 expert fee days. All experts will need to have at least 15 years of work experience with 5 years of expertise in specific and area either in delivery of TNA or expertise in course content.

413 – Per diems for missions/travel

€ 866 020

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| Costs | Unit ¹³ | # of units | Unit value (in EUR) | Total Cost (in EUR) ³ |
|--|--------------------|------------|---------------------|----------------------------------|
| 1.3 Per diems for missions/travel ⁵ | | | | |
| 1.3.1 Abroad (staff assigned to the Action) | Per diem | 728 | 215 | 156,520 |
| 1.3.2 Local (staff assigned to the Action) | Per diem | | | |
| 1.3.3 Seminar/conference participants | Per diem | 3,300 | 215 | 709,500 |

4131 - 1.3.1 Abroad (staff assigned to the Action)

The chapter includes the DSA costs for the staff and experts attending missions related to TNA development and delivery of courses

Given that the number of TNA missions and courses is equally spread among four beneficiary countries the basis for calculation was the average of DSAs established by the EC (Applicable rates to the per diems in the framework of EC-funded external aid contracts - 18/03/2015) for Jordan (EUR 224), Lebanon (EUR 260), Tunisia (EUR 142) and Turkey - Istanbul (EUR 237). The average used for calculations is EUR 215.

The estimated days for the staff and experts is:

- contracted staff 140 days (20 missions x 7 days) ;
- TNA days 7 days for 5 experts per country (7*5*4=140);
- courses (5 expertsx12 coursesx7 days=420 days).
- Peer evaluation 1 expertx7daysx4 courses=28 days

Total of 728 days

4133 - 1.3.3 Seminar/Conference participants

It is estimated to organise 12 courses for 25 participants each. Each course is expected to last 5 days including arrival and departure. The chapter also includes DSA costs for exchangees where 300 exchanges are expected to participate in a 6 day exchange including arrival and departure days.

The average DSA cost is calculated based on the approach described under 1.3.1.

The DSA days:

1) courses: 12 coursesx5daysx25participants=1500;

2) exchanges: 300 exchanges x 6 days=1800.

Total of 3300 DSA days

Chapter 42 – Travel

421 – 2.1 International travel

€ 539 264

| Costs | Unit ¹³ | # of units | Unit value (in EUR) | Total Cost (in EUR) ³ |
|---------------------------|--------------------|------------|---------------------|----------------------------------|
| 2.1. International travel | Per flight | 704 | 766 | 539,264 |

The chapter provides travel for the staff, experts engaged in the TNA and courses, course participants and exchangees.

The cost has been calculated on the assumption that a flight from/to EU-MENA countries would cost EUR 1000 and internal cost between MENA countries and inside them – EUR 450.

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These estimates are based on historical data available at CEPOL. Total number of flights is estimated as follows:

- 1) staff mission 20 flights at EUR 1 000;
- 2) expert flights for TNA 20 flights at EUR 1 000;
- 3) course participant flights inside MENA region 300 participants at EUR 450;
- 4) course experts 60 flights at EUR 1 000;
- 5) 300 exchanges flights at EUR 1 000;
- 6) peer evaluation 4 courses for one experts at a cost of EUR 1 000.

In total it makes 704 flights with average price of EUR 766.

422 – 2.2 Local transportation

€ 24 700

| Costs | Unit ¹³ | # of units | Unit value (in EUR) | Total Cost (in EUR) ³ |
|--------------------------|---------------------------|------------|---------------------|----------------------------------|
| 2.2 Local transportation | UNIT COST per participant | 380 | 65 | 24,700 |

The chapter gives the estimate of local transportation for 12 courses bringing participants from the airport to/from the course venue/hotel.

The UNIT PRICE of EUR 65 is established on the basis of the maximum stipulated in the CEPOL Governing Board Decision 30/2006/GB. It is expected that there will be 300 participants, 60 experts, plus 20 staff missions hence the costs is 380x65=EUR 24 700.

