

DECISION 30/2014/GB

OF THE GOVERNING BOARD OF THE EUROPEAN POLICE COLLEGE

**ADOPTING THE ESTIMATE OF REVENUES AND EXPENDITURES
FOR THE FINANCIAL YEAR 2014**

AND

REPEALING DECISIONS 17/2014/GB and 21/2014/GB

OF THE GOVERNING BOARD OF THE EUROPEAN POLICE COLLEGE

Adopted by the Governing Board
on 11 November 2014

THE GOVERNING BOARD,

Having regard to Council Decision 2005/681/JHA of 20 September 2005 establishing the European Police College (CEPOL)¹, and in particular Articles 10(9)(c) and 15(5) thereof;

Having regard to the proposal of the Director;

Having regard to the Estimate of revenues and expenditures of CEPOL for the financial year 2014²;

Having regard to the Work Programme 2014³;

Having regard to Regulation (EU) No 543/2014 of the European Parliament and the Council of 15 May 2014 amending Decision 2005/681/JHA by changing the seat of CEPOL to Budapest;

HAS ADOPTED the amended estimate of revenues and expenditures for the financial year 2014, together with the Establishment plan as detailed in the Annex.

Done in Rome, 11 November 2014

For the Governing Board

*Rossanna Farina
Chair of the Governing Board*

¹ OJ L 256, 1.10.2005, p. 63. Decision as amended by Regulation (EU) No 543/2014 (OJ L 163, 29.5.2014, p. 5).

² Decision 05/2014/GB of the Governing Board of the European Police College

³ Decision 29/2013/GB of the Governing Board of the European Police College

EUROPEAN POLICE COLLEGE
AMENDED ESTIMATE OF REVENUES AND EXPENDITURES
FOR THE FINANCIAL YEAR 2014

REVENUE

Title	Heading	Financial year 2014	Financial year 2013	Financial year 2012
1	SUBSIDIES	8,575,858.50	8 450 640	8 451 000
2	THIRD COUNTRY CONTRIBUTIONS	p.m.	p.m.	
5	REVENUE ACCRUING FROM THE ADMINISTRATIVE OPERATION OF THE EUROPEAN POLICE COLLEGE	p.m.	p.m.	p.m.
9	OTHER REVENUE	-	p.m.	p.m.
	GRAND TOTAL	8,575,858.50	8 450 640	8 451 000

TITLE 1

SUBSIDIES

Article Item	Heading	Financial year 2014	Financial year 2013	Financial year 2012
	CHAPTER 10			
100	<i>European Communities Subsidy</i>	8,575,858.50	8 450 640	8 451 000
	CHAPTER 10 – Total	8,575,858.50	8 450 640	8 451 000
	Title 1 - Total	8,575,858.50	8 450 640	8 451 000

TITLE 2

THIRD COUNTRY CONTRIBUTIONS

Article Item	Heading	Financial year 2014	Financial year 2013	Financial year 2012
	CHAPTER 20			
200	<i>Third country contributions</i>	p.m.	p.m.	p.m.
	CHAPTER 20 – Total	p.m.	p.m.	p.m.
	Title 2 – Total	p.m.	p.m.	p.m.

TITLE 5

REVENUE ACCRUING FROM THE ADMINISTRATIVE OPERATION
OF THE EUROPEAN POLICE COLLEGE

Article Item	Heading	Financial year 2014	Financial year 2013	Financial year 2012
	CHAPTER 59			
590	<i>Other revenue from administrative operations</i>	p.m.	p.m.	p.m.
	CHAPTER 59 – Total	p.m.	p.m.	p.m.
	Title 5 - Total	p.m.	p.m.	p.m.

TITLE 9

OTHER REVENUE

Article Item	Heading	Financial year 2014	Financial year 2013	Financial year 2012
	CHAPTER 9 0			
900	<i>Miscellaneous revenue</i>	p.m	p.m	p.m
	CHAPTER 9 0 – Total	-	p.m	p.m
	Title 9 - Total	-	p.m.	p.m
	GRAND TOTAL	8,575,858.50	8 450 640	8 451 000

Comment:

The United Kingdom agreed to pay a contribution for value of 285,141.50 EUR for the relocation costs of CEPOL from Bramshill, United Kingdom to Budapest, Hungary. This revenue will be inscribed as assigned revenue in R0 fund source to the budget of CEPOL. The total budget available including the assigned revenue will be 8,861,000 EUR.

CEPOL – Amended budget 2014

EXPENDITURE – EU SUBSIDY

Budget amendment 2014		Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
1	TITLE 1 Expenditure relating to persons working with CEPOL				
11	Staff in active employment	4,430,917.0	232,165.5	-385,024.0	4,278,058.5
13	Missions and duty travel	20,000	34,380	15,020	69,400
14	Socio-Medical Infrastructure	4,000	0	73,400	77,400
16	Social welfare	2,000	0	0	2,000
17	Entertainment and representation expenses	2,500	0	0	2,500
1	TITLE 1 Expenditure relating to persons working with CEPOL	4,459,417.0	266,545.5	-296,604.0	4,429,358.5
2	TITLE 2 Buildings & equipment and miscellaneous expenditure				
20	Investments in immovable property & rental of buildings	155,310	0	-33,710	121,600
21	Information and communication technology expenditure	206,000	244,000	8,100	458,100
22	Movable property and associated costs	5,600	0	-2,600	3,000
23	Current administrative expenditure	21,000	62,300	-3,000	80,300
24	Postal charges	11,500	0	0	11,500
2	TITLE 2 Buildings & equipment and miscellaneous expenditure	399,410	306,300	-31,210	674,500
3	TITLE 3 Operational Expenditure				
30	Bodies and organs	255,000	40,000	0	295,000
31	Courses, Flight Schemes, E-Net	2,582,000	0	0	2,582,000
32	Other programme activities	444,990	0	10	445,000
33	Evaluation	0	0	0	0
35	Missions	120,000	0	0	120,000
37	Other operational activities	30,000	0	0	30,000
3	TITLE 3 Operational Expenditure	3,431,990	40,000	10	3,472,000
	GRAND TOTAL	8,290,817.0	612,845.5	-327,804.0	8,575,858.5

EXPENDITURE – STEMMING FROM ASSIGNED REVENUE

Budget amendment 2014		Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
1	TITLE 1 Expenditure relating to persons working with CEPOL				
11	Staff in active employment	0	285,141.5	0	0
13	Missions and duty travel	0	0	0	0
1	TITLE 1 Expenditure relating to persons working with CEPOL	0	285,142	0	0
2	TITLE 2 Buildings & equipment and miscellaneous expenditure				
20	Investments in immovable property & rental of buildings	0	0	0	0
21	Information and communication technology expenditure	0	0	0	0
22	Movable property and associated costs	0	0	0	0
23	Current administrative expenditure	0	0	0	0
24	Postal charges	0	0	0	0
2	TITLE 2 Buildings & equipment and miscellaneous expenditure	0	0	0	0
	GRAND TOTAL R0 EXPENDITURE	0	285,141.50	0	0

Comment:

The budget amendment 2014 takes into account the costs related to the relocation and the forecast of expenditure for 2014. The overall expenditure foreseen includes the amount the EU subsidy for value of 8,575,858.50 EUR and the UK contribution to the relocation costs for value of 285,141.50 EUR. The total expenditure foreseen is 8,861,000 EUR.

