

## Ex-ante publicity notice for negotiated procurement procedures

### CEPOL/2016/EAP/011 Interpretation and Translation Services – EU/Lebanon Counter-Terrorism Training Partnership

#### **Description of the Contract**

CEPOL, the European Union Agency for Law Enforcement Training, intends to award a service framework contract for the provision of interpretation and translation services in addition to the provision of interpretation equipment (microphones, headphones etc.) in Lebanon.

#### **Description of Services**

The objective of the contract is to enable CEPOL provide to participants of courses and meetings taking place in Lebanon with interpretation from English to Arabic (Levantine) and vice-versa. The service is to be carried out until May 2017.

The maximum volume of the contract will be €60,000 (excluding VAT) for all costs associated with the performance of the contract.

#### **Description of the procedure**

This ex-ante publicity is the first stage of a negotiated procurement procedure below €60,000 with a minimum of 3 candidates, through which the Agency may award the above-mentioned contract. The purpose for this notice is to support the Agency in the selection of the list of candidates to be invited to submit an offer for the contract.

CEPOL is looking for economic operators which meet the following criteria:

- Proven previous provision of interpretation and translation services to EU bodies, international organizations and/or Government bodies and agencies for at least 2 years;
- Experience in interpretation and translation in the field of international relations and diplomacy. Experience in interpretation and translation in the field of law enforcement would be an asset.

All economic operators interested in providing the above-mentioned services should send a declaration of interest before **28/08/2016** by email to [tenders@cepol.europa.eu](mailto:tenders@cepol.europa.eu) and copies to [mena@cepol.europa.eu](mailto:mena@cepol.europa.eu) with the same subject reference as indicated above.

In their declaration of interest, interested economic operators should demonstrate their ability to provide the relevant services. This information will be assessed by the Agency in order to select suitable candidates. All interested economic operators will be informed of the decision of the Agency. The Invitation to Tender and related documents will be provided by e-mail only to the selected candidates.

The Agency reserves the right not to launch the negotiated procedure. If that were the case, all interested economic operators would be informed of such decision.