

CLARIFICATION no. 2
Procurement procedure CEPOL/PR/OP/2016/004 – Communication services for CEPOL

Answers to questions sent by potential tenderers

No.	Question	Answer
1	The table in the Tender Specification regarding the Financial Offer (page 27) is different from that of in Annex II – Financial Proposal. Which one should we submit?	The table you referred in the Tender Specification B.7.4. - RE-OPENING OF COMPETITION - AWARD OF SPECIFIC CONTRACTS is for information purposes. It will be implemented when the Contracting Authority will reopen the tender between the successful tenderer on a later stage for concluding the specific contract. However there are some administrative error in the Table, therefore it is amended.
2	Financial Offer table of the Tender Specification: What do you mean by global price? What is the methodology of calculating the global price? Is it only adding the Total prices?	At this stage the tenderer has to submit the Annex II. The financial evaluation will be made on the basis of the total price offered in the model financial offer (Annex II) Please see at Technical Specification B.7.2. Financial Evaluation. The B.7.4. is just for information purposes regarding the stage when the Contracting Authority will reopen the tender.
3	Annex II – Financial Proposal: There is “Rebranding project” indicated in the first row. Isn’t it “communications project” instead?	Yes it is “communications project”.
4	In both cases it is written that Global Price/Total price should not exceed the maximum budget defined for the specific contract. Is it the EUR 250,000 /4 years? Or should	This is not relevant at this stage of the process. In case of the implementation of the Framework Contract after the reopening it cannot exceed the maximum budget defined in the specific contract.

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	we divide it with 4 and calculate with an annual amount (EUR 62,500)?	
5	In both cases it is written that Price per Man-day should not exceed the prices defined in the framework. What amount do you mean by this?	That means the final price offer when CEPOL reopen the tender cannot exceed the price what the tenderer offered at this stage of the procedure.
6	In the SOW it is written that training activities should be evaluated as well (besides communications activities). In Annex II there is no row for pricing the evaluation of training activities. Where should we indicate the price offer for the latter?	The training activities are the one organised by CEPOL. What needs to be evaluated is the communication around these activities. Hence, there is no need to provide any specific pricing for the evaluation of training activities.