

Answers to requests for clarifications

CALL TO ESTABLISH 4-YEAR FRAMEWORK PARTNERSHIP AGREEMENTS to implement CEPOL training activities and learning products in 2021-2024

Question 1 (15/05/2020) Section 2. Areas of activities	What is supposed to be filled in the section 2. Areas of activities?
Answer 1	About the Section 2, please note that there is no need to fill in section 2. "Areas of activities in the Application". It is not necessary to write there anything.
Question2 (15/05/2020) Overview of training programs	The part 9 in the check list says Overview of training programs.....implemented in last 2 calendar years – I didn't find any relevant attachment/form, shall we just provide a list of courses we implemented in last 2 years?
Answer 2	For the "overview of training programmes" we expect a list of the relevant implemented activities in the past two years (list with name of activities, length, topic, target audience etc.) by the institution in English language.
Question 3 (15/05/2020) Request clarification re organisation human resources with expertise to design and implement EU-level training activities Annex 1.	Could you please elaborate what is meant in Annex 1: Application Form by 3.1.2 <i>"Please indicate how, in the next 4 years (2021-2024) you plan to organise human resources with expertise to design and implement EU-level training activities: Function/Profile"</i> Should we list here the persons who have content knowledge on topics we have marked in 3.1.1 or rather employees with administrative functions in setting up training activities?
Answer 3 (25/05/2020)	Under 3.1.2 please indicate the functions you will have in place in the next 4 years that can support/ensure the implementation of CEPOL activities. These do not necessarily have to be job titles but administrative functions in the sense of training assistant or training activity manager. Names are not required. No content experts need to be listed.
Question 4 (15/05/2020) BAF validity	We have Financial Identification Form (Annex 3) with Bank stamp and signature dated from 2018. No data has changed since then. Is it ok to add this to our application or should we ask for a new one from the Bank?

Answer 4 (27/05/2020)	If your Financial Identification form is registered in our system you do not need to make a new one but please attach a copy of the form to your application
Question 5 (15/05/2020) Clarification on Action Plan/ Annex I	In the Model Framework Partnership Agreement in Article I.1 it is foreseen: I.1.1.2 The partnership must be implemented in compliance with the Action plan set out in Annex I. Could you please elaborate what this Action Plan will include. Is the Action Plan connected to the priority topics listed in 3.1.1 of Application Form we expect to be able to organise CEPOL training activities?
Answer 5 (25/05/2020)	Like with the recent FP Agreements for 2017-2020, the Action Plan will be an Annex to the FP Agreement when signed; it refers to an overview of the activities that can be implemented under the FP Agreement, in this case training activities and the Call for Grants that will take place on an annual basis.
Question 6 (19/05/2020) Hosting agreements under new business model vs Framework partnership	Could you please confirm that the hosting of CEPOL activities under the new business model has no link with the framework partnership? We understood that an institution must have a framework partnership agreement with CEPOL to apply for a grant. However an institution can host an activity implemented by CEPOL under the new business model even without having a framework partnership with CEPOL (activities organised by CEPOL but hosted by the MS). Paragraph 3.2.1 of the application form to establish FP agreements uses the terms "hosting" and "host" which make things unclear to us.
Answer 6 (25/05/2020)	We can confirm that the hosting of CEPOL activities as described by you below falls outside of the FP Agreement. In the context of the FP Application form, hosting refers to the fact that you can implement the course at your premises (in case of an awarded grant).
Question 7 (19/05/2020) CT portfolio	Paragraph 3.1.1 of the application form mentions the area of "counter terrorism, foreign fighters, radicalisation and extremism". Is this topic really relevant to be dealt within the FP since it is already dealt within the framework of the current CKC on Counter Terrorism?
Answer 7 (25/05/2020)	Yes, indeed, it is dealt with within the CKC on CT. However, it has not yet been decided that the CKC will be functional for the full 4 years. Therefore it was included in the list.
Question 8 (19/05/2020) Obligation to submit at least one application during a call for grants	Can you confirm that the obligation for a FP to submit at least one application during a call for grants (as stated in the eligibility provision of the Framework Partnership 2016-2020) does not exist anymore in the FP 2021-2024?
Answer 8 (25/05/2020)	Please check the relevant part: I.1.2 in Annex 6 is valid in such cases.
Question 9 (19/05/2020) Documents to be submitted /Checklist section 8-9: Operational responsibilities	Could you please let us know whether the sections 8 and 9 from Annex 1 - Application Form, are mandatory, namely to we have to submit these two in written?