TITLE 1
EXPENDITURE RELATING TO PERSONS WORKING WITH THE EUROPEAN POLICE
COLLEGE – EU SUBSIDY

Budget amendment 2014		Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
1	TITLE 1 Expenditure relating to persons working with CEPOL				
11	Staff in active employment				
110	<i>Officials and temporary staff holding a post provided for in the establishment</i>				
1100	Basic Salary	1,780,000	0	-70,300	1,709,700
1101	Monthly Allowances	517,700	0	47,900	565,600
1102	Entry and departure allowances	125,000.0	74,710.5	-76,152.0	123,558.5
110	<i>Officials and temporary staff holding a post provided for in the establishment</i>	2,422,700.0	74,710.5	-98,552.0	2,398,858.5
111	<i>Other staff</i>				
1115	Contract staff	457,400	103,475	-21,675	539,200
1118	National experts on secondment	265,700	4,950	38,650	309,300
111	<i>Other staff</i>	723,100	108,425	16,975	848,500
112	<i>Further training & language courses & retraining for staff</i>				
1120	Further training & language courses & retraining for staff	8,000	28,644	2,456	39,100
112	<i>Further training & language courses & retraining for staff</i>	8,000	28,644	2,456	39,100
113	<i>Insurance against sickness & accidents and occupational disease and</i>				
1130	Insurance against sickness	85,000	0	5,600	90,600
113	<i>Insurance against sickness & accidents and occupational disease and</i>	85,000	0	5,600	90,600
114	<i>Miscellaneous allowances and grants</i>				
1141	Annual travel expenses from the place of employment to place of	52,300	0	0	52,300
114	<i>Miscellaneous allowances and grants</i>	52,300	0	0	52,300
115	<i>Overtime</i>				
1150	Overtime	0	0	5,000	5,000
115	<i>Overtime</i>	0	0	5,000	5,000
117	<i>Supplementary services</i>				
1174	Payment for admin assistance from Community institutions	70,000	0	0	70,000
1175	Other services and work to be contracted out	60,000	20,386	150,014	230,400
117	<i>Supplementary services</i>	130,000	20,386	150,014	300,400
118	<i>Allowances and expenses on entering and leaving the service and on transfer</i>				
1180	Expenditure on recruitment	54,000	0	-14,000	40,000
118	<i>Allowances and expenses on entering and leaving the service and on transfer</i>	54,000	0	-14,000	40,000
119	<i>Appropriations to cover any adjustments to the remuneration of officials and</i>				
1190	Salary weightings	955,817	0	-452,517	503,300
119	<i>Appropriations to cover any adjustments to the remuneration of officials and of</i>	955,817	0	-452,517	503,300
11	Staff in active employment	4,430,917.0	232,165.5	-385,024.0	4,278,058.5
13	Missions and duty travel				
130	<i>Mission expenses & travel expenses & incidental expenditure for</i>				
1300	Mission expenses & travel expenses & incidental expenditure for administrative missions	20,000	34,380	15,020	69,400
130	<i>Mission expenses & travel expenses & incidental expenditure for administrative</i>	20,000	34,380	15,020	69,400
13	Missions and duty travel	20,000	34,380	15,020	69,400
14	Socio-Medical Infrastructure				
140	<i>Socio-Medical Infrastructure</i>				
1410	Medical expenses	3,000	0	0	3,000
1420	Staff Committee	1,000	0	0	1,000
1430	Schooling and nursery		0	73,400	73,400
140	<i>Socio-Medical Infrastructure</i>	4,000	0	73,400	77,400
14	Socio-Medical Infrastructure	4,000	0	73,400	77,400
16	Social welfare				
161	<i>Social contacts between staff</i>				
1610	Social contacts between staff	2,000	0	0	2,000
161	<i>Social contacts between staff</i>	2,000	0	0	2,000
16	Social welfare	2,000	0	0	2,000
17	Entertainment and representation expenses				
170	<i>Entertainment and representation expenses</i>				
1700	Entertainment and representation expenses	2,500	0	0	2,500
170	<i>Entertainment and representation expenses</i>	2,500	0	0	2,500
17	Entertainment and representation expenses	2,500	0	0	2,500
1	TITLE 1 Expenditure relating to persons working with CEPOL	4,439,417.0	266,545.5	-296,604.0	4,429,358.5

TITLE 1
EXPENDITURE RELATING TO PERSONS WORKING WITH THE EUROPEAN POLICE
COLLEGE – EXPENDITURE STEMMING FROM ASSIGNED REVENUE

Budget amendment 2014		Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
11	Staff in active employment				
110	Officials and temporary staff holding a post provided for in the establishment plan				
1102	Entry and departure allowances		285,141.5		
110	Officials and temporary staff holding a post provided for in the establishment plan	0	285,141.5	0	0
111	Other staff				
1115	Contract staff		P.M.		
111	Other staff	0	0	0	0
112	Further training & language courses & retraining for staff				
1120	Further training & language courses & retraining for staff		P.M.		
112	Further training & language courses & retraining for staff	0	0	0	0
117	Supplementary services				
1175	Other services and work to be contracted out		P.M.		
117	Supplementary services	0	0	0	0
118	Allowances and expenses on entering and leaving the service and on transfer (excl ENDS & other experts)				
1180	Expenditure on recruitment		P.M.		
118	Allowances and expenses on entering and leaving the service and on transfer	0	0	0	0
11	Staff in active employment	0	285,141.5	0	0
13	Missions and duty travel				
130	Mission expenses & travel expenses & incidental expenditure for administrative missions				
1300	Mission expenses & travel expenses & incidental expenditure for administrative missions		P.M.		
130	Mission expenses & travel expenses & incidental expenditure for administrative	0	0	0	0
13	Missions and duty travel	0	0	0	0
1	TITLE 1 Expenditure relating to persons working with CEPOL	0	285,142	0	0

TITLE 1
EXPENDITURE RELATING TO PERSONS WORKING WITH THE EUROPEAN POLICE
COLLEGE

CHAPTER 11 - STAFF IN ACTIVE EMPLOYMENT

110 *Officials and temporary staff holding a post provided for in the establishment plan*

Remarks related to relocation

These costs will cover the basic salaries of temporary staff, as specified in the Establishment Plan in annex; allowances (household allowances, dependent child allowances, education allowances, expatriation and foreign residence allowance; birth and death allowances, installation, resettlement, transfer allowances, removal expenses, temporary daily subsistence allowances, etc.) and any other costs related to the entry in and departure from service.

Cost estimates are based on the total number of staff foreseen in the Establishment Plan for 2014 in annex and their family situation.

According to the Staff Regulation, in case of change of place of employment, staff members receive an installation allowance in the new location and a daily subsistence allowance for the established period. Travel costs for temporary agents and their family members are reimbursable up to the value of costs incurred.

Removal costs for temporary agents are reimbursable up to a ceiling depending on the family situation of the agent and the volume in m³ of the removal, according to the new Staff Regulations in place as of 1 January 2014.