Chapter 43 – Equipment and supplies

| Costs | Unit ¹³ | # of units | Unit value (in EUR) | Total Cost (in EUR) ³ |
|---|--------------------|------------|---------------------|----------------------------------|
| 3. Equipment and supplies⁷ | | | | |
| 3.1 Purchase or rent of vehicles | Per vehicle | | | 0 |
| 3.2 Furniture, computer equipment | per workstation | 4 | 2,300 | 9,200 |
| 3.3 Machines, tools... | | | | 0 |
| 3.4 Spare parts/equipment for machines, tools | | | | 0 |
| 3.5 Other (please specify) | | | | 0 |

432 – 3.2 Furniture, computer equipment

€ 9 200

There is a need to ensure that four recruited project staff members have the means to work and communicate, therefore there is a need to purchase laptops and related equipment for them.

The cost is estimated at EUR 800 per computer, EUR 500 per office chair, EUR 350 per desk, EUR 500 per cell phone, EUR 100 per desk phone. The price is based on the existing supply contracts CEPOL Framework agreement (purchase orders CEP0659, CEP0659 and information on costs of furniture handed over by HU authorities).

Chapter 44 – Local office

| Costs | Unit ¹³ | # of units | Unit value (in EUR) | Total Cost (in EUR) ³ |
|--|--------------------|------------|---------------------|----------------------------------|
| 4. Local office | | | | |
| 4.1 Vehicle costs | Per month | | | 0 |
| 4.2 Office rent | Per month | | | 0 |
| 4.3 Consumables - office supplies | Per month | | | 0 |
| 4.4 Other services (tel/fax, electricity/heating, maintenance) | Per month | 18 | 800 | 14,400 |

444 – 4.4 Other services € 14 400

This chapter provides costs for cell phone usage for the project team. The estimate is based on CEPOL supply contract with Vodafone Hungary with average of EUR 200 per person per month. In total it makes EUR 800 per month x 18 months.

Chapter 45 – Other costs, services

451 – 5.1 Publications € 6 000

| Costs | Unit ¹³ | # of units | Unit value (in EUR) | Total Cost (in EUR) ³ |
|-------------------------------|--------------------|------------|---------------------|----------------------------------|
| 5.1 Publications ⁹ | per publication | 3 | 2,000 | 6,000 |

The chapter covers costs for publication of project reports. The cost estimate of EUR 2000 per publication is based on average cost of lay-outing, editing and proofreading by the Publications Office for similar publications. CEPOL has an SLA with the Publications Office.

453 – 5.3 Expenditure verification/Audit € 12 000

| Costs | Unit ¹³ | # of units | Unit value (in EUR) | Total Cost (in EUR) ³ |
|------------------------------------|--------------------|------------|---------------------|----------------------------------|
| 5.3 Expenditure verification/Audit | | 1 | 12,000 | 12,000 |

The chapter envisages the costs for final audit of the project by an external service provider. The price estimate is based on the Global Framework Contract between the European Commission and Mazars on provision of audit services.

454 – 5.4 Evaluation costs € 12 000

| Costs | Unit ¹³ | # of units | Unit value (in EUR) | Total Cost (in EUR) ³ |
|----------------------|--------------------|------------|---------------------|----------------------------------|
| 5.4 Evaluation costs | | 1 | 12,000 | 12,000 |

The chapter covers the costs for external evaluation of the project deliverables. The price estimate is based on costs for evaluation of regional multi-beneficiary projects.

455 – 5.5 Translation, interpretation € 105 000

| Costs | Unit ¹³ | # of units | Unit value (in EUR) | Total Cost (in EUR) ³ |
|-------------------------------|--------------------|------------|---------------------|----------------------------------|
| 5.5 Translation, interpreters | per day | 60 | 1,750 | 105,000 |

Interpretation is expected to be provided during the courses only. It is envisaged to deliver 12 courses for 5 days each. Simultaneous interpretation will need to be ensured for all days including the costs for interpreters as well as interpretation equipment (boots, microphones, wiring etc.)

