

DECISION 48/2010/GB
OF THE GOVERNING BOARD OF THE EUROPEAN POLICE COLLEGE
APPROVING THE CONTINUATION OF THE
CEPOL EUROPEAN POLICE SCIENCE AND RESEARCH BULLETIN

Adopted by the Governing Board
on 9 December 2010

JHVB

CEPOL- Approving the continuation of the CEPOL European Police Science and Research Bulletin

The GOVERNING BOARD,

Having regard to the Council Decision 2005/681/JHA of 20 September 2005 establishing the European Police College (CEPOL) ⁽¹⁾, and in particular Article 7 (d) thereof;

Having regard to the 12th CEPOL Governing Board, taking note of the efforts to develop a Research and Science Bulletin ⁽²⁾;

Having regard to the 15th CEPOL Governing Board taking note of the development of guidelines for the Police Science and Research Bulletin (with amendments) and inviting the Training and Research Committee to report the results of the pilot and to present a proposal for the permanent continuation of the Bulletin to the Governing Board ⁽³⁾;

Having regard to the approval of the Training and Research Committee of the pilot assessment-report delivered by the Chair of the Research and Science Working Group ⁽⁴⁾,

Having regard to the advise of the Strategy Committee ⁽⁵⁾;

Whereas:

- (1) It is for the Governing Board to approve the continuation of the *European Police Science and Research Bulletin* as a Research & Science-product of CEPOL;
- (2) The Research and Science Working Group has been tasked to assure the publication of the *European Police Science and Research Bulletin* ⁽⁶⁾;
- (3) The necessary funds will provided in CEPOL's annual budget;

HAS ADOPTED THIS DECISION:

Article 1

The Governing Board approves the continuation of the publication of the *European Police Science and Research Bulletin* ("Bulletin") by CEPOL after the pilot period, which has been seen as successful and promising for the future. The Bulletin serves CEPOL's genuine task "to disseminate research findings and best practice". The

¹ OJ L 256, 1.10.2005. p.63

² OoP 12th Governing Board (May 2008), item 10.5

³ OoP 15th Governing Board (February 2009), item 7.8

⁴ 18th meeting of the TRC in Bramshill on 10-11 November 2010, agenda item 6.4.4

⁵ 21st meeting of the Strategy Committee on 25th November 2010, agenda item 24.3

⁶ GB Decision 2/2010/GB, Annex A4.B4 Tasks (5.)

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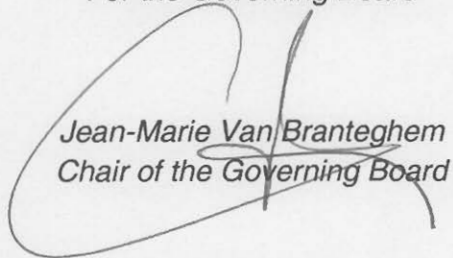
Bulletin will be produced and edited by the Research and Science Working Group according to the rules and regulations laid out in the annex to this decision.

Article 2

The decision shall take effect on the day following that of its adoption.

Done at Limelette, 9 December 2010

For the Governing Board


Jean-Marie Van Branteghem
Chair of the Governing Board

EUROPEAN POLICE SCIENCE AND RESEARCH BULLETIN

1 Purpose

The "European Police Science and Research Bulletin" (*Bulletin*) is established as an official electronic periodical of the European Police College (CEPOL) for the purpose of

- facilitating the distribution of research findings and good practice
- supporting a European approach to the main problems facing Member States in the fight against crime, crime prevention and the maintenance of law and order and public security
- promoting a European approach to scientific research on police matters / police science
- optimising cooperation between CEPOL's various components in particular in the field of science and research on police, policing, internal security, combating and prevention of crime

2. Aims & Scope

The *Bulletin* is dedicated to the publication and dissemination of:

- information about recently finalised or ongoing research projects or programmes in the field of police, policing or security research – in particular in the Member States and or in relation to CEPOL's cooperation partners;
- calls for cooperation in developing joint police research projects across Europe
- summary reviews of significant original research results in all areas of police science and research as well as of security research;
- information about police research centres operating in Member States and CEPOL's cooperation partners;
- information about publications of police and security research issued outside the CEPOL framework;
- occasional editorials, addressing specific matters of issues concerning European police science and research (editorials will be solicited by invitation only);
- reviews of methodological developments in police science and research;
- correspondence commenting on previous reviews or information;
- brief reviews of outcomes of Police Science and Research activities organised by CEPOL;
- information about forthcoming international police science and research conferences, seminars or symposia;
- information about funding opportunities for police science and research.

3. Target Group & Dissemination

The *Bulletin* is produced to serve the growing community of police practitioners, police training and education staff and research professionals, having a professional interest in the area of police research, especially from a European perspective.

In the first line the *Bulletin* is a tool to transfer scientific information to participants, trainers and managers in CEPOL's training activities (e.g. courses, seminars, common curricula, exchange programme, e-learning modules), particularly with a view to self-study and assignments, and to promote European debate about the findings of police research and development:

- Police colleges/institutes for senior officers in EU Member States and of CEPOL's cooperation partners;
- Course/Seminar managers responsible for implementing CEPOL activities;
- Participants in CEPOL courses and seminars;
- Members of CEPOL committees, working groups, sub-groups and project groups;
- Registered users of CEPOL's e-Net and e-Library;
- Universities, research institutes, and students who participate in relevant Master and PhD programmes related to policing or crime investigation in Member States and of CEPOL's cooperation partners

All new and recent issues and a *Bulletin* Archive will be available for download through the non-restricted area of CEPOL's website (www.cepola.europa.eu). In future, from the moment a list server will be established in the CEPOL Secretariat, interested persons and institutes can subscribe the *Bulletin* to an automated delivery of the last issue as pdf-file. The *Bulletin* will then disseminated **through e-mail** and **free of charge** to all subscribed persons and institutes.

4. Contributions

Contributions are foreseen from

- police officers and researchers within and outside the police organisation in the Member States and of cooperation partners,
- researchers, research institutions and editors of specialized literature outside the CEPOL framework,
- course/conference managers, trainers, teachers, experts or keynote speakers in CEPOL activities,
- members of the Research and Science Working Group (RSWG),
- National Contact Points and National Research & Science Correspondents
- Readers of the *Bulletin*.

All of them are asked to submit short information, reviews and notices for publication. "Manuscript Submission Guidelines" are published on CEPOL's website. (*Annex 1*) Contributions must comply with the "Manuscript Submission Guidelines".

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Contributions not written in English and not meeting the "Manuscript Submission Guidelines" will not be accepted. Priority will be given to submissions from European countries.

All contributors are asked to send in a disclaimer. (*Annex 2*)

5. Publication

The *Bulletin* is published by CEPOL.

The Research and Science Working Group (RSWG) manages the production, including gathering and editing the content, and is entrusted with the professional accountability.

The CEPOL Secretariat is in charge of the production of the *Bulletin-files* and the publication on CEPOL's website.

6. Editorial Team

Each issue is composed and produced by an editorial team of three members of the RSWG. The membership in the editorial team rotates among the members of the RSWG. Each editor passes duties to another member after at least two, but not more than three issues.

The editorial team communicates routinely through the electronic means of the e-Net and meets on the occasion of RSWG meetings, assuring that editorial tasks are properly taken care of.

The composition of the current editorial team and the meeting dates are published on the restricted area of CEPOL's website.

Any request for advice and any dispute among the Editorial Team are referred to the RSWG for consideration and final decision.

The editorial team informs the relevant National Contact Point of any contribution from the respective country accepted for publication.