In order to mitigate the risk of business disruption in case of staff leaving the service, CEPOL will contract interim staff immediately when a vacant position arises until the recruitment takes places. The costs of interim personnel will be covered from the savings on staff costs due to the vacancies.

1100 Basic salaries *

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
1,780,000	0	-70,300	1,709,700

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, in particular Articles 62 and 66 thereof. Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, and in particular Article 64, Article 17(3) of Annex VII and Annex XI thereof. This appropriation is intended to cover basic salaries

for permanent officials and temporary staff, according to the establishment plan, including the impact of the correction coefficient applied for the place of employment.

- * As from the date of the removal – October 2014 the impact of the salary weightings is negative, therefore it will be charged to budget item 1100. For the purposes of the budget amendment, it shows separately under budget item 1190.

1101

Monthly allowances

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
517,700	0	47,900	565,600

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community and in particular Articles 62, 67 and 68 thereof; section I of Annex VII thereto; Article 4a of Annex VII thereto; Articles 74 and 75.

This appropriation covers the household, dependent child and education allowances for permanent officials and temporary staff. This appropriation covers family and other allowances which include: household allowance, dependent child/person allowance, education allowances; birth and death grants; expatriation and foreign residence allowances.

Increase is due to difference between forecast and expected execution of the budget and an extraordinary payment after a court decision.

1102

Entitlements related to entering the service, transfer and leaving the service

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
125,000.0	74,710.5	-76,152.0	123,558.5

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, and in particular Articles 62 and 69 thereof and Article 4 of Annex VII thereto; Article 5 to 10, of Section I of Annex VII thereto; Article 39 and 47 thereof.

This appropriation covers travel expenses of officials and temporary staff (including their families) entering or leaving the service or being transferred to another place of employment; installation/resettlement allowances and removal expenses due to officials and temporary staff obliged to change their place of residence on taking up their duties, on transfer to a new place of employment and on leaving the service and resettling elsewhere; daily subsistence allowance payable to officials and temporary staff who provide proof that they have had to change their place of residence on taking up their duties or transferring to a new place of employment; severance grant for

probationers dismissed for obvious inadequacy; compensation in the event of termination by the institution of the contract of a temporary staff member.

The decrease is due to difference between forecast and expected execution of the budget. The original amount in the budget adopted for 2014 by GB decision 05/2014 was overestimated.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	285,141.5		

111 *Other staff*

1115 Contract staff

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
457,400	103,475	-21,675	539,200

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, in particular Article 3a and Title IV thereof.

This appropriation covers basic salaries, family and all other allowances for contract staff and all other expenses related to contract staff, e.g. social contributions, entitlements related to entering the service, transfer and leaving the service etc.

Remarks related to relocation

With regard to contract staff, all provisions explained under point 110 are equally relevant, therefore applied also to contract staff.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

1118 National experts on secondment

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
265,700	4,950	38,650	309,300

Remarks

Council Decision 2007/829/EC of 5 December 2007 concerning the rules applicable to national experts and military staff on secondment to the General Secretariat of the Council; Council Decision 2011/139/EC of 28 February 2011 adjusting the allowances provided for in Decision

2007/829/EC of 5 December 2007 concerning the rules applicable to national experts and military staff on secondment to the General Secretariat of the Council; Decision of the Governing Board of the European Police College 5/2006/GB laying down general guidelines on the implementation of the Council Decision concerning seconded national experts, and Decision of the Governing Board of the European Police College 6/2006/GB laying down guidelines concerning part time secondment of national experts.

This appropriation covers allowances and administrative expenses in respect of national experts on secondment. Due to the timing of the relocation two additional man-months are required for proper contract management of the seconded national experts.

Remarks related to relocation

The travel costs of the seconded experts already working for CEPOL to the new location will be covered. The monthly and daily allowances perceived by the seconded national experts are adapted to the new location.

112 Further training, language courses and retraining for staff

1120 Further training, language courses and retraining for staff

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
8,000	28,644	2,456	39,100

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, and in particular Article 24a thereof.

This appropriation covers professional training and retraining courses, including language courses as well as enrolment fees for seminars and conferences, courses on the use of modern techniques, information sessions on EU matters etc. In the new location, Hungarian language courses will be offered to the staff. The estimate is based on the average costs of trainings and the Hungarian language course delivered as of October 2014.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

113 Social contributions

1130 Social contributions

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
85,000	0	5,600	90,600

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, and in particular Articles 28, 72, 73, 77 and Chapter 8 thereof.

This appropriation covers the employer's contribution for insurance against sickness, accidents and occupational diseases, unemployment insurance and constitution or maintenance of pension rights for temporary staff in their country of origin.

Increase is due to difference between forecast and expected execution of the budget.

114 Miscellaneous allowances and grants

1141 Annual travel expenses from the place of employment to the place of origin

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
52,300	0	0	52,300

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, and in particular Article 8 of Annex 8.

Officials and their families are entitled to the reimbursement of annual travel expenses from their place of employment to the place of origin.

115 Overtime

1150 Overtime

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
0	0	5,000	5,000

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, and in particular Article 56 and Annex VI thereof.

This appropriation covers the fixed allowances and hourly-rate remuneration for overtime worked by officials and servants for whom compensation by free time is impossible, in accordance with relevant arrangements. Overtime will occur due to high workload during preparation and implementation of the relocation.

117 Supplementary services

1174 Payment for administrative assistance from the Community Institutions

CEPOL – Amended budget 2014

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
70,000	0	0	70,000

Remarks

This appropriation covers costs arising from administrative assistance from the Communities' Institutions, e.g. the Service Level Agreement (SLA) with the Commission's Paymaster's Office on the settlement of remuneration, with DG Budget for the accounting services, DG HR for training services, etc.

1175

Other services and works to be contracted out

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
60,000	20,386	150,014	230,400

Remarks

This appropriation covers all services by persons not linked to the European Police College, and in particular staff working with CEPOL on the basis of contracts with local agencies, and trainees.

Remarks related to relocation

Additional interim staff has been required to support agency in preparation for relocation, e.g. procurement, human resources, filing, relocation expert. The budget is increased from the savings on staff salaries.

To ensure business continuity, the budget has been increased by an estimated 4 man-months of interim staff to assist in the setup, installation and testing of the new infrastructure in Budapest, Hungary.

To mitigate the risk of business interruption in case of staff leaving the service, CEPOL intends to contract interim staff immediately when a vacant position arises until the recruitment takes place. The costs of interim personnel will be covered from savings on staff costs arising from vacancies. A transfer within Title 1 will be processed according to the applicable rules, when the situation occurs.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

118

Expenditure on recruitment

1180

Expenditure on recruitment

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
54,000	0	-14,000	40,000

Remarks

This appropriation covers costs arising from recruitment procedures. Based on past experience and the streamlining of the recruitment process taking place in 2014, and taking also into account the new seat, CEPOL considers that the available resources can be decreased to meet the budgetary needs for the recruitment processes, even when the number of foreseen recruitments is likely to increase.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

119

Adjustment to remuneration of officials and other staff

1190

Salary weightings*

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
955,817	0	-452,517	503,300

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, and in particular Article 64, Article 17(3) of Annex VII and Annex XI thereof.