and overview of raining programme	
Answer 9 (25/05/2020)	Yes, they must be submitted, and as it says in electronic form. This part has not changed since the last Call for Framework Partners.
Question 10 (20/05/2020) LEF validity	We have a query in relation to Annex 2: Legal Entity Form. As we have previously submitted the Legal Entity Form and the Copy of the resolution, law, decree to CEPOL in the past, is this sufficient or do we need to re submit these forms?
Answer 10 (27/05/2020)	If you have already submitted to CEPOL in the past, then it is not necessary again, but it would be helpful, if you could attach copies of these documents to your application email.
Question 11 (20/05/2020) Function and Profile / Annex 1: 3.1.2	We have a query in relation to Annex 1: 3.1.2., which refers to Function and Profile. Would you mind clarifying this please? Is it sufficient to complete this as follows, or do you require more information? We would be adding additional functions, but in general would this be what is required? Function Profile CEPOL Course Activity Manager Language Teacher/Researcher – Lucy Carey National LEEed Manager IT Experts – Garda Richard Cullinan and Garda Carol Roe
Answer 11 (27/05/2020)	Here we are aiming mainly at the description of functions that will be beneficial for the fulfilments of the grants. So, the title of the position is less relevant as the function in the sense of capacity to contribute to that. Examples: Activity Manager, training assistant or such. Names are not required.
Question 12 (21/05/2020) Digital signature	Application form and all annexes can have digital signatures or for it is obliged to be hand-signed?
Answer 12	If a digital signature is legally acceptable in the country of the applicant institution, then digital signature is valid for the application also. Please note that the official representative of the institution needs to sign (or sign digitally) the application/documents.
Question 13 (21/05/2020) Documents to be submitted /Checklist section 8-9: Operational responsibilities and overview of raining programme	What kind of documents are you expecting us to provide in concerning to: <ul style="list-style-type: none"> operational responsibilities, with a particular view to statutory responsibilities on training activities for the law enforcement and judiciary bodies. For instance a legal Decree is enough? overview of training programmes for a law enforcement audience (including the judiciary body) that have been implemented (either fully or partially) by the applicant in last 2 calendar year(s).
Answer 13	Apart from the Annex 5 (Declaration on honour regarding the selection criteria) to prove the operational capacity, a legal document will be needed (a legal Decree is perfectly fine in this case) which details the operational responsibilities of the institution. For the “overview of training programmes” we expect a list of the relevant implemented activities in the past two years (list with name of activities, length, topic, target audience etc.) by the institution.
Question 14 (21/05/2020) Language of supporting documents	The supporting documents (legal documents, such as Legal Decree) must be written in English?

Answer 14	The Call does not oblige the applicants to send the legal documents in English language though if the original document is in other language, an English summary would be helpful to attach. But lack of English (legal) documents is not an exclusion criteria of the Call.
Question 15 (25/05/2020) Police training institutions/academies offering Bachelors degrees	If a training Institution/academy does not offer a Master's study programme but a Bachelor's degree, is it still possible for them to apply for the Framework Partnership Agreements? As far as I understand the documents sent around by CEPOL it should be possible for them, provided they submit a confirmation letter stating that they have a working arrangement with a law enforcement agency which has been existing for 3 years.
Answer 15 (26/05/2020)	Regarding the eligibility criteria (6.1) they are eligible if they have a legal personality in the EU. There is no specific requirement on the level of degree provided by the institution though the three years of working arrangement/memorandum (confirmation from the partners) with Law Enforcement Agencies, training Institutions, research Institutes (accordingly to the application form point 5) will be necessary.
Question 16 (28/05/2020)	As it is required in the Checklist row 4, is it sufficient to attach the particular law in Czech language?
Answer 16 (30/05/2020)	The Call does not oblige the applicants to send the legal documents in English language though if the original document is in other language, an English summary would be helpful to attach. But the lack of English (legal) documents is not an exclusion criteria of the Call.
Question 17 (28/05/2020)	As in the Checklist row 8 it says "Operational responsibilities, with a particular..." – What exactly are we supposed to put in here? Does it mean a description of operational responsibilities and so on in a free format document?
Answer 17 (30/05/2020)	Apart from the Annex 5 (Declaration on honour regarding the selection criteria) to prove the operational capacity, a legal document will be needed (a legal Decree for example) which details the operational responsibilities of the institution.
Question 18 (28/05/2020)	As in the Checklist row 9 it says "Overview of training programs..." – Does it mean a list of training program names translated in English?
Answer 18 (30/05/2020)	For the "overview of training programmes" we expect a list of the relevant implemented activities in the past two years (list with name of activities, length, topic, target audience etc.) by the institution in English language.
Question 19 (28/05/2020)	I am not sure what to fill in the application form under the section 2. Areas of Activities, where it says " All training activities and learning products in the Cepol ...". Could you please describe what exactly should we put in this section.
Answer 19	After internal discussions about the Section 2, please note that there is no need to fill in section 2. "Areas of activities in the Application". It is not necessary to write there anything.
Question 20 (29/05/2020)	Regarding the above mentioned call we kindly would like to ask if, in order to prove ERA's eligibility, our cooperation with the training institution 'Ecole Nationale Supérieure de la Police' - ENSP would be enough?

