

Budapest, 25 February 2022

Ex-ante publicity

Subject: Services for Police French Language (PFL) online course

CEPOL/2022/EAP/001

Description of the services

CEPOL – the European Union Agency for Law Enforcement Training - intends to award a single framework contract for services for the provision of development, implementation and evaluation of the Police French Language (PFL) online course to be organised for different group of learners (ideally two groups per year) over the upcoming three years. The online course for the first group is planned to be launched in Q4 2022.

With the PFL online course CEPOL provides opportunity for 60-100 law enforcement staff to access this course with the format of distance learning. Nominations will be approved by CEPOL for those whose work position and responsibilities require the use of French Language in the framework of cross border law enforcement or judiciary cooperation. The entry level of learners of the online course shall be A2 level (based on self-assessment by the nominated learners) according to the Common European Framework of References for languages (CEFR)¹ and by the end of the course learners shall be able to achieve the level of B1, independent user, in the following four skill areas:

- Speaking – active
- Writing – active
- Listening – passive
- Reading – passive

For that CEPOL intends to procure the services of a certified language institute.

Objective of the contract

The aim of this procurement procedure is to find a contractor who is able to offer a French language course that is implemented fully online. The work language during the development but also during the implementation and evaluation shall be English. All meetings with CEPOL stakeholders and the instructions along the course shall be held in English. Therefore it is essential that teachers and learners possess appropriate English language skills (at least B2 level). The content of the online course supposed to cover 125 study hours, appropriate length for the course should be proposed by the candidates. On top of the essential everyday French it shall contain vocabulary specific to the Law Enforcement area (if required, CEPOL can provide a list of specific terminology in English to the successful tenderer). The online course shall be supported by a learning platform, the content and support materials shall be designed

¹ See the policy of Council of Europe, Modern Languages Division, Strasbourg, Cambridge University Press <https://rm.coe.int/16802fc1bf> for details on the language skills as identified by the Common European Framework Reference for language learning (CEFR)

in an engaging format by applying contemporary technologies and instructional design available on the market today.

The successful tenderer will be able to use the Learning Management System of CEPOL that runs on Moodle Workplace or may provide the entire set of learning materials compatible with CEPOL's LMS, Moodle Workplace. The entire content of the online course shall be designed and implemented through CEPOL's virtual learning platform. The successful tenderer is expected to manage a group of 60-100 learners who will join the distance learning option from their counties. Depending on the local regulations some learners might be able to work on the course content during working hours while others might be available in their spare time. Therefore the work programme shall not focus fully on scheduled sessions but shall give the flexibility also for self-pace learning activities. Some planned and communicated synchronous sessions though can still be integrated. The successful tenderer shall keep a balanced methodology to engage learners on an individual but also on a group level and work out a strategy that provides technical and professional support if required. The successful tenderer must be able to report the progress of the learners to CEPOL and assess their improvement. At the end of the online course the contractor shall issue a certificate for the trained participants.

Good practices and useful resources shall be collected through the entire project for future reference.

The indicative budget for all costs associated with the performance of the contract is 95.000 Euro (excluding VAT).

Description of the procedure:

This ex-ante publicity is the first stage of a negotiated procedure with at least 5 candidates through which CEPOL may award the above-mentioned contract².

All qualified economic operators interested in providing the above services may express their interest by sending an e-mail with the subject '**CEPOL/2022/EAP/001 - Services for Police French Language (PFL) online course**' to tenders@cepol.europa.eu together with their name, address and business details no later than **11 March, 2022**.

This publication has an indicative value and constitutes no obligation for CEPOL.



Maria Montserrat Marín Lopez

Executive Director

² This publication is made pursuant to Annex 1, point 3 of Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union, that provides for ex ante publicity on the internet for contracts with an estimated value below the Directive thresholds.