The appropriation covers the weightings applicable to the remuneration and overtime payments of staff.

- * As from October 2014 the salary weightings will have a negative impact, therefore are charged to budget item 1100.

Remarks related to relocation

The cost of living coefficient changes according to the place of employment. This weighting makes it possible to offset the higher or lower cost of living compared with Brussels. The coefficient is updated every year, with effect from 1 July. In a non-Euro area country, the calculation takes account of the weighting and the exchange rate of the country of posting. Therefore, the exchange rate might also have an impact on the remuneration of the staff members.

Currently, in April 2014 the cost of living coefficient for the UK is 139.2% (compared to Brussels) and 76.1% for Hungary. The staff expenditure has been calculated on the basis that the relocation takes place by the end of September 2014, therefore as of 1 October 2014 salaries for CEPOL staff members are paid applying the coefficient for Hungary, which results in important savings for the CEPOL budget.

CHAPTER 13 - MISSIONS AND DUTY TRAVEL

130 *Mission expenses, travel expenses and incidental expenditure for administrative missions*

1300 Mission expenses, travel expenses and incidental expenditure for administrative missions

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
20,000	34,380	15,020	69,400

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, and in particular Article 71 thereof and Section F of Annex VII thereto.

This appropriation covers expenditure for transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred in the interest of the service.

Remarks related to relocation

It is expected that in the new seat flight costs would be higher than the average flight cost from London. Based on the analysis of the average mission costs (average return flight to UK costs EUR 390, while average price for Hungary is EUR 490) and the fact that there are fewer flights available from Budapest than from London, it is likely that mission duration would be longer. Hence, the initial mission budget has been increased by one third. This increase is financed from the savings on staff salaries.

With regard to the physical removal, it is foreseen that several additional missions will be carried out in 2014 to prepare the removal. Moreover, to keep disruption to a minimum, transitional measures will have to be in place for a limited period of time for ICT tools and equipment. It is also likely that, for a short time, there will be an overlap of service providers for ICT equipment, with providers in both Bramshill and Budapest. Services agreements will need to be signed and equipment in place before moving to Budapest. In particular, for business continuity reasons, servers, data warehouses, ICT equipment and tools have to be in place in Bramshill, but testing of the tools and completeness of data transfers in the new environment should start a few weeks before the actual removal happens. Therefore, it is foreseen that approximately 2 staff members will spend 8 weeks in the new location prior to the removal.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

CHAPTER 14 - SOCIOMEDICAL INFRASTRUCTURE

140 *Socio-medical infrastructure*

1410 Medical expenses

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
3,000	0	0	3,000

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, and in particular Article 59 thereof and Article 8 of Annex II thereto.

This appropriation covers the operating costs of the medical service at the places of work, including the purchase of materials and pharmaceutical products, expenditure on preventive medical check-ups, and expenditure on services provided by outside medical specialists deemed necessary by the medical officers and others. It also covers expenditure involving the purchase of certain work tools deemed necessary on medical grounds, together with expenditure on medical or paramedical staff.

1420 Staff Committee

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
1,000	0	0	1,000

Remarks

Decision 24/2008/GB of the Governing Board of the European Police College setting up a Staff Committee, adopted 25 September 2008.

1430 Schooling and nursery

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	0	73,400	73,400

Decision 16/2014/GB of the Governing Board of the European Police College submitted in written proposal for adoption to the Governing Board on 25 June 2014.

In Budapest there is no European School. This means staff with children will have to resort to international private schools. The maximum reimbursement for education allowance foreseen by the Staff Regulations for covering the costs of attendance of a pupil per year of any school where no European School is available is approximately € 6,000, weighted with the correction

coefficient for the place of employment. English speaking international schools in Budapest charge considerably more, on average approximately € 16 000 per child per school year (school fees, subscription fees and transport).

The calculation provided for English speaking international schools is based on the preferences of the parents within CEPOL staff for this language and type of education.

In order to ensure that the staff can provide adequate schooling for their children and following the example of other European Agencies in similar situations, CEPOL plans to pay directly the school fees and transport costs to the school. According the above mentioned GB Decision CEPOL will negotiate with the international schools in Budapest to achieve adequate but as well cost efficient contracts with these schools. The estimate amount is based on a careful analysis of the number and age groups of staff members' children and the average cost international schools charge in Budapest.

The decision allowing for the direct payment of the school fees to the selected international schools is expected to be adopted early July 2014.

CHAPTER 16 - SOCIAL WELFARE

161 *Social contacts between staff*

1610 Social contacts between staff

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
2,000	0	0	2,000

Remarks

This appropriation is intended to cover costs in connection with social relations between staff.

CHAPTER 17 - ENTERTAINMENT AND REPRESENTATION EXPENSES

170 *Entertainment and representation expenses*

1700 Entertainment and representation expenses

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
2,500	0	0	2,500

Remarks

This appropriation is intended to cover expenditure relating to the obligations incumbent upon the European Police College in the form of entertainment and representation expenses.

TITLE 2

BUILDINGS, EQUIPMENT AND MISCELLANEOUS EXPENDITURE

Business continuity is CEPOL's primary concern during its relocation.

To keep disruption to a minimum, transitional measures will have to be in place for a limited period of time for ICT tools and equipment. It is also likely that, for a short time, there will be an overlap of service providers for ICT equipment, with providers in both Bramshill and Budapest. Services agreements will need to be signed and equipment in place before staff move to Budapest. In particular, for business continuity reasons, servers, data warehouses, ICT equipment and tools have to be in place in Bramshill, but testing of the tools and completeness of data transfers in the new environment should start a few months before the actual removal happens.

CEPOL's physical assets have been carefully considered as part of the removal budget. It is intended to review whether it is worth moving those items which could be substituted after depreciation within a year after the removal. At the same time, it makes good business sense to take strategic decisions on upgrading certain ICT solutions in advance of the removal, as the cost for moving physically devaluated items can be higher than purchasing new solutions. As the minimum ICT requirements are iterated, they will be assessed against CEPOL's current ICT infrastructure to identify instances where a new purchase is more cost effective than a transfer or duplication of existing systems and assets.

