

**Budapest, 07/08/2018**

**Ex-ante publicity**

**Subject: Interpretation and Translation Services – EU/MENA Counter-Terrorism Training Partnership 2 (CEPOL CT 2 project)**

**CEPOL/2018/EAP/009**

**Description of the services**

CEPOL, the European Union Agency for Law Enforcement Training, intends to award a service framework contract for the provision of interpretation (consecutive, simultaneous) and translation services related to specific project activities, as well as provision of interpretation equipment (microphones, headphones, booths, wiring etc.) in Lebanon.

**Objective of the contract**

The objective of the contract is to enable CEPOL to provide interpretation to courses and meetings in Lebanon from English to Arabic and vice versa, as well as translations for documents related to the specific events from English to Arabic or vice versa. The service is to be carried out until 31 December 2020.

The maximum volume of the contract will be € 60,000 for all costs associated with the performance of the contract.

**Description of the procedure:**

This ex-ante publicity is the first stage of a negotiated procurement procedure with a minimum of 3 candidates, through which the Agency may award the above-mentioned contract<sup>1</sup>.

The purpose of this notice is to support the Agency in the selection of the list of candidates to be invited to submit an offer for the services in subject.

CEPOL is looking for economic operators which meet the following criteria:

- Proven previous provision of interpretation and translation services in the field of international relations and diplomacy to EU bodies, international organizations and/or Government bodies and agencies for at least 2 years;

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<sup>1</sup> This publication is made pursuant to Annex 1, point 3 of REGULATION (EU, Euratom) 2018/1046 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 18 July 2018 on the financial rules applicable to the general budget of the Union, amending Regulations (EU) No 1296/2013, (EU) No 1301/2013, (EU) No 1303/2013, (EU) No 1304/2013, (EU) No 1309/2013, (EU) No 1316/2013, (EU) No 223/2014, (EU) No 283/2014, and Decision No 541/2014/EU and repealing Regulation (EU, Euratom) No 966/2012, that provides for ex ante publication on the Institutions' websites of contracts with a value up to € 144,000.

- Proven experience in interpretation and translation in the field of law enforcement.

All economic operators interested in providing the above-mentioned services should send a declaration of interest before **22/08/2018** by email to [tenders@cepol.europa.eu](mailto:tenders@cepol.europa.eu) and copies to [cepolct2@cepol.europa.eu](mailto:cepolct2@cepol.europa.eu) with the subject **“CEPOL/2018/EAP/009 – Interpretation and Translation Services – EU/MENA Counter-Terrorism Training Partnership 2 (CEPOL CT 2 project)”**.

In their declaration of interest, interested economic operators should demonstrate their ability to provide the relevant services. This information will be assessed by the Agency in order to select suitable candidates. All interested economic operators will be informed of the decision of the Agency. The Invitation to Tender and related documents will be provided by e-mail only to the selected candidates.

The Agency reserves the right not to launch the negotiated procedure. If that were the case, all interested economic operators would be informed of such decision.



Detlef Schröder  
Executive Director