<p>Answer 20 (30/05/2020)</p>	<p>According to the Eligibility criteria (6.1) of the Call</p> <ul style="list-style-type: none"> • “law enforcement agencies (at national, state, regional or local level), public training institutions, and public research institutes” are eligible. • In case of public universities: “working agreements/memoranda of understanding with law enforcement agencies, training institutions and research institutes of the Member States” (in this case a confirmation letter is needed from the other institution confirming a cooperation of at least 3 years). <p>If ERA is not under the first point of the eligibility criteria then a confirmation from other institution will be needed (about an existing cooperation for at least 3 years). ‘Ecole Nationale Supérieure de la Police’ – ENSP would be acceptable for this purpose.</p>
<p>Question 21 (01/06/2020)</p>	<p>Following this call to Establish 4-Year Framework Partnership Agreements to implement CEPOL training activities and learning products 2021-2024, we please ask you to confirm whether private academic entities (universities and/or research centres) can also apply.</p> <p>This question arises because UAL, namely through its research centre OBSERVARE, had foreseen since 2019 the signature of a cooperation agreement with the CEPOL National Unit and, therefore, intends to apply for this call for a Framework Agreement with CEPOL for the period 2021-2024. It is our understanding that the CEPOL Regulation is clear on the possibility for CEPOL to establish partnership agreements with academic, public and private institutions. However, in the documentation of this Call, namely the Annex 1-Application Form_Call FP expressly mentions in the "Type of Applicant" only universities, institutes and centres "Public" are listed. It so happens that UAL is not a public university, but rather "private" (in fact, a non-profit higher education cooperative), so neither University nor its organic units (Teaching Departments and research centres), such as OBSERVARE, can be marked in any of the options/fields referred to as "Public", with the aggravating factor that even the "others" indicate "other relevant PUBLIC bodies (e.g.: Ministry of Interior)".</p> <p>Therefore, we are questioning whether, as a private university, Universidade Autónoma de Lisboa can actually apply for this call.</p>
<p>Answer 21 (08/06/2020)</p>	<p>After discussing your question with our legal department please be informed about the following:</p> <p>Under the eligibility criteria in 6.1 it is stated: <i>Public universities that have working agreements/memoranda of understanding with law enforcement agencies, training institutions and research institutes of the Member States</i></p> <p>Therefore unfortunately, private institutions are not eligible for this Call.</p>
<p>Question 22 (01/06/2020)</p>	<p>Together with the application we should submit</p> <p>A copy of the resolution, law, decree or decision establishing the entity in question.</p> <p>Estonian Academy of Security Sciences is established according to Article 23 (2) Higher Education Act, available in English, in online- Estonian State Gazette https://www.riigiteataja.ee/en/eli/529082019022/consolide (All together 68 Articles)</p> <p>Based on that the Minister of Interior has issued his regulation</p>

	<p>The Statutes of the Estonian Academy of Security Sciences, available only in Estonian, in online-Estonian State Gazette https://www.riigiteataja.ee/akt/108102019012 (All together 27 Articles)</p> <p>As both legal acts are available online and are considered official, should we send the print-outs or is the reference to those online versions enough?</p>
<p>Answer 22 (04/06/2020)</p>	<p>Considering the fact that for filing most probably we have to keep everything in paper, we would appreciate if you could send the printed version also.</p> <p>If you just send the internet links to the relevant laws then please indicate clearly in the application (with references as you below wrote) so we can find it later on. But as I mentioned probably in this case we will print it anyway.</p>
<p>Question 23 (02/06/2020)</p>	<p>I'm writing regarding Annex 1 to Call to establish 4-year FRAMEWORK PARTNERSHIP AGREEMENTS. There's a section 3.1.2 "please indicate how, in the next 4 -years you plan to organise human resources with expertise to design and implement EU-level training activities" and my question is, if I have to indicate experts who could be able to lead classes in given thematic areas? Do the indicated experts have to speak English or can they use the interpreter?</p>
<p>Answer 23 (02/06/2020)</p>	<p>Under 3.1.2 please indicate the functions you will have in place in the next 4 years that can support/ensure the implementation of CEPOL activities. These do not necessarily have to be job titles but administrative functions in the sense of training assistant or training activity manager. Names are not required. No content experts need to be listed at this stage. English language is not specifically required here, but the persons in the functions have to be able to implement/design the activities in case of awarded grants, with or without an interpreter.</p>
<p>Question 24 (19/05/2020)</p>	<p>Please be so kind and tell me whether the sections 8. and 9. from the printscreen bellow (out from Annex 1 - Application Form) are mandatory, namely to we have to submit these two in written?</p>
<p>Answer 24 (08/06/2020)</p>	<p>The section 8 and 9 of the application form are mandatory indeed.</p> <p>For section 8: Apart from the Annex 5 (Declaration on honour regarding the selection criteria) to prove the operational capacity, a legal document (for example legal decree or relevant legal document of the institution) will be needed which details the operational responsibilities of the institution.</p> <p>For section 9: For the "overview of training programmes" we expect a list of the relevant implemented activities in the past two years (list with name of activities, length, topic, target audience etc.) by the institution.</p> <p>We need these in written format (first one is a document/law - original language is acceptable, the second one is a list written by you).</p>
<p>Question 25 (03/06/2020)</p>	<p>I would like to know couple of things.</p> <p>What exactly should I write here??</p> <p>3.1.2 Please indicate how, in the next 4 years (2021-2024) you plan to organise human resources with expertise to design and implement EU-level training activities:</p>

FUNCTION	PROFILE
Academy of the Police Force is an University, though we provide training as well, both should be selected??	
TYPE OF APPLICANT	
Law enforcement agency	
Public training institution	
Public research institute	
Public university	
Other relevant public body (e.g.: Ministry of Interior)	
THE FOLLOWING DOCUMENTS^[1] MUST BE SUBMITTED TO CEPOL IN ELECTRONIC FORMAT AT GRANTS@CEPOL.EUROPA.EU	
THE USE OF THE STANDARD FORMS IS COMPULSORY.	
1. The application form, duly completed, dated and signed by the person authorised to enter into legally binding commitments on behalf of the applicant	
2. The Legal Entity Form, dated and signed by the applicant	, Yes , No
3. The Financial Identification Form, dated and signed by the applicant	, Yes , No
4. A copy of the resolution, law, decree or decision establishing the entity in question or, failing that, any other official document attesting the establishment of the entity	, Yes , No Last time I sent CEPOL a copy with the headings translation, would that be satisfactory this time as well??
For public universities having a working arrangement/memorandum of understanding with law enforcement agencies, training	, Yes , No is it OK like this??? Our University had been established in 1994 by the Ministry of Interior and we are

^[1] The documents are to be numbered as indicated in this check-list.