TITLE 2

BUILDINGS, EQUIPMENT AND MISCCELLANEOUS EXPENDITURE- EU SUBSIDY

Budget amendment 2014		Initial Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
2	TITLE 2 Buildings & equipment and miscellaneous expenditure				
20	Investments in immovable property & rental of buildings				
200	Cost of renting office space				
2,003	Cost of renting office space (parkings)		0	9,800	9,800
200	Cost of renting office space	0	0	9,800	9,800
201	Insurance				
2010	Insurance	2,100	0	0	2,100
201	Insurance	2,100	0	0	2,100
202	Water & gas & electricity & heating				
2020	Water & gas & electricity & heating	19,710	0	-6,810	12,900
202	Water & gas & electricity & heating	19,710	0	-6,810	12,900
203	Cleaning and maintenance				
2030	Cleaning and maintenance	131,500	0	-37,700	93,800
203	Cleaning and maintenance	131,500	0	-37,700	93,800
204	Fitting-out of premises				
2040	Fitting-out of premises	2,000	0	1,000	3,000
204	Fitting-out of premises	2,000	0	1,000	3,000
20	Investments in immovable property & rental of buildings	155,310	0	-33,710	121,600
21	Information and communication technology expenditure				
210	Equipment & operating expenses and services relating to computer systems and communication				
2100	Acquisition of equipment and software	20,000	222,000	-100	241,900
2102	Maintenance of equipment and software	30,000	0	12,800	42,800
2103	ICT Technical support and assistance	40,000	0	0	40,000
2104	Telecommunications	80,000	22,000	-4,000	98,000
2105	Commission IT systems	36,000	0	-600	35,400
210	Equipment & operating expenses and services relating to computer systems and communication	206,000	244,000	8,100	458,100
21	Information and communication technology expenditure	206,000	244,000	8,100	458,100
22	Movable property and associated costs				
220	Office machinery				
2200	Purchase and replacement of office machinery	2,600	0	-600	2,000
220	Office machinery	2,600	0	-600	2,000
221	Furniture				
2210	Purchase and replacement of furniture	2,000	0	-2,000	0
221	Furniture	2,000	0	-2,000	0
225	Documentation and library expenditure				
2250	Purchase of books & other works in hard copy & in electronic	1,000	0	0	1,000
225	Documentation and library expenditure	1,000	0	0	1,000
22	Movable property and associated costs	5,600	0	-2,600	3,000
23	Current administrative expenditure				
230	Stationery and office supplies				
2300	Stationery	7,500	0	-1,500	6,000
230	Stationery and office supplies	7,500	0	-1,500	6,000
232	Financial charges				
2320	Bank charges	2,500	0	-1,500	1,000
232	Financial charges	2,500	0	-1,500	1,000
233	Legal expenses				
2330	Legal expenses	3,000	0	0	3,000
233	Legal expenses	3,000	0	0	3,000
235	Other operational expenditure				
2350	Miscellaneous insurance	8,000	5,300	0	13,300
2,353	Department removals and other transport of equipment	0	57,000	0	57,000
235	Other operational expenditure	8,000	62,300	0	70,300
23	Current administrative expenditure	21,000	62,300	-3,000	80,300
24	Postal charges				
240	Postal and delivery charges				
2400	Postal and delivery charges	11,500	0	0	11,500
240	Postal and delivery charges	11,500	0	0	11,500
24	Postal charges	11,500	0	0	11,500
2	TITLE 2 Buildings & equipment and miscellaneous expenditure	399,410	306,300	-31,210	674,500

TITLE 2
BUILDINGS, EQUIPMENT AND MESCELLANEOUS EXPENDITURE
EXPENDITURE STEMMING FROM ASSIGNED REVENUE

Budget amendment 2014		Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
2	TITLE 2 Buildings & equipment and miscellaneous expenditure				
20	Investments in immovable property & rental of buildings				
200	Cost of renting office space				
2003	Cost of renting office space (parkings)		P.M.		
200	Cost of renting office space	0	0	0	0
201	Insurance				
2010	Insurance		P.M.		
201	Insurance	0	0	0	0
202	Water & gas & electricity & heating				
2020	Water & gas & electricity & heating		P.M.		
202	Water & gas & electricity & heating	0	0	0	0
203	Cleaning and maintenance				
2030	Cleaning and maintenance		P.M.		
203	Cleaning and maintenance	0	0	0	0
204	Fitting-out of premises				
2040	Fitting-out of premises		P.M.		
204	Fitting-out of premises	0	0	0	0
20	Investments in immovable property & rental of buildings	0	0	0	0
21	Information and communication technology expenditure				
210	Equipment & operating expenses and services relating to computer systems and communication				
2100	Acquisition of equipment and software		P.M.		
2102	Maintenance of equipment and software		P.M.		
2103	ICT Technical support and assistance		P.M.		
2104	Telecommunications		P.M.		
2105	Commission IT systems		P.M.		
210	Equipment & operating expenses and services relating to computer systems and	0	0	0	0
21	Information and communication technology expenditure	0	0	0	0
22	Movable property and associated costs				
220	Office machinery				
2200	Purchase and replacement of office machinery		P.M.		
220	Office machinery	0	0	0	0
221	Furniture				
2210	Purchase and replacement of furniture		P.M.		
221	Furniture	0	0	0	0
225	Documentation and library expenditure				
2250	Purchase of books & other works in hard copy & in electronic form		P.M.		
225	Documentation and library expenditure	0	0	0	0
22	Movable property and associated costs	0	0	0	0
23	Current administrative expenditure				
230	Stationery and office supplies				
2300	Stationery		P.M.		
230	Stationery and office supplies	0	0	0	0
232	Financial charges				
2320	Bank charges		P.M.		
232	Financial charges	0	0	0	0
233	Legal expenses				
2330	Legal expenses		P.M.		
233	Legal expenses	0	0	0	0
235	Other operational expenditure				
2350	Miscellaneous insurance		P.M.		
2353	Department removals and other transport of equipment		P.M.		
235	Other operational expenditure	0	0	0	0
23	Current administrative expenditure	0	0	0	0
24	Postal charges				
240	Postal and delivery charges				
2400	Postal and delivery charges		P.M.		
240	Postal and delivery charges	0	0	0	0
24	Postal charges	0	0	0	0
2	TITLE 2 Buildings & equipment and miscellaneous expenditure	0	0	0	0

TITLE 2
BUILDINGS, EQUIPMENT AND MESCELLANEOUS EXPENDITURE

**CHAPTER 20 - INVESTMENTS IN IMMOVABLE PROPERTY, RENTAL OF
BUILDINGS AND ASSOCIATED COSTS**

200 *Rent*

2001 Costs of renting meeting rooms

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
p.m.	p.m.	p.m.	p.m.

Remarks

This appropriation covers the costs of renting meeting rooms other than at the workplace. In accordance with the seat agreement currently in force in the UK, the office space of CEPOL is made available at no cost for CEPOL. The host offer from Hungary states that the office space will be made available for CEPOL at no charge for 10 years.

2002 Costs of renting residential accommodation

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
p.m.	p.m.	p.m.	p.m.

Remarks

This appropriation covers inter alia the costs of renting residential accommodation for the European Police College.

2003 Costs of renting office space

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	0	9,800	9,800

Remarks

This appropriation covers the costs of renting buildings or parts of buildings, like storerooms, garages, off-site storage, parking facilities and flag poles.

Remarks related to relocation

According to the seat agreement currently in force, the office space of CEPOL is made available at no cost for CEPOL. The host offer from Hungary states that the office space will be made available for CEPOL at no charge for 10 years. However, the office space in Budapest does not have any parking facilities. Therefore, CEPOL intends to rent 20 spaces in a parking lot in the neighbouring area. The price estimate is based on the advertised prices for 20 spaces and for 3 months in 2014.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

201

Insurance

2010

Insurance

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
2,100	0	0	2,100

Remarks

This appropriation covers insurance policy premiums in respect of the buildings and their contents occupied by the European Police College.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

202

Water, gas, electricity and heating

2020

Water, gas, electricity and heating

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
19,710	0	-6,810	12,900

Remarks

This appropriation is intended to cover water, gas, electricity and heating costs incurred by the European Police College.

