

Questions and Answers

Clarifications to Call for proposals for grant agreements for the implementation of CEPOL residential activities 2019

I. Clarifications received and responded before the deadline 28 September

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| Clarification No 1 - 4 (response give on 23 August 2018): Questions related to the date of implementation, hotel ceilings and daily allowance |
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Dear CEPOL Framework Partners,

I would like to inform you that we have received four queries regarding the “Call for Proposals for Grant Agreements for the Implementation of Residential Training Activities 2019” from Poland. Hereby I am pleased to share the original questions and the responses with you.

Clarification No 1 – date of implementation

Question: Police Training Centre in Legionowo, Poland, is planning to implement the course 47/2019: Violent attacks against public - amok shootings. Are there any obligatory dates for its implementation?

Answer: No there are no obligatory dates. The application form (Annex 4 of the Call for proposal) contains a recommendation when the course could be scheduled as we do not want all CEPOL activities done at the same time. For 47/2019 this recommended period is Quarter 4 (October-December). CEPOL fully understands that the national institutions have their own obligations therefore this recommended date can be changed if you wish to do so. **If you want to organise an activity in a different quarter please indicate that in your grant application under point 2.6 “Specific comments”.** In general CEPOL prefers the early implementation of training activities so if you decide to deliver the activity earlier that pleases us very much.

Clarification No 2 – hotel ceiling and daily allowance

Question: As the Police Training Centre is going to organize a CEPOL course in 2019 I kindly ask you to clarify the amount of money for hotel ceiling and daily allowance (are they 145/72 EUR or 116/67 EUR per person?).

Answer: For Poland the hotel ceiling is 116 Eur/day and the daily allowance is 67 Eur/day. Please find a table attached to this email containing the information on hotel ceilings and daily allowances. Link to the table: <http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32016R1611&from=EN>

Clarification No 3 – tax and a national insurance liability if fees paid to trainers

Question: REFERRING TO 5. TAX AND NATIONAL INSURANCE (of T27) COULD YOU CONFIRM THAT THE TRAINER IS RESPONSIBLE FOR DECLARING ANY TAXATION RESULTING FROM HIS FEE **IN HIS OWN COUNTRY?**

Answer: Yes I confirm. The Trainer is responsible for declaring taxation and national insurance obligations resulting from the paid fees nationally (where she/he resides for tax purposes). The meaning here is that the organiser institution has no responsibility in this matter.

Clarification No 4 – international travel of trainers

Question: Referring to the previous correspondence we would like to ask the question about international travel of the trainers. What happens when the organiser has already bought the plane ticket for the trainer but he/she is not able to participate in the course due to unexpected circumstances (illness etc.).

Will CEPOL reimburse the cost of this ticket?

Answer: Yes. This do happen occasionally and we understand that it is not the organiser partner`s fault so we fully reimburse the costs of the already booked travel. We need a reasonable explanation to be provided in the financial claim.

Kind regards,

Gabor Bota

Clarification No 5 (response give on 03 September 2018): Questions related to the EJTN cooperation

Dear CEPOL Framework Partners,

I would like to inform you that we have received a query regarding the “Call for Proposals for Grant Agreements for the Implementation of Residential Training Activities 2019” from France. Hereby I am pleased to share the original question and the response with you.

Question: Regarding the activities where is indicated "in cooperation with EJTN", we note that the applicant has to approach this partner at the stage of application. Could you please give us the details of this partner?

Furthermore, could you please confirm that the maximum budget indicated on annex 3 for such activities is only for financing the 26 participants funded by CEPOL, and not the participants from EJTN.

Answer: The European Judicial Training Network (EJTN) can be contacted via: Monica.MARTI-GARCIA@EJTN.EU and michael.korhonen@ejtn.eu

Tel: +32 2 289 50 22; +32 483 34 89 08

Yes I can confirm that the CEPOL budget shall cover only the costs of 26 participants. EJTN is fully financing the attendance of their participants (12-14).

While EJTN participants do not cause any financial burden to the framework partner that implements the activity the partner shall ensure that EJTN participants (prosecutors, judges) can also attend the course (e.g. training room is big enough). EJTN as a partner usually also provides trainers for these activities (costs are covered by EJTN) not only participants. Therefore CEPOL requests the early engagement of EJTN in the planning of the activity.

Kind regards,

Gabor Bota