	<p>institutions and research institutes of the Member States:</p> <p>5. Confirmation letter confirmation letter from the cooperating law enforcement agency, training institution, research institute of the Member State stating that the cooperation is existing and has been on-going since 3 years.</p> <p>6. Declaration of honour in relation to Exclusion criteria</p> <p>7. Declaration of honour in relation to selection criteria (both on financial capacity and operational capacity)</p> <p>8. Operational responsibilities, with a particular view to statutory responsibilities on training activities for the law enforcement and judiciary bodies.</p> <p>9. Overview of training programmes for a law enforcement audience (including the judiciary body) that have been implemented (either fully or partially) by the applicant in last 2 calendar year(s).</p>	<p>responsible for educating of Police officers as well as civilians. So it is self explanatory in my opinion and it answers number 5....</p> <p>Though, our study programmes are under supervision of the Ministry of Education and are evaluated for certain period of time periodically.</p> <p>, Yes , No</p> <p>, Yes , No</p> <p>, Yes , No</p> <p>I am NOT really sure what to choose here, is this compulsory for us as an University??</p> <p>Does it apply to us at all??</p> <p>, Yes , No</p> <p>Should there be an additional list of paper – an annex with all the info about the courses we organized in last two years???</p>
<p>Answer 25 (04/06/2020)</p>	<p>I answer here below point by point:</p> <p>Under 3.1.2 please indicate the functions you will have in place in the next 4 years that can support/ensure the implementation of CEPOL activities. These do not necessarily have to be job titles but administrative functions in the sense of training assistant or training activity manager. Names are not required. No content experts need to be listed.</p> <p>For the type of applicant maybe the Training Institution is more relevant in your case. For the Public University (as you mentioned also) a confirmation letter is needed with a training institution or with a law enforcement agency. If it is already stated in the institution’s operational responsibilities to educate law enforcement officers then no confirmation letter is needed.</p> <p>For section 4 (copy of the resolution, law, decree or decision establishing the entity) it does not need to be in English language, though a summary of the text in English would be helpful. I think If you send as you sent last time, should be fine also.</p> <p>For section 8: apart from the Annex 5 (Declaration on honour regarding the selection criteria) to prove the operational capacity, a legal document (for example legal decree or relevant legal document of the institution) will be needed which details the operational responsibilities and capacities of the institution.</p>	

	For section 9: for the “overview of training programmes” we expect a list of the relevant implemented activities in the past two years (list with name of activities, length, topic, target audience etc.) by the institution
Question 26 (09/06/2020)	Attached you will find our Financial Identification Document and we are kindly asking for your grant permission to use the document from 2014 as the neither the bank data nor the account holder have changed since then. We would be grateful if you could approve as it would facilitate the process enormously. Please be informed that we were also allowed to use it for the previous Frame Work Agreement 2017 – 2020.
Answer 26	
Question 27 (29/05/2020)	Today I am writing you with a new question: we are wondering which document we have to use in order to prove point 8 of ‘Annex 1_Application form’, which says “8. Operational responsibilities, with a particular view to statutory responsibilities on training activities for the law enforcement and judiciary bodies.”
Answer 27 09/06/2020	<p>For section 8: Apart from the Annex 5 (Declaration on honour regarding the selection criteria) to prove the operational capacity, a <u>legal document</u> (for example legal decree or the relevant law of operational responsibilities) will be needed which details the operational responsibilities of the institution.</p> <p>For section 9: For the “overview of training programmes” we expect a list of the relevant implemented activities in the past two years (list with name of activities, length, topic, target audience etc.) by the institution.</p> <p>We need these in written format (first one is a document/law - original language is acceptable, the second one is a list written by you).</p>
Question 28 (09/06/2020)	Please let me know if the LEGAL ENTITY and the FINANCIAL IDENTIFICATION forms are mandatory for a Public Law Body that is already a Framework Partner.
Answer 28	If the institution is already a Framework Partner then it is not necessary to submit the LEF and BAF again, though please indicate on the application that you are already registered and nothing has changed in the details in this regards.
Question 29 10/06/2020	<p>When filling in the Framework Partners application form, there are several questions in which I would like to ask for Your help so that we can fill them in accurately.</p> <p>5. Does this point apply only to public universities? The application is currently being filled by the State Police College and they would like to know if this point does not apply to them and should be marked with NO? The State Police College is an educational institution subordinate to the State Police.</p> <p>8. I would like to ask whether we have understood correctly, that this paragraph should be based on national laws regarding the training of law enforcement personnel?</p> <p>9. I would like to clarify how detailed the information must be on the training programs implemented in the last 2 years? As the main task of the College is to prepare police officers for professional service in the State Police, in accordance with the requirements and orders set by the</p>

	State Police, as well as to implement the establishment of a professional development system for State Police officers in connection with further progress.
Answer 29 15/06/2020	<p>5. It is only a question for public universities. You can cross “No” here in your case. You don’t need to provide a confirmation letter from other institution.</p> <p>8: Apart from the Annex 5 (Declaration on honour regarding the selection criteria) to prove the operational capacity, a legal document (it can be state law also) will be needed which details the operational responsibilities of the institution.</p> <p>9: For the “overview of training programmes” we expect a list of the relevant implemented activities in the past two years (list with name of activities, length, topic, target audience etc.) by the institution. It doesn’t need to be very long, but indicate the main elements of the provided trainings.</p> <p>Regarding the Financial Identification form, I would suggest to indicate that account where you would like to receive the granted amount in case of awarded grants in this time period. This bank account will be indicated in the grant decision also.</p>
Question 30 10/06/2020	<p>One further question: the new Director of the <i>Scuola di Perfezionamento</i> is appointed as of 1st July for the next three years (the former one left last week) and I don’t expect him to sign the application at his first day of duty.</p> <p>The acting Director, who can sign the application at present, will retire on the 30 June.</p> <p>Can I provide the data of the new Director as the “Authorised signatory legally representing the organization” specifying “as of 1st July 2020” and let the acting Director sign on the last page specifying “until 20 June 2020”?</p>
Answer 30 15/06/2020	<p>After discussing internally with our colleague in legal, please note that we recommend you to submit the application with your current Acting Director (until the 30 June) with his signature and later on you can inform CEPOL about the change of the official representative of the Institution in due time.</p> <p>About the LEF and BAF: if the institution is already a Framework Partner then it is not necessary to submit the LEF and BAF again, though please indicate on the application that you are already registered and nothing has changed in the details in this regards.</p>
Question 31 12/06/2020	<p>We have some questions regarding some points from Annex1 4,8,9, points in the table. Participants are asked to attach a copy of the resolution. law, decree or desicion establishing the entity, overview of training programmes and other documents. All of the documents that we have are in Lithuanian language. Could you please, specify can we send them in Lithuanian language? Or do we need to translate them?</p> <p>Our overviews of training programs (also in Lithuanian) are published online, for public views in Customs of the Republic of Lithuania internet page, can we attach and send a link to those programs? Ow do we need to send a full document?</p>

	<p>4. A copy of the resolution, law, decree or decision establishing the entity in question or, failing that, any other official document attesting the establishment of the entity</p>	<p>Yes No</p>
	<p>8. Operational responsibilities, with a particular view to statutory responsibilities on training activities for the law enforcement and judiciary bodies.</p>	<p>Yes No</p>
	<p>9. Overview of training programmes for a law enforcement audience (including the judiciary body) that have been implemented (either fully or partially) by the applicant in last 2 calendar year(s).</p>	<p>Yes No</p>
<p>Answer 31 19/06/2020</p>	<p>For section 4 (copy of the resolution, law, decree or decision establishing the entity) it does not need to be in English language, though a summary of the text in English would be helpful, but it is not compulsory.</p> <p>For section 8: Apart from the Annex 5 (Declaration on honour regarding the selection criteria) to prove the operational capacity, a legal document (for example legal decree or relevant legal document of the institution) will be needed which details the operational responsibilities of the institution (this can be in correlation with the section 4 if it is the same document).</p> <p>For section 9: For the “overview of training programmes” we expect a list of the relevant implemented activities in the past two years (list with name of activities, length, topic, target audience etc.) by the institution. We would appreciate if you could separately copied out the content of the link to a word file, also this should be better to have it in English language (or summarized in English). We don’t expect legal documents to be officially translated into English but list of training activities should be in English language.</p>	
<p>Question 32 12/06/2020</p>	<p>When filling in the Framework Partners application form, there are several questions in which I would like to ask for Your help so that we can fill them in accurately.</p> <p>5. Does this point apply only to public universities? The application is currently being filled by the State Police College and they would like to know if this point does not apply to them and should be marked with NO? The State Police College is an educational institution subordinate to the State Police.</p> <p>8. I would like to ask whether we have understood correctly, that this paragraph should be based on national laws regarding the training of law enforcement personnel?</p> <p>9. I would like to clarify how detailed the information must be on the training programs implemented in the last 2 years? As the main task of the College is to prepare police officers for professional service in the State Police, in accordance with the requirements and orders set by the State Police, as well as to implement the establishment of a professional development system for State Police officers in connection with further progress.</p>	
<p>Answer 32 15/06/2020</p>	<p>5. It is only a question for public universities. You can cross “No” here in your case. You don’t need to provide a confirmation letter from other institution.</p> <p>8: Apart from the Annex 5 (Declaration on honour regarding the selection criteria) to prove the operational capacity, a legal document (it can be state law also) will be needed which details the operational responsibilities of the institution.</p>	

	<p>9: For the “overview of training programmes” we expect a list of the relevant implemented activities in the past two years (list with name of activities, length, topic, target audience etc.) by the institution. It doesn’t need to be very long, but indicate the main elements of the provided trainings.</p> <p>Regarding the Financial Identification form, I would suggest to indicate that account where you would like to receive the granted amount in case of awarded grants in this time period. This bank account will be indicated in the grant decision also.</p>
<p>Question 33 15/06/2020</p>	<p>We have thoroughly examined the criterias of the application, but some questions have occurred in connection with the documents must be submitted until 2 July, listed in the Application Form – Annex 1:</p> <ul style="list-style-type: none"> - On page 2-3 the required documents are listed, but document 8 ‘Operational responsibilities, with a particular view to statutory responsibilities on training activities for the law enforcement and judiciary bodies’ is ambiguous whether this part refers to the international training activities only, or the training activities in our native language (Hungarian) as well? - I have the same problem at document 9 ‘Overview of training programmes for a law enforcement audience (including the judiciary body) that have been implemented (either fully or partially) by the applicant in last 2 calendar year(s)’. Only the international training programmes are needed or the Hungarian ones as well?
<p>Answer 33 15/06/2020</p>	<p>Please see below what we expect for the point 8 and 9.</p> <p>For section 8: Apart from the Annex 5 (Declaration on honour regarding the selection criteria) to prove the operational capacity, a legal document (for example legal decree, state law or any relevant legal document of the institution) will be needed which details the operational responsibilities of the institution.</p> <p>For section 9: For the “overview of training programmes” we expect a list of the relevant implemented activities in the past two years (list with name of activities, length, topic, target audience etc.) by the institution. It is preferred to list international trainings, though if you have both national and international please start with the international ones and then the national trainings below on the list (but you can indicate both).</p>
<p>Question 34 18/06/2020</p>	<p>As we need to fill up documents for the participation, we have some questions regarding some points from Annex1 4,8,9, points in the table.</p> <p>Participants are asked to attach a copy of the resolution. law, decree or desicion establishing the entity, overview of training programmes and other documents.</p> <p>All of the documents that we have are in Lithuanian language.</p> <p>Could you please, specify can we send them in Lithuanian language? Or do we need to translate them?</p> <p>Our overviews of training programs (also in Lithuanian) are published online, for public views in Customs of the Republic of Lithuania internet page, can we attach and send a link to those programs? Ow do we need to send a full document?</p>

<p>Answer 34 19/06/2020</p>	<p>For section 4 (copy of the resolution, law, decree or decision establishing the entity) it does not need to be in English language, though a summary of the text in English would be helpful, but it is not compulsory.</p> <p>For section 8: Apart from the Annex 5 (Declaration on honour regarding the selection criteria) to prove the operational capacity, a legal document (for example legal decree or relevant legal document of the institution) will be needed which details the operational responsibilities of the institution (this can be in correlation with the section 4 if it is the same document).</p> <p>For section 9: For the “overview of training programmes” we expect a list of the relevant implemented activities in the past two years (list with name of activities, length, topic, target audience etc.) by the institution. We would appreciate if you could separately copied out the content of the link to a word file, also this should be better to have it in English language (or summarized in English). We don’t expect legal documents to be officially translated into English but list of training activities should be in English language.</p>
<p>Question 35 19/06/2020</p>	<p>What do you need exactly under point 8? 8. Operational responsibilities, with a particular view to statutory responsibilities on training activities for the law enforcement and judiciary bodies.</p> <p>Is it mandatory to send also the applications by postal service in a hard copy version or is a paperless version (scanned document) sufficient?</p>
<p>Answer 35 22/06/2020</p>	<p>Please note that CEPOL published a Q&A on its website for clarifications of the FP Call. https://www.cepol.europa.eu/sites/default/files/FP_Call_2020_FAQ_17_06_2020.pdf</p> <p>Please check here the answer 9 which (I hope) answers your question.</p> <p>The application needs to be sent electronically (but signed), no hard-copy is needed.</p>
<p>Question 36 22/06/2020</p>	<p>We have a few unclarities concerning that, therefore I would kindly ask you to provide with more detailed information.</p> <p>1. Annex 1 - Application form. A request to present the: "<i>A copy of the resolution, law, decree or decision establishing the entity in question or, failing that, any other official document attesting the establishment of the entity</i>". What is the document that the University needs to present? The Registration Certificate? The Statute in English? The Order of the Parliament, establishing university? Do those documents need to be confirmed by any official person?</p> <p>2. Annex 1 - Application form requirement "<i>Confirmation letter confirmation letter from the cooperating law enforcement agency, training institution, research institute of the Member State stating that the cooperation is existing and has been on-going since 3 years</i>". Mykolas Romeris University has cooperation agreements with the Ministry of Interior, Police Department, State Border Guard Service, The Forensics Expertise Center, Prosecutors General's Office, and other (in Lithuanian). Do we need to present those agreements translated into English, or is it enough to write a formal letter indicating all agreements, or do we need a confirmation letter from all institutions, or is it enough to have such a letter from one institution?</p>

	<p>3. Annex 1 - Application form. The requirement to present "<i>Operational responsibilities, with a particular view to statutory responsibilities on training activities for the law enforcement and judiciary bodies.</i>". This request is unclear.</p> <p>4. Annex 1 - Application form. The requirement to present "<i>Overview of training programmes for a law enforcement audience (including the judiciary body) that have been implemented (either fully or partially) by the applicant in last 2 calendar year(s).</i>". Are we required to present the list of training activities financed by CEPOL, that we have implemented previously, or do we need to present training programmes (including study programmes of bachelor and master level, related to law enforcement) and their descriptions, or other information?</p> <p>5. Annex 1 - Application form, section No 2 (AREAS OF ACTIVITIES). It is required to present "<i>All training activities and learning products in the CEPOL training portfolio as defined in the Single Programming Document.</i>" Is it enough to indicate: "Residential training activities and online learning activities", or do we need to present more detailed information?</p> <p>6. Annex 1 - Application Form it is required to present "<i>3.1.2 Please indicate how, in the next 4 years (2021-2024) you plan to organise human resources with expertise to design and implement EU-level training activities</i>". Is it necessary to describe in details profile of each person, or is it enough to briefly indicate field of interest and responsibilities of each potential team member?</p>
<p>Answer 36 22/06/2020</p>	<p>1. Annex 1 - Application form. A request to present the: "<i>A copy of the resolution, law, decree or decision establishing the entity in question or, failing that, any other official document attesting the establishment of the entity</i>". What is the document that the University needs to present? The Registration Certificate? The Statute in English? The Order of the Parliament, establishing university? Do those documents need to be confirmed by any official person?</p> <p>Any legal document which confirm the legal status of the University shall be acceptable. If you can attach more relevant documents that might help the clarity and would be useful for the Evaluation Committee. The Registration Certificate and the Statute should be enough in my opinion. No further confirmation is needed from third parties in this case.</p> <p>2. Annex 1 - Application form requirement "<i>Confirmation letter confirmation letter from the cooperating law enforcement agency, training institution, research institute of the Member State stating that the cooperation is existing and has been on-going since 3 years</i>". Mykolas Romeris University has cooperation agreements with the Ministry of Interior, Police Department, State Border Guard Service, The Forensics Expertise Center, Prosecutors General's Office, and other (in Lithuanian). Do we need to present those agreements translated into English, or is it enough to write a formal letter indicating all agreements, or do we need a confirmation letter from all institutions, or is it enough to have such a letter from one institution?</p> <p>Confirmation letter (from an other Law Enforcement Institution would be needed for eligibility (not only declaration that you have a contract but confirmed by the other institution). One is enough for eligibility but if you have more they can be also attached.</p> <p>3. Annex 1 - Application form. The requirement to present "<i>Operational responsibilities, with a particular view to statutory responsibilities on training activities for the law enforcement and judiciary bodies.</i>". This request is unclear.</p> <p>Please check here the Q&A number 9.</p>

	<p>4. Annex 1 - Application form. The requirement to present "Overview of training programmes for a law enforcement audience (including the judiciary body) that have been implemented (either fully or partially) by the applicant in last 2 calendar year(s)". Are we required to present the list of training activities financed by CEPOL, that we have implemented previously, or do we need to present training programmes (including study programmes of bachelor and master level, related to law enforcement) and their descriptions, or other information?</p> <p>The Q&A number 9 also answers this. No Bsc or Master level programmes are needed, but neither not only CEPOL activities. Training activities for Law Enforcement officers (but not higher education).</p> <p>5. Annex 1 - Application form, section No 2 (AREAS OF ACTIVITIES). It is required to present "All training activities and learning products in the CEPOL training portfolio as defined in the Single Programming Document." Is it enough to indicate: "Residential training activities and online learning activities", or do we need to present more detailed information?</p> <p>Please check the Q&A number 1.</p> <p>6. Annex 1 - Application Form it is required to present "3.1.2 Please indicate how, in the next 4 years (2021-2024) you plan to organise human resources with expertise to design and implement EU-level training activities". Is it necessary to describe in details profile of each person, or is it enough to briefly indicate field of interest and responsibilities of each potential team member?</p> <p>Please check the Q&A number 3.</p> <p>If you have any further questions, please let us know.</p>
<p>Question 37 25/06/2020</p>	<p>While filling the application documents (Framework partner agreements 2021-2024) we encountered such a problem that the waiting time to enter the bank for a contact visit has greatly increased. Given that Annex 3 requires the signature of a bank representative, would the question be whether an officially signed electronic version of the bank would not be appropriate? This is not a scanned copy, but an official electronic signature.</p>
<p>Answer 37 30/06/2020</p>	<p>Unfortunately - as we have to register the forms also through our financial system and make it authorised by third party - we cannot accept electronic signatures in case of the Financial Identification Form. Though please note that the stamp of the bank and the signature of the bank's representative are not required if you attach a copy of recent bank statement.</p> <p>That solution might be easier in your case.</p>
<p>Question 38 29/06/2020</p>	<p>I would kindly ask you for a clarification on what should we tick under "Type of Applicant" in the Application Form Answer. Croatian Police Academy is part of General Police Directorate (which is consider Law enforcement agency) but we are all part of the Ministry of the Interior. As a legal entity Police academy is using Main registration number and VAT number of MoI, as all the organizational units of MoI do.</p> <p>4 years ago in the application form we tick "Law enforcement training institution" but that category is not existing now. So what should we tick "Law enforcement agency" or "Other relevant public body (e.g.: Ministry of Interior)"?</p>
<p>Answer 38 30/06/2020</p>	<p>After consulting my colleagues regarding your question, please note that in the below case we suggest to tick the "Law Enforcement Agency".</p>