Remarks related to relocation

The estimate covers the first 9 months of utility costs for the facilities in Bramshill. The Hungarian host organization will pay the utility bills for the new CEPOL seat for 10 years, as stipulated in the host offer.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

203 *Cleaning and maintenance*

2030 Cleaning and maintenance

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
131,500	0	-37,700	93,800

Remarks

This appropriation covers cleaning and maintenance costs for the premises used by the European Police College.

Remarks related to relocation

The estimate covers the first 9 months of cleaning and maintenance costs for the facilities in Bramshill. The Hungarian host organization will pay the utility bills for the new CEPOL seat for 10 years, as stipulated in the host offer.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

204 *Fitting-out of premises*

2040 Fitting out of premises

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
2,000	0	1,000	3,000

Remarks

This appropriation covers the costs of services, products and tools for fitting-out the premises of the European Police College.

Remarks related to relocation

While the office building in Hungary will be equipped by the Hungarian authorities it is expected that CEPOL will need to cover the costs for some specific equipment (e.g. white boards).

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

205 *Building security and surveillance*

2050 Building security and surveillance

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
p.m.	p.m.	p.m.	p.m.

Remarks

This appropriation is covers miscellaneous expenditure on buildings connected with security and safety, in particular contracts governing building surveillance, if not provided by the host agreement, purchase and replenishment of extinguishers, purchase and maintenance of fire-fighting equipment, costs of carrying out statutory inspections as well as physical and material safety of persons and assets.

209 *Other expenditure relating to buildings*

2090 Other expenditure relating to buildings

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
p.m.	p.m.	p.m.	p.m.

Remarks

This appropriation covers any other expenditure relating to the building which is not provided for in the other articles of this chapter.

CHAPTER 21 - INFORMATION AND COMMUNICATION TECHNOLOGY EXPENDITURE

210 *Equipment, operating expenses and services relating to computer systems*

2100 Acquisition of equipment and software

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
20,000	222,000	-100	241,900

Remarks

This appropriation covers expenditure of purchasing, rental of ICT equipment (e.g. computers, tablets, connection equipment, etc.) and software necessary for their operation. It also covers the cost of purchase of equipment related to the reproduction of information on paper (such as printers, scanners, cameras, etc.). It also covers the installation, the configuration,

consultancy fee and technical assistance related to the equipment and software.

Remarks related to relocation

To ensure CEPOL's business continuity during and after the relocation, a server system is required in the new seat. For a proper and secure functioning of the server system, minimum requirements have already been identified. These include, but are not limited to, the following: servers, server blades, docking station, keyboard, rack rails, KMM cables, security bundle, ethernet switch interface card, AV/Spy subscription, catalyst, Paxton controller, Fiber Optic Storage, Check Point Smart-1 Security Management, Storage Area Network and Accessories, Tape Library. The budget includes the cost of purchase, set-up, installation and testing of a server and firewall in Budapest before the removal takes place.

The system must be fully functioning when CEPOL moves its seat to Budapest, Hungary. This means that all elements must be installed and fully tested prior to a switch-over. It is anticipated that full installation and testing may take months.

Remote accessibility is an absolute need for a modern organisation with limited human resources. The system should comply with EU rules on the security of connection. At the same time, it should be compatible with the system put in place in Budapest described above. Remote accessibility is also critical for the transitional period of the relocation for business continuity reasons.

CEPOL's IT infrastructure will be prepared to enable handling of files up to 'EU restricted' security level.

CEPOL will work closely with the host authorities to ensure that systems are fully operational and accessible during the relocation.

The costs have been estimated on the basis of the current equipment in use at CEPOL and the pricelist for existing EU framework contracts for a tentative not-exhaustive list of requirements.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

2102

Maintenance of equipment and software

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
30,000	0	12,800	42,800

Remarks

This appropriation covers expenditure relating to the servicing and maintenance of equipment and systems and applications software.

Increase between forecasted and expected execution of the budget derives from the need to purchase licences for new application.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

2103

ICT Technical support and assistance

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
40,000	0	0	40,000

Remarks

This appropriation covers the cost of the ICT technical support, assistance and training provided by for the operation and development of computer systems and applications, including support for users.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

2104

Telecommunications

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
80,000	22,000	-4,000	98,000

Remarks

This appropriation covers fixed rental costs, the cost of calls and message, maintenance fees, repairs and maintenance of equipment, subscription charges, the cost of communications (telephone, telex, telegraph, television, audio- and videoconferencing, including data transmission). It also covers the purchase of fixed assets as regards telecommunication (e.g. mobile, landline phones etc.)

Remarks related to relocation

Mobile communications (mobile contracts, devices, broadband) will need to be newly purchased and installed in the new location. The mobile phones in current use are locked to a UK provider and cannot be transferred. For a limited time, it is advised that for a short time key staff have use of both UK mobile phone and Hungarian mobile phone before transitioning fully to the Hungarian phone system. Currently CEPOL has 18 mobile lines (12 for

permanent users + 6 for travels) and cost estimates have been based on maintaining this number of phones.

IP-based line communications (contracts, landline, broadband, devices) have to be newly purchased and installed in the new location. These will need to be in place at the time of the relocation. Currently CEPOL has 53 landlines (including fax numbers). The current devices are provided by the College of Policing, and the host organization in Hungary will provide the new devices in the new seat. A procurement procedure for a new service provider will need to be launched in due course. To avoid business disruption in the event of a loss of data during the removal, CEPOL needs to purchase extra bandwidth before the removal takes place, allowing for the safe transition of data to the new servers installed in the new location.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

2105

Commission IT systems

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
36,000	0	-600	35,400

Remarks

This appropriation is covers the cost of the ABAC budget management and accounting system and cost of assistance and training provided by for the operation and development of computer systems and applications, including support for users.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

CHAPTER 22 - MOVABLE PROPERTY AND ASSOCIATED COSTS

220

Office machinery

2200

Purchase and replacement of office machinery

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
2,600	0	-600	2,000

Remarks

This appropriation covers the purchase and replacement of office machinery. Decrease derives from the budget analysis indicating that the budget will not be consumed fully.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

2202

Rental, maintenance and repair of office machinery

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
p.m.	p.m.	p.m.	p.m.

Remarks

This appropriation covers the rental, maintenance and repair of office machinery.

221

Furniture

2210

Purchase and replacement of furniture

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
2,000	0	-2,000	0

Remarks

This appropriation covers the purchase of furniture and specialised furniture as well as the replacement of furniture which is battered or cannot be reused.

Remarks related to relocation

The Hungarian Authorities in their hosting offer include the furnishing of the premises.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

2212

Rental, maintenance and repair of furniture

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
p.m.	p.m.	p.m.	p.m.

Remarks

This appropriation covers the costs of renting, maintaining and repairing furniture.

223

Vehicles

2230

Purchase and replacement of vehicles

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
p.m.	p.m.	p.m.	p.m.

Remarks

This appropriation covers the purchase or replacement of vehicles.

