

**AGREEMENT TO DELEGATE CO-CHAIR
TO THE CEPOL KNOWLEDGE CENTRE ON COUNTER TERRORISM**

On 21-22 May 2019, the CEPOL Management Board tasked CEPOL to implement a one year pilot CEPOL Knowledge Centre on Counter Terrorism (CKC CT) in the period January-December 2020. CKC CT shall be established in form of this agreement between the Sending Authority of a Member State and CEPOL. The main aim of the CKC CT shall be to bring together Member States' and relevant EU bodies' experts on counter terrorism, preferably with the training background, in order to elaborate a comprehensive multiannual training portfolio composed of on-site, on-line activities as well as follow-up activities, e.g. the exchange programme requirements, in the spirit of blended learning. The task of the pilot CKC CT shall be to develop the CEPOL EU-level portfolio of learning and training activities in the area of counter terrorism by the end of 2020.

The duration of the pilot CKC CT can be extended if endorsed by the Management Board of CEPOL in 2020.

The CKC experts chaired by CEPOL and a Co-chair from one the Member States will pursue the following specific objectives:

- Design thematic multiannual training portfolio in a spirit of complementarity between the activities, while applying high level quality as the leading principle;
- Prepare detailed curricula for each activity, identify expert profiles, and requirements for particular training activities;
- Support quality assurance of the CKC portfolio at the implementation stage;
- Assess and adjust activities, their content and quality throughout the year of the CKC CT operation.

With this agreement the Sending Authority agrees to nominate a CO-CHAIR of the CEPOL Knowledge Centre on Counter Terrorism.

The CO-CHAIR needs to have strong CT expertise and leadership and communication skills as well as sufficient competences to manage the CKC CT expert group's work. The CO-CHAIR must, furthermore, be able and ready to allocate sufficient time and effort to the coordination tasks that the role entails. The CO-CHAIR should be mainly responsible for guiding and facilitating the CKC discussions for the purpose of designing of the training portfolio, for ensuring the provision of the final coherent package and detailed requirements per activity, for guarantying the quality of overall package and particular activities and for including up-to-date knowledge from relevant stakeholders (latest developments in the area of counterterrorism, in-depth professional expertise also from professional networks).

The CKC CT shall formally meet twice a year. These meetings shall be organised and financed by CEPOL (flights, accommodation and catering) in line with the internal rules (Decision of the Executive Director 53/2018/DIR) and hosted by CEPOL or a MS/EU body. The CKC shall preferably meet in spring and autumn. Any additional meetings shall be organised online.

The present agreement is without prejudice to the fact that in case of change of circumstances (in particular serious medical condition or termination of employment within the law enforcement

community) of the individuals concerned by the present Agreement, CEPOL retains the right to substitute the individuals on the basis of the reserve list resulting from the call.

CEPOL shall acquire the ownership of the results of the work carried out within the context of the present agreement including copyright and other intellectual property rights.

The co-chair shall carry out its work in a confidential and fair way to the best of its abilities, professional skills, knowledge and applying the highest ethical and moral standards. The co-chair shall carry out its work impartially. In case a situation of potential conflict of interest arises, CEPOL will decide whether a conflict of interest exists, taking account of the objective circumstances, available information and related risks when a co-chair is in any other situation that could cast doubt on its ability to carry out its work, or that could reasonably appear to do so in the eyes of an external third party.

Signature Co-chair:

Signature Sending Authority:

Signature CEPOL Executive Director:

**AGREEMENT TO DELEGATE EXPERT
TO THE CEPOL KNOWLEDGE CENTRE ON COUNTER TERRORISM**

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The duration of the pilot CKC CT can be extended if endorsed by the Management Board of CEPOL in 2020.

The CKC experts chaired by CEPOL and a Co-chair from one the Member States will pursue the following specific objectives:

- Design thematic multiannual training portfolio in a spirit of complementarity between the activities, while applying high level quality as the leading principle;
- Prepare detailed curricula for each activity, identify expert profiles, and requirements for particular training activities;
- Support quality assurance of the CKC portfolio at the implementation stage;
- Assess and adjust activities, their content and quality throughout the year of the CKC CT operation.

With this agreement the sending authority agrees to nominate an EXPERT to the CEPOL Knowledge Centre on Counter Terrorism.

Experts shall have the necessary expertise in the area of counterterrorism and/or experience in designing and/or providing international training for law enforcement and be committed and empowered by their national authorities to actively contribute to the implementation of the CKC tasks.

EXPERT shall be tasked to:

- Contribute to the design of a multiannual training portfolio concerning counterterrorism;
- Where applicable, assess the identified training needs against the proposed portfolio of training and learning activities;
- Support the preparation of detailed curricula for each learning and training activity;
- Define the profiles of subject matter experts and further requirements for particular training activities;
- Support the quality assurance of the CKC portfolio and activities at the implementation stage.

The CKC CT shall formally meet twice a year. These meetings shall be organised and financed by CEPOL (flights, accommodation and catering) in line with the internal rules (Decision of the Executive Director 53/2018/DIR) and hosted by CEPOL or a MS/EU body. The CKC shall preferably meet in spring and autumn. Any additional meetings shall be organised online.

The present agreement is without prejudice to the fact that in case of change of circumstances (in particular serious medical condition or termination of employment within the law enforcement community) of the individuals concerned by the present Agreement, CEPOL retains the right to substitute the individuals on the basis of the reserve list resulting from the call.

CEPOL shall acquire the ownership of the results of the work carried out within the context of the present agreement including copyright and other intellectual property rights.

The expert shall carry out its work in a confidential and fair way to the best of its abilities, professional skills, knowledge and applying the highest ethical and moral standards. The expert shall carry out its work impartially. In case a situation of potential conflict of interest arises, CEPOL will decide whether a conflict of interest exists, taking account of the objective circumstances, available information and related risks when an expert is in any other situation that could cast doubt on its ability to carry out its work, or that could reasonably appear to do so in the eyes of an external third party.

Signature Expert:

Signature Sending Authority:

Signature CEPOL Executive Director: