

**Ex-ante publicity**

**Subject: Provision of training services –**

**Moodle workshop and further professionalization**

**CEPOL/2020/EAP/007**

**Description of the services:**

CEPOL – the European Union Agency for Law Enforcement Training – following the restrictions of COVID19 is becoming further digitalised and increasing the number of courses that will be delivered online in 2021 and in 2022. The main scope is to cover all training needs required with the help of the online activity managers enclosing the priority crime areas within EU.

All of the online courses will be created and run through the Learning Management System of CEPOL that is based on Moodle and Moodle Workplace.

The responsible “online activity managers” and selected colleagues from the project or selected support staff from the Training Unit need to get acquainted with the Moodle features and the new capabilities of Moodle Workplace, in order to be able to design and support a professional online course and offer a high quality training experience to all participants. For that CEPOL foresees the need of a training package that includes a basic instructional design training (incorporating CEPOL’s processes), Moodle workshop and potential other training resources.

**Objective of the contract:**

The aim of this procurement procedure is to find a contractor that is able to offer a 3-day long Moodle workshops in March 2021 and in 2022, delivered either face to face at CEPOL’s Headquarters, located in Budapest, Hungary or online, depending on the circumstances. The programme of the workshop shall reflect the usage of the main and most frequently used activities and resources of Moodle and Moodle Workplace, that an online activity manager needs to use when designing, implementing and evaluating an online course. The size of the group will depend on the type of delivery.

The contract shall also cover consultancy services in the ‘design & development’ and also in the ‘implementation’ phase and further training resources for the professionalization of those involved into future CEPOL online courses, including online coaching or additional online training courses available in the market. Good practices and useful resources shall be collected through the entire project for future references.

The indicative budget for all costs associated with the performance of the contract for its whole duration (2 years) is 120.000 Euro (excluding VAT).

**Description of the procedure:**

This ex-ante publicity is the first stage of a negotiated procedure with at least 5 candidates through which CEPOL may award the abovementioned contract<sup>1</sup>.

All qualified economic operators interested in providing the above services may express their interest by sending an e-mail with the subject 'CEPOL/2020/EAP/007 - Provision of training services – Moodle workshop and further professionalization' to [tenders@cepol.europa.eu](mailto:tenders@cepol.europa.eu) together with their name, address and business details no later than **27 October 2020**.

This publication has an indicative value and constitutes no obligation for CEPOL.



Dr. h.c. Detlef Schröder

Executive Director

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<sup>1</sup> This publication is made pursuant to Annex 1, point 3 of Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union, that provides for ex ante publicity on the internet for contracts with an estimated value below the Directive thresholds.