CEPOL has no vehicles and has no intention to procure vehicles.

2232

Rental, maintenance, use and repair of vehicles

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
p.m.	p.m.	p.m.	p.m.

Remarks

This appropriation covers inter alia the cost of hiring cars and the cost of running, maintaining and repairing vehicles (purchase of petrol, tyres, etc.).

CEPOL has no vehicles and has no intention to procure vehicles.

225

Documentation and library expenditure

2250

Documentation and library

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
1,000	0	0	1,000

Remarks

This appropriation covers purchase of books, hard copies and in electronic form and costs of access to external documentary and statistical databases, the purchase of special equipment for libraries, bookbinding and costs essential for preserving works and periodicals.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

CHAPTER 23 - CURRENT ADMINISTRATIVE EXPENDITURE

230 Stationary and office supplies

2300 Stationary and office supplies

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
7,500	0	-1,500	6,000

Remarks

This appropriation covers the costs of purchasing paper, stationary and print material, the costs of office supplies and consumables.

Decrease derives from budget analysis and the estimation is based on the experience in previous years.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

232 Financial charges

2320 Bank and other financial charges

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
2,500	0	-1,500	1,000

Remarks

This appropriation covers bank and other financial charges.

Decrease derives from budget analysis and the estimation is based on the experience in previous years.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

2321 Exchange losses

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
p.m.	p.m.	p.m.	p.m.

Remarks

This appropriation covers exchange rate losses incurred by the management of the budget by the European Police College, where the losses cannot be offset against exchange rate gains.

233 Legal expenses**2330 Legal expenses**

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
3,000	0	0	3,000

Remarks

This appropriation covers costs which may be awarded against the European Police College and the cost of services of lawyers or other experts.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

234 Damages and compensation**2340 Damages and compensation**

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
p.m.	p.m.	p.m.	p.m.

Remarks

This appropriation covers damages and compensation for which the European Police College may be liable. It also covers costs in connection with damages and compensation.

235 Other administrative expenditure**2350 Miscellaneous insurance**

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
8,000	5,300	0	13,300

Remarks

This appropriation covers insurance other than insurance on buildings and their contents which are charged to Article 201. The insurance of the removal is calculated based on the estimated value of the removal.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

2353

Department removals and other transport of equipment

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
0	57,000	0	57,000

Remarks

This appropriation covers the cost of the removal and transport of equipment as well as internal handling of equipment.

Remarks related to relocation

The budget will cover removal expenses related to CEPOL's office furniture and equipment, IT servers and other devices and the archives.

The costs have been estimated on the basis of 2 m³ per staff member, considering all posts filled, plus the existing space required for IT equipment and archives. The insurance of the removal is calculated based on the estimated value of the removal.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

2359 Other administrative expenditure

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
p.m.	p.m.	p.m.	p.m.

Remarks

This appropriation covers other running costs not specifically provided for in the preceding headings, including the eventual costs for internal meetings not to be charged to any previous Article of Title 2.

CHAPTER 24 - POSTAL CHARGES

240 *Postal and delivery charges*

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
11,500	0	0	11,500

Remarks

This appropriation covers the cost of postal and courier services.

Expenditure stemming from assigned revenue

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
	P.M.		

TITLE 3 OPERATIONAL EXPENDITURE

Budget amendment 2014		Initial Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
3	TITLE 3 Operational Expenditure				
30	Bodies and organs				
300	Governing Board				
3000	Governance meetings	80,000	40,000	0	120,000
300	Governing Board	80,000	40,000	0	120,000
301	Working Groups				
3010	Working Groups	80,000	0	0	80,000
301	Working Groups	80,000	0	0	80,000
302	Network meetings				
3020	Network meetings	95,000	0	0	95,000
302	Network meetings	95,000	0	0	95,000
30	Bodies and organs	255,000	40,000	0	295,000
31	Courses, Flight Schemes, E-Net				
310	External Experts & Teachers				
3100	External experts & teachers - reimbursement of travel expenses	1,630,000	0	0	1,630,000
310	External Experts & Teachers	1,630,000	0	0	1,630,000
311	Participants				
3111	Reimbursement of travel expenses - participants	872,000	0	0	872,000
311	Participants	872,000	0	0	872,000
313	e-Learning Modules				
3130	Development of e-Learning modules	80,000	0	0	80,000
313	e-Learning Modules	80,000	0	0	80,000
31	Courses, Flight Schemes, E-Net	2,582,000	0	0	2,582,000
32	Other programme activities				
320	Common curricula				
3200	Development of common curricula	20,000	0	0	20,000
320	Common curricula	20,000	0	0	20,000
321	Research and good practice				
3210	Research and science events	40,000	0	0	40,000
321	Research and good practice	40,000	0	0	40,000
322	Electronic Network				
3220	Equipment & operating expenses and services relating to the	70,000	0	0	70,000
322	Electronic Network	70,000	0	0	70,000
324	Exchanges				
3240	Exchanges	304,990	0	10	305,000
324	Exchanges	304,990	0	10	305,000
325	External Relations				
3250	Co-operation with non-member states	10,000	0	0	10,000
325	External Relations	10,000	0	0	10,000
32	Other programme activities	444,990	0	10	445,000
33	Evaluation				
330	Evaluation				
3300	Evaluation	0	0	0	0
330	Evaluation	0	0	0	0
33	Evaluation	0	0	0	0
35	Missions				
351	Missions				
3510	Network related missions	120,000	0	0	120,000
351	Missions	120,000	0	0	120,000
35	Missions	120,000	0	0	120,000
37	Other operational activities				
370	Other operational activities				
3700	Other operational activities	30,000	0	0	30,000
370	Other operational activities	30,000	0	0	30,000
37	Other operational activities	30,000	0	0	30,000
3	TITLE 3 Operational Expenditure	3,431,990	40,000	10	3,472,000

TITLE 3

OPERATIONAL EXPENDITURE

CHAPTER 30 - BODIES AND ORGANS

Remarks

Article 10 of Council Decision 2005/681/JHA; Decision 8/2007/GB of the Governing Board of the European Police College laying down rules governing the organisation of meetings and the reimbursement of expenditure for attending and organising meetings of the Governing Board, Committees, Working Groups, Project Groups, Ad Hoc Working Groups and Sub Groups and Hand-over Meetings; Decision 13/2012/GB on the creation and functioning of Working Groups.

300***Governing Board***

3000

Governance meetings

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
80,000	40,000	0	120,000

Remarks

This appropriation covers the reimbursement of travel expenses for attendees, who are entitled to reimbursement; the organisational costs, inter alia for meeting room, technical equipment, catering and other related cost to the meetings.

Remarks related to relocation

The budget includes the estimated cost of an opening ceremony, which will be held at the new location once the removal has taken place.

301***Working Groups***

3010

Working Groups

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
80,000	0	0	80,000

Remarks

This appropriation covers the reimbursement of accommodation, travel expenses for members of working groups established by the Governing Board.

302***Network meetings***

3020

Network meetings

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
95,000	0	0	95,000

Remarks

This appropriation covers the reimbursement of accommodation and travel expenses for entitled attendees; the organisational costs, inter alia for meeting room, technical equipment, catering and other related cost to the meetings.