	<p>But please provide all necessary documents which can make clear the status and responsibilities of the institution for Evaluation Committee</p>
<p>Question 39 04/07/2020</p>	<p>The Legal Entity Form (Annex 2) and the Financial Identification Form (Annex 3), must have been submitted to you in the past but I cannot find any records of the previous documents. Although the FAQ states that a copy of the previous documents should be submitted, would it be possible to accept the data on your system without any further validation from our part? Since our organisation is the Cyprus Police, there are no changes in the aforementioned data.</p> <p>Concerning sections 8 and 9 from Annex 1 - Application Form, since our only applicant is the Cyprus Police, what do I have to write there, if anything? Perhaps “Not Applicable” will suffice?</p> <p>Same as above, If I understand correctly, the forms in Annex 4 Declaration Of Honour Regarding The Exclusion Criteria and Annex 5 Declaration On Honour Regarding The Selection Criteria are also not applicable to us. Please confirm.</p> <p>Furthermore, please explain what should be noted in Annex 1: 3.1.2., which refers to Function and Profile. I have read the FAQ but if you could provide me with further explanation, it would be very helpful.</p>
<p>Answer 39 06/07/2020</p>	<p>Please find below the clarifications regarding your questions:</p> <ul style="list-style-type: none"> - Regarding the Legal Entity Form and the Financial Identification Form please find attached an extract from our system in order to prove their validity. Once you submit the application please also mention/declare (or handwritten on the attached documents) that the registered legal entity and financial details has not changed and still in use – this confirmation will be needed (and attach these files). <p>Please note that we have a Q&A on our website where relevant questions are clarified https://www.cepol.europa.eu/sites/default/files/FP_Call_2020_FAQ_17_06_2020.pdf</p> <ul style="list-style-type: none"> - Regarding your question of the section 8 and 9, please check the answer 9 in the Q&A. This two sections are very important. For the section 8 we expect a legal document/law which prove the operational responsibilities of the institution, and under section 9 we expect a list of training activities which were organised by your institution in the last two years. Please note that if these documents are not submitted then it can cause ineligibility of the application. - Also the Annex 4 and Annex 5 must be signed in accordance with the Call (point 7.4): <i>“The applicants must sign a declaration on their honour (see Annex 4 to the present call) certifying that they are not in one of the situations referred to in Articles 136(1) and 141 of the Financial Regulation concerning exclusion and rejection from the procedure respectively.”</i> - Regarding the 3.1.2 please check the Q&A Answer 3. This point is to ensure the availability of an administrative function at the institution who will be available to implement the possible awarded granted activities and responsible for the communication (course organiser, administrative assistant etc.). Though no specific names are necessary to be mentioned.

<p>Question 40 13/07/2020</p>	<p>We are a private company with clients ranging from government to private organisations, but foremost train personnel from public institutions as for example the national police, defense force, military police etc. How can we enroll in the application? In the FAQ I read that if we are not a public training institute, we need a confirmation letter from a law enforcement institution about an existing cooperation for at least 3 years. Do we need to send that together with the other documents the other applicants need to fill in?</p> <p>Due to the limited time frame (16th of July), I am looking forward to hearing from you as soon as possible.</p>									
<p>Response 40 13/07/2020</p>	<p><i>(Answer is before the corrigendum)</i></p> <p>Please note that according to the Call point 6.1. only the following type of applicants/institutions are eligible for the Call:</p> <p>6.1. Eligible applicants</p> <p>Proposals may be submitted by any of the following applicants:</p> <ul style="list-style-type: none"> - Law enforcement agencies (at national, state, regional or local level), public training institutions, and public research institutes. - Public universities that have working agreements/memoranda of understanding with law enforcement agencies, training institutions and research institutes of the Member States. - The applicants must have legal personality established in the EU Member States. <p>Therefore private companies are not subject of this Call. The three years of cooperation with another EU Agency is a requirement of Public Universities (according to the point 6.2).</p> <p>If you need any further clarifications please let us know.</p>									
<p>Question 41 19/08/2020</p>	<p>I am coming to you with question regarding the timetable of the Call for CEPOL Framework Partners. Police of the Czech Republic submitted the application on the 19 June 2020 and according to the timetable, the agreements were supposed to be signed on the 13 August. Could you please update me on the status of our application and on the current timetable?</p>									
<p>Response 41 19/08/2020</p>	<p>Please be informed that the procedure is delayed until October.</p> <p>CEPOL issued a corrigendum (amendment) of the Call for Framework Partners on 17 August in order to open the possibility for private universities/training institutes to apply (please see the attached the corrigendum).</p> <p>At this stage <u>you do not need to do anything as you have already submitted your application</u>, however the examination of applications and the signature process will be inevitably delayed.</p> <p><u>Timeline of the procedure:</u></p> <table border="1" data-bbox="359 1749 1540 2020"> <thead> <tr> <th></th> <th>Steps</th> <th>Date and time or indicative period</th> </tr> </thead> <tbody> <tr> <td>(a)</td> <td>Launch of the Call for Framework Partners</td> <td>14 May 2020</td> </tr> <tr> <td>(b)</td> <td>Launch of the Corrigendum to the Call for Framework Partners</td> <td>17 August 2020</td> </tr> </tbody> </table>		Steps	Date and time or indicative period	(a)	Launch of the Call for Framework Partners	14 May 2020	(b)	Launch of the Corrigendum to the Call for Framework Partners	17 August 2020
	Steps	Date and time or indicative period								
(a)	Launch of the Call for Framework Partners	14 May 2020								
(b)	Launch of the Corrigendum to the Call for Framework Partners	17 August 2020								

	(c)	Deadline for applications	14 September 2020
	(d)	Examination of applications	28 September 2020
	(e)	Information to the applicants	05 October 2020
	(f)	Signature of Framework Partnership Agreements	26 October 2020