

CEPOL PROCUREMENT PLAN 2021 - PLANNED PROCUREMENT PROCEDURES

DESCRIPTION			PLANNING			
#	Brief description of the goods and/or services and/or works that need to be purchased	Reference to the 2021 SPD	Total estimated amount of contract over the entire duration, EUR	Type of contract	Envisaged contract duration, months	Indicative time frame for launching the procurement (per quarter)
A	B	C	D	G	N	O
1	Internet services	3.1	tbc	Framework Contract	48	Q1-Q2 2021
2	Santa Party 2021	3.1	2,500.00	Purchase Order	n/a	Q4 2021
3	End of the year party for Staff	3.1	5,000.00	Purchase Order	n/a	Q4 2021
4	Liability and Assets Insurance	3.1	10,000.00	Bonds	48	Q1-Q2 2021
5	Sound attenuation Danube	3.1	45,000.00	Direct Contract	2	Q1-Q2 2021
6	Legal expenses	3.1	20,000.00	Direct Contract	tbc	tbc
7	Provision of Temporary Work Agency Services to CEPOL	Horizontal*	2,400,000.00	Framework Contract	48	Q1 2021
8	Travel Arrangement Services	Horizontal*	20,300,000.00	Framework Contract	48	Q4 2021 - Q1 2022
9	Event Organisation Services	Horizontal*	1,200,000.00	Framework Contract	48	Q4 2021 - Q1 2022
10	Increase of ceiling for e-subscriptions services	1.3	90,000.00	CEPOL/FWC/2018/295	n/a	Q2-Q3 2021
11	Events	3.1.3	10,000.00	Direct Contract	n/a	Q2 2021
12	Communication consultancy services	3.1.3	15,000.00	Direct Contract	n/a	Q1-Q2 2021
13	eLearning certification	2.1-2.10	60,000.00	Framework Contract	tbc	Q2-Q3 2021

ADMINISTRATIVE EXPENDITURE

OPERATIONAL EXPENDITURE or horizontal

CEPOL PROCUREMENT PLAN 2021 - PLANNED EXPENDITURE UNDER 2021 BUDGET

DESCRIPTION			PLANNING		
#	Brief description of the goods and/or services and/or works that need to be purchased	Reference to the 2021 SPD	Estimated amount to be spent from 2021 budget, EUR	Type of contract	Deadline for the delivery of goods/services
A	B	C	D	F	J
1	Medical expenses (pre-recruitment, annual medical, vaccination campaigns)	3.1	17,500.00	OFs under FWC	31/12/2021
2	Order Forms and Specific Contracts for Training Activities	3.1	87,000.00	OFs and SCs under FWCs	31/12/2021
3	Audit of the annual accounts of CEPOL	3.1	5,710.00	SC under FWC	15/06/2022
4	Specific Contracts for Interim Staff	3.1	70,464.00	SCs under FWCs	31/12/2021
5	Parking Services	3.1	11,880.00	OF under FWC	31/12/2021
6	Rental of Liaison Office in Brussels	3.1	15,121.13	DC	31/12/2021
7	Acquisition of Adobe, BlackBerry and Symantec mail security products	3.1	14,000.00	OF under FWC	Q4 2021
8	Maintenance of network equipment	3.1	10,000.00	OF under FWC	Q4 2021
9	Acquisition of Citrix licenses	3.1	7,000.00	OF under FWC	Q3 2021
10	Acquisition of additional mobile phones and appropriate licenses	3.1	15,000.00	OF under FWC	Q2 2021
11	Maintenance of existing and acquisition of new licenses for VMWare	3.1	15,000.00	OF under FWC	Q3 2021
12	Acquisition of yearly subscription for Microsoft license	3.1	31,000.00	OF under FWC	Q2 2021
13	Acquisition of additional items for DR location	3.1	70,000.00	OFs under FWC	Q2 2021
14	Acquisition of printer and printer consumables	3.1	19,000.00	OF under FWC	Q2 2021
15	Acquisition small tools, devices and software	3.1	2,000.00	OF under FWC	2021
16	Acquisition of various SW products	3.1	10,000.00	OF under FWC	2021
17	Upgrade of Tape drive and purchase of new tapes	3.1	10,000.00	OF under FWC	Q3 2021
18	Acquisition of Veeam Backup SW for DR location	3.1	10,000.00	OF under FWC	Q2 2021
19	SIP Trunk for HQ	3.1	5,000.00	DC	2021
20	Internet service for HQ Jan-Aug 2021	3.1	10,000.00	DC	2021
21	Mobile services	3.1	30,000.00	Orders under FWC	2021
22	Internet services for DR location and upgrade for HQ	3.1	29,500.00	Orders under FWC	2021
23	Telecommunication costs Liaison office	3.1	2,500.00	DC	2021
24	Office water supply and rental of machines	3.1	2,500.00	Orders under FWC	2021
25	Maintenance of fitness equipment and replacement of office machinery and technical equipment	3.1	250.00	DC	2021
26	Purchase of furniture	3.1	11,000.00	OF under FWC	as needed

