

**Decision of the Management Board 24/2018/MB**

**ADOPTING OF THE CONTENT DESCRIPTION OF THE ONLINE MODULE  
PASSENGER NAME RECORD (PNR)**

**Adopted by the Management Board**

**On 30 September 2018**

THE MANAGEMENT BOARD,

Having regard to Regulation (EU) 2015/2219 of the European Parliament and of the Council of 25 November 2015 on the European Union Agency for Law Enforcement Training (CEPOL) and replacing and repealing Council Decision 2005/681/JHA<sup>1</sup>, and in particular Article 9(1)(s) thereof,

Having regard to the Management Board Decision 36/2017/MB Adopting the Single Programming Document: Years 2018-2020,

Having regard to the Executive Director Decision 28/2018/DIR amending the Annual Work Programme 2018,

Whereas:

- (1) The steps to be taken and matching responsibilities in the development of the online learning modules are based on Governing Board Decisions 2/2009/GB and 18/2010/GB.
- (2) The content of the module was updated by experts appointed with the Executive Director's Decision 10/2018/DIR.
- (3) CEPOL National Units have been involved in the final validation of the updated content of the online learning module through the dissemination to National Experts for reviewing purposes.
- (4) It is for the Management Board on the basis of Article 9(1)(s) of Regulation (EU) 2015/2219 to adopt the content descriptions of the online learning modules,

HAS ADOPTED THIS DECISION:

#### *Article 1*

*The Content Description of the Online Learning Module on Passenger Name Record as detailed in the Annex I of this Decision.*

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<sup>1</sup> OJ L319, 4.12.2015, p.1.

The present Decision shall take effect on the day following that of its adoption.

Done at Vienna on, 02 October 2018

*For the Management Board*  
*<< Signature on file >>*

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*Mr. Norbert Leitner*  
*Chair of the Management Board*

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#### A. Product Breakdown Structure

The Product Breakdown Structure (PBS) represents the content of the *Passenger Name Record (PNR)* online module as it is set up in the online learning module. Key sections of the PBS are displayed below, covering the online learning module's topics of the *Passenger Name Record (PNR)* Knowledge Landscape and the keywords.

*Passenger Name Record (PNR)* Knowledge Landscape:

1. Introduction
2. Legal Basis
3. Data Protection
4. Understanding PNR Data
5. Processing PNR Data
6. Use of PNR by Law Enforcement
7. Intelligence Analysis of PNR Data
8. Practical Examples
9. Glossary
10. My Progress
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#### B. Elaboration of the Content – Knowledge Landscape

The module aims to provide users with a broad understanding of:

- what PNR data is;
- the EU-level legal framework that enables the collection, processing and storage of PNR data;
- the potential role and relevance of PNR data in combatting serious crime and terrorism.

The module is targeted at those police and law enforcement officers, border guards, customs officers and judiciary staff who are interested or involved in the use of PNR data to combat serious crime and/or terrorism.

Apart from this introduction, the module consists of 7 topic chapters and a glossary of PNR-related terms and abbreviations. Chapters 2 and 3 cover the main legislation for using PNR Data for Law Enforcement purposes and the safeguards provided in the PNR Directive to ensure that data protection rights are respected. Chapters 4 and 5 describe the information that is contained in the PNR and ways it can be collected and processed. The following two chapters (6 and 7) explain how PNR information can be used by law enforcement agencies to prevent and investigate serious crimes. The last chapter provides some practical examples, based on fictional cases.

Where appropriate, within a chapter, internal hyperlinks to other chapters are provided as well as external links (indicated with the icon [🔗](#)). At the end of each chapter a list those external links to relevant resources, freely accessible on the web, is displayed. Users have the possibility to share content with colleagues, post comments and rate the content itself.

### **C. Diagnostic Self Evaluation: My progress**

Users can test their own knowledge on *Passenger Name Record (PNR)* at any time while using the online module through the My Progress section of the module. Test items, in the form of True/False questions, are pooled according to the recurring topics of the knowledge landscape. A random selection of the items will be offered to users every time they decide to take the self-test for each of the individual topics. Based on the outcomes of the self-test, users will receive feedback and reflection possibilities which enable them to increase their further professionalization in the domain of the module.

### **D. Glossary**

The keywords and acronyms from individual chapters are listed together (in alphabetical order) in the online module and are provided to the user to aid the comprehension of the content.

## **Annex I**

### ***Passenger Name Record (PNR) Online Module Content***

(The content of the module will be made **available only** in a restricted area in CEPOL's e-Net),