The cost is estimated at EUR 1 000 interpretation per day and equipment EUR 750 per day. Thus the daily interpretation costs is estimated at EUR 1 750. The costs are based on agency's historical prices. The total estimated cost is 12 courses * 5 days * EUR 1 750 = EUR 105 000

457 – 5.7 Costs of conferences/seminars

€ 75 000

| Costs | Unit ¹³ | # of units | Unit value (in EUR) | Total Cost (in EUR) ³ |
|--|--------------------|------------|---------------------|----------------------------------|
| 5.7 Costs of conferences/seminars ⁹ | per course | 12 | 6,250 | 75,000 |

The chapter includes the estimated costs for 12 five day courses and these costs include venue rental and stationary expenditure (copying, certificates and course materials).

The cost for venue rental per day is estimated at EUR 1 000, stationary costs per course are estimated at EUR 610.

Administrative support is estimated at 10 days at EUR 8 for 8hr working day, totalling 10 days * 8hr * EUR 8 = EUR 640 per course, 12 courses * EUR 640 = EUR 7 680.

The other costs are based on historical data available at CEPOL. The estimated cost of venue rental is 12 courses * 5 days * EUR 1 000 = EUR 60 000; stationary: 12 courses * EUR 610 = EUR 7 320.

458 – 5.8 Visibility actions

€ 50 000

| Costs | Unit ¹³ | # of units | Unit value (in EUR) | Total Cost (in EUR) ³ |
|---------------------------------------|--------------------|------------|---------------------|----------------------------------|
| 5.8. Visibility actions ¹⁰ | per action | 5 | 10,000 | 50,000 |

This line provides for a tentative number of 5 visibility actions, one per each beneficiary, as well as a regional one.

Actions may entail the production of audio-visual material and the publication of course outcomes, as well as the implementation of outreach activities.

Chapter 47 – 8 Indirect costs

€ 155 633

Indirect costs (maximum 7% of the subtotal of direct eligible costs of the Action).

Chapter 48 – 10 Provision for contingency reserve € 111 183

Contingency reserve set at maximum of 5% of direct eligible costs.

ESTABLISHMENT PLAN

| Function group and grade | 2014 | | 2015 | |
|--------------------------|-----------------------|-----------------|-----------------------|-----------------|
| | Request of the Agency | | Request of the Agency | |
| | Permanent posts | Temporary Posts | Permanent posts | Temporary Posts |
| AD 16 | | | | |
| AD 15 | | | | |
| AD 14 | | | | |
| AD 13 | | 1 | | 1 |
| AD 12 | | | | |
| AD 11 | | | | |
| AD 10 | | 2 | | 2 |
| AD 9 | | 3 | | 3 |
| AD 8 | | | | |
| AD 7 | | 1 | | 1 |
| AD 6 | | | | |
| AD 5 | | 9 | | 9 |
| AD total | 0 | 16 | 0 | 16 |
| AST 11 | | | | |
| AST 10 | | | | |
| AST 9 | | | | |
| AST 8 | | | | |
| AST 7 | | | | |
| AST 6 | | | | |
| AST 5 | | 2 | | 2 |
| AST 4 | | 2 | | 2 |
| AST 3 | | 7 | | 7 |
| AST 2 | | | | |
| AST 1 | | | | |
| AST total | 0 | 11 | 0 | 11 |
| TOTAL | 0 | 27 | 0 | 27 |
| GRAND TOTAL | | 27 | | 27 |

Other staff

| Contract Agents | 2014 | 2015 06/2015/GB | 2015 draft | Comment |
|---------------------------|-----------|--------------------|---------------|--|
| Function Group IV | | | 2 | +2 for CT MENA on 18 month contract |
| Function Group III | 2 | 2 | 4 | +2 for CT MENA on 18 month contract |
| Function Group II | 7 | 7 | 7 | |
| Function Group I | 1 | 1 | 1 | |
| | 10 | 10 | 14 | +4 for CT MENA on 18 month contract |

| Seconded national experts | 2014 | 2015 06/2015/GB | 2015 draft | Comment |
|---------------------------|------------|--------------------|---------------|---------|
| Total | 5.5 | 10 | 10 | |