

CLARIFICATION no. 1

Procurement procedure CEPOL/PR/OP/2018/003 - Services to Support CEPOL Project Activities in the Western Balkans

Answers to questions sent by interested economic operators.

No.	Question	
1	In order to make available the necessary conference equipment (such as badges, nameplates, conference kits, etc.) in the meeting venues before the starting date of the event, could you please let us know if the shipment costs are covered as a reimbursable amount under the contract?	The mentioned conference equipment is supposed to be provided by the hotel within conference package (as described in chapter B.1.3.b. of the Tender specifications) and therefore no shipment costs will be covered under the contract.
2	Keeping in mind the invitation to tender that CEPOL has issued, could you please let us know if there is a minimum number of events to be implemented within a certain period? Of course, we acknowledge that the amount of events presented by CEPOL in the Annex III (Financial Proposal template) is indicative and it does not entail any settlement from the Contracting Authority	Altogether there will be at least 5 events for 20-40 people (at least 3 events during 2018) and additionally at least 5 events for 4-6 people.