

CLARIFICATION no. 1
Procurement procedure CEPOL/PR/OP/2014/003 – Five Year External Evaluation of CEPOL

Answers to questions sent by potential tenderers

No.	Question	Answer
1	<p>Under the Tender Specifications, Section C.4 states that “the tenderer shall dispatch his tender not later than the <u>date and time</u> indicated in Section B.8.” However, Section B.8 only specifies the date and does not include a time. Would you please be able to clarify the deadline time for dispatch?</p>	<p>Please refer to the Invitation to Tender which specifies: Tenders must be submitted in one of the following ways:</p> <ul style="list-style-type: none"> • Either by registered post or by courier service, dispatched no later than <u>2 February 2015</u>, in which case the evidence of the date of dispatch shall be constituted by the postmark or the date of the deposit slip. • Or by hand delivery to CEPOL premises no later than <u>17:30 hours (Budapest time) 2 February 2015</u>, directly or by a representative of the tenderer. In this case, a receipt must be obtained as proof of submission, signed and dated by the CEPOL official taking delivery. Please note that CEPOL working hours are 09:00-17:30 hours from Monday to Thursday and 09:00-15:30 hours on Friday. It is closed on Saturdays, Sundays and CEPOL Public Holidays. In order to ensure punctual hand delivery, the tenderer is strongly advised to take into account the time needed for security checks when entering the CEPOL premises and for the actual handover of its tender to the CEPOL official in charge of taking delivery. CEPOL may not be held liable for any delays incurred by the tenderer when in CEPOL’s premises; the tenderer alone is responsible for ensuring that its tender is delivered on time.