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A	B	C	D	F	J
27	Shredding services	3.1	300.00	OF under FWC	2021
28	Office supplies (ad-hoc purchases)	3.1	1,000.00	n/a	2021
29	Office supplies	3.1	14,000.00	OFs under FWC	2021
30	2- 2021 Surveillance audit for ISO 29993:2017	3.1	2,030.90	OF under FWC	Q2 2021
31	2- Surveillance audit ISO 9001:2015	3.1	1,216.00	OF under FWC	Q4 2021
32	Courier services	3.1	7,000.00	Orders under FWC	2021
33	Network meetings for LEEd managers, CNUs, R&S Correspondents (RSC)	3.1	60,000.00	Orders under various FWCs	Q3
34	Management Board meeting	3.1	45,000.00	Orders under various FWCs	Q3
35	Network meeting for National Exchange Coordinators (NEC)	3.1	25,000.00	Orders under various FWCs	Q4
36	Induction visits for CNU newcomers	3.1	10,000.00	Orders under various FWCs	Q4
37	R&S Bulletin Editors' meeting	1.3	5,000.00	Orders under various FWCs	Q4
38	Project Development New Website (Phase II)	3.1.3	35,000.00	SC under FWC	Q4
39	PR Media campaign	3.1.3	40,000.00	OF under FWC	Q2-Q3
40	Communication support services: Campaign toolkit (graphic design, PR support)	3.1.3	40,000.00	OF under FWC	Q-4
41	Branded merchandise	3.1.3	4,000.00	OFs under FWC	Q3-Q4
42	Website hosting and maintenance (12 months)	3.1.3	6,000.00	SC under FWC	Q3
43	Communications IT Software (iStock, Genially, Newsweaver)	3.1.3	8,000.00	OFs under FWCs	Q1
44	On-site activities	2.1-2.10	1,604,000.00	OFs under FWCs	Q3-Q4
45	Travel for on-site activities	2.1-2.10	707,882.00	OFs under FWCs	Q3-Q4
46	Recorded webinars	2.1-2.10	60,000.00	OF under FWC (or via PO)	tbc
47	Implementation costs for PEL	2.1-2.10	24,000.00	OF under FWC	tbc
48	Online module production: eFirst Editorial services	2.1-2.10	4,000.00	OF under FWC	tbc
49	Online module update: Online trade	2.1-2.10	20,500.00	OF under FWC	tbc
50	Online module update: PN	2.1-2.10	20,500.00	OF under FWC	tbc

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51	Online module update: SIS II end users	2.1-2.10	20,500.00	OF under FWC	tbc
52	Online module update: SIS II for SIRENE	2.1-2.10	20,500.00	OF under FWC	tbc
53	eLessons editorial	2.1-2.10	21,500.00	OF under FWC	tbc
54	Sli.do licences	2.1-2.10	4,095.00	OF under FWC	tbc
55	Moodle training	2.1-2.10	60,000.00	OF under FWC	tbc
56	eLearning certification	2.1-2.10	30,000.00	OF/SC under FWC	tbc
57	Personal Business Skills (Open Sesame)	2.1-2.10	50,000.00	OF under FWC	Q1-Q4
58	Short term expert fee	2.1-2.10	65,000.00	Expert contracts	Q1-Q4
59	Exchanges	2.1-2.10	200,000.00	Orders under FWC	Q3-Q4
60	Research and Science Conference	1.3.2	100,000.00	Orders under FWC	Q4
61	EBSCO services ejournals and ebooks	1.3.1	12,000.00	SC under FWC	Q3-4
62	EBSCO services ejournals and ebooks	1.3.1	65,000.00	SC under FWC	Q4
63	EU-STNA report- presentation, editing, production	1.1.1	5,000.00	SC under FWC	Q4
64	Qualtrics licences for OTNA	1.1.2	7,000.00	OF under FWC	Q3
65	Missions	various	200,000.00	Orders under FWCs	
66	LEEd application maintenance/support	1.2.4	55,000.00	OF under FWC	4 installments, 1st one due
67	LEEd enhancements #2	1.2.4	15,000.00	OF under FWC	Q3-Q4 2021
68	LEEd - event management plugin	1.2.4	100,000.00	OF under FWC	Q4 2021 or 2022
69	Small buffer for LEEd (extra disk, bandwidth, change, etc.)	1.2.4	10,000.00	OF under FWC	???
70	Specific Contracts for Interim Staff	3.1	441,120.00	SCs under FWCs	44561

ADMINISTRATIVE EXPENDITURE

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