CHAPTER 31 - COURSES, FLIGHT SCHEME, E-NET*Remarks*

Article 7(a), (c), (e), (f), (i) of Council Decision 2005/681/JHA; Decision 30/2006/GB of the Governing Board of the European Police College laying down administrative rules, commitments and guidelines for its courses and seminars; Decision 31/2007/GB of the Governing Board of the European Police College establishing the revised Q13; Decision 12/2008/GB of the Governing Board of the European Police College adopting CEPOL's external relations policy

310 Training activities**3100 Training activities**

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
1,630,000	0	0	1,630,000

Remarks

This appropriation covers the reimbursement of expenses, in line with the Governing Board Decision 30/2006/GB laying down administrative rules, commitments and guidelines for its courses and seminars.

311 Participants**3111 Reimbursement of travel expenses - participants**

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
872,000	0	0	872,000

Remarks

This appropriation covers costs for travel expenses of participants of the residential activities: courses, seminars, conferences.

313 e-Learning modules*Remarks*

Decision 14/2008/GB of the Governing Board of the European Police College adopting the e-Learning Strategy

3130 E-Learning modules

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
80,000	0	0	80,000

Remarks

This appropriation covers the costs of the update of two e-Learning modules and the costs for the maintenance of the existing materials, e.g. software licenses.

CHAPTER 32 - OTHER PROGRAMME ACTIVITIES**320 Common Curricula***Remarks*

Article 7(b) of Council Decision 2005/681/JHA; Decision 29/2006/GB of the Governing Board of the European Police College laying down the Common Curricula Policy

3200 Development of common curricula

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
20,000	0	0	20,000

Remarks

This appropriation covers the costs for update of two common curricula.

321 Research and Science*Remarks*

Article 7 (d) of Council Decision 2005/681/JHA

3210 Research and Science

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
40,000	0	0	40,000

Remarks

This appropriation covers the costs of licence fees for subscriptions of scientific publications/materials, publication of bulletin and other science related products.

322 Electronic Network*Remarks*

Article 7 (h) of Council Decision 2005/681/JHA

3220 Equipment, operating expenses and services relating to the Electronic Network

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
70,000	0	0	70,000

Remarks

This appropriation covers the costs of the acquisition of equipment and of the operation and for services, consultancy costs, meeting expenses related to electronic networks.

324 ***Exchange Programme***3240 *Exchange Programmes*

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
304,990	0	10	305,000

Remarks

Article 7(g) of Council Decision 2005/681/JHA

This appropriation covers the costs of exchanges as far as not covered by the co-financer.

325 ***External Relations****Remarks*

Article 8 of Council Decision 2005/681/JHA; Decision 12/2008/GB of the Governing Board of the European Police College adopting CEPOL's external relations policy

3250 *External Relations*

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
10,000	0	0	10,000

Remarks

This appropriation covers the costs of co-operation with non-member states, international organisations and agencies.

CHAPTER 33 - EVALUATION**330** ***Evaluation***3300 *Evaluation*

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
0	0	0	0

Remarks

Article 21 of Council Decision 2005/681/JHA of 20 September 2005 establishing the European Police College (CEPOL)

As per the provisions of Article 21 of Council Decision 2005/681/JHA every five years CEPOL should carry an evaluation report of the implementation of its Founding Decision as well as of the activities carried out by CEPOL.

The next (second) five-year evaluation report should cover the period 2011 to 2015 and it is expected that it will also combine the evaluation of the European Police Exchange Programme.

CHAPTER 35 - MISSIONS

Remarks

Staff Regulations of Officials and the Conditions of Employment of Other Servants of the European Economic Community and the European Atomic Energy Community, and in particular Article 71 thereof and Section F of Annex VII thereto.

351

Missions

3510

Network and activity related missions

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
120,000	0	0	120,000

Remarks

This appropriation covers expenditure on transport, the payment of daily mission allowances and the ancillary or exceptional expenses incurred in the interest of the service for network and operational activity related missions.

CHAPTER 37 - OTHER OPERATIONAL ACTIVITIES

370

Other operational expenses

3700

Other operational expenses

Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
30,000	0	0	30,000

Remarks

This appropriation covers the costs for the production of publications, communication activities, editorial services, translation and interpretation and other operational expenses.

EXPENDITURE – STEMMING FROM ASSIGNED REVENUE

Comment:

The budget amendment 2014 takes into account the costs related to the relocation and the forecast of expenditure for 2014. The overall expenditure foreseen includes the amount the EU subsidy for value of 8,575,858.50 EUR and the UK contribution to the relocation costs for value of 285,141.50 EUR. The total expenditure foreseen is 8,861,000 EUR.

The assigned revenue stemming from the UK contribution (R0 funds) will be distributed as follows. The activities for which the expenditure is foreseen are explained above under the corresponding budget line.

Budget amendment 2014		Adopted Budget GB Decision 05/2014	Relocation	Other issues having an impact on the budget	Total amended budget 2014
1	TITLE 1 Expenditure relating to persons working with CEPOL				
11	Staff in active employment				
110	Officials and temporary staff holding a post provided for in the establishment plan				
1102	Entry and departure allowances		285,141.5		
110	Officials and temporary staff holding a post provided for in the establishment plan	0	285,141.5	0	0
111	Other staff				
1115	Contract staff		P.M.		
111	Other staff	0	0	0	0
112	Further training & language courses & retraining for staff				
1120	Further training & language courses & retraining for staff		P.M.		
112	Further training & language courses & retraining for staff	0	0	0	0
117	Supplementary services				
1175	Other services and work to be contracted out		P.M.		
117	Supplementary services	0	0	0	0
118	Allowances and expenses on entering and leaving the service and on transfer (excl ENDS & other experts)				
1180	Expenditure on recruitment		P.M.		
118	Allowances and expenses on entering and leaving the service and on transfer	0	0	0	0
11	Staff in active employment	0	285,141.5	0	0
13	Missions and duty travel				
130	Mission expenses & travel expenses & incidental expenditure for administrative missions				
1300	Mission expenses & travel expenses & incidental expenditure for administrative missions		P.M.		
130	Mission expenses & travel expenses & incidental expenditure for administrative	0	0	0	0
13	Missions and duty travel	0	0	0	0
1	TITLE 1 Expenditure relating to persons working with CEPOL	0	285,142	0	0

ESTABLISHMENT PLAN

Function group and grade	2014	
	Request of the Agency	
	Permanent posts	Temporary Posts
AD 16		
AD 15		
AD 14		
AD 13		1
AD 12		
AD 11		
AD 10		2
AD 9		3
AD 8		
AD 7		1
AD 6		
AD 5		9
AD total	0	16
AST 11		
AST 10		
AST 9		
AST 8		
AST 7		
AST 6		
AST 5		2
AST 4		2
AST 3		7
AST 2		
AST 1		
AST total	0	11
TOTAL	0	27
GRAND TOTAL	27	

EXTERNAL PERSONNEL

Contract Agents	2014
Function Group IV	
Function Group III	2
Function Group II	7
Function Group I	1
Total	10

Seconded National Experts	2014
Total	5.5