7. Editorial Assistance

The CEPOL Secretariat provides support in the editorial process, in particular for proofreading, the layout and the input of the *Bulletin* to CEPOL's website.

The CEPOL Secretariat may outsource these tasks when necessary.

8. Registration

The ISSN assigned to the *Bulletin* is: 1831-1857

The *Bulletin* will be posted on the EU Bookshop.

9. Copyright Notice

All issues of the *Bulletin* are copyrighted on the front-page as follows:
© European Police College (CEPOL), 2010

10. Layout

The layout of the *Bulletin* is in line with CEPOL's corporate design image.

The layout is undertaken in the CEPOL-Secretariat.

The final edition is in pdf-format and the size of the file is kept to a minimum to allow smooth distribution.

11. Information for contributors and readers

The following information regarding the *Bulletin* is published on CEPOL's website:

- General information about principles, aims, expected contributions, publisher, editorial team and publication process;
- Manuscript Submission Guidelines
- Disclaimer form
- Annual timetable for publication with dates for the individual issues
 - for submitting contributions to CEPOL
 - for going to press
 - for publication

12. Budget

Considering that the *Bulletin* will be edited and published electronically, only registration and communication costs as well as editorial costs arise. In addition costs for accommodation and food for one additional day and overnight to the RSWG meetings for the members of the editorial team shall be covered by the CEPOL budget (no additional travel costs will be incurred as the editorial team meetings will coincide with the RSWG-meetings).

13. Reproduction

Reproduction of contributions to the *Bulletin* can be authorized by CEPOL, provided the source is acknowledged, except for commercial purposes.



Manuscript Submission Guidelines

Principles

Contributions must align with CEPOL's objectives. They have to deal with topics linked to police organisation, police training and education, police research and science, security research or general policing matters. International benchmarking and comparative studies are of highest interest for the *Bulletin*. Raw national statistics or official reports do not match with the aims of the *Bulletin*.

Contributions addressing information or research objectives or results that violate the European Convention on Human Rights or the Charter of Fundamental Rights of the European Union or the European Code of Police Ethics will be rejected.

Notes for Contributors

1. Contributions should be submitted by e-mail in MS Word (.doc), RTF or TXT format to: research.bulletin@cepol.europa.eu
2. For contributions already published elsewhere the contributor has to confirm that for previously published contributions in another place the permission by the publisher for reprint is given. Reference to the place of the first publication has to be given in the *Bulletin*.
3. On an extra page added to each submitted contribution the following information should be given:
 - full name of the contributor, affiliation, institutional and email address, telephone and fax numbers;
 - information about kind of submission (e.g. title and author(s) of research reports, book review, project report, conference announcement)
4. Research reports must include:
 - Name of the study
 - Name of the searchers
 - Abstract
 - Aims of the study
 - Methods – Methodology
 - Results
 - Conclusion
 - Keywords

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5. Contributions should regularly not exceed 9000 characters in total (including all references and footnotes). All material should be double-spaced. Each page of the manuscript should be numbered.
6. Contributions are reviewed by an Editorial Team for accordance with the concept and principles for the *Bulletin*.
7. Contributors will receive proofs of their contributions and will be asked to send their corrections to research.bulletin@cepol.europa.eu. They will receive information about the publication after input to the CEPOL Website.
8. Contributors are reminded that the *Bulletin* is likely to have a substantial practitioner readership as well as an international readership. Contributions should be drafted with this in mind.
9. Disclaimers: Statements of fact and opinion in the contributions to the *Bulletin* are those of the respective contributors and not of the *Bulletin* of CEPOL. Neither CEPOL nor the *Bulletin* make any representation, expresses or implied, in respect of the accuracy of the material in this *Bulletin* and cannot accept any legal responsibility or liability for any errors or omissions that may be made. The reader should make his/her own evaluation as to the appropriateness or otherwise of any experimental technique described.

All contributors are asked to fill in the disclaimer form which can be found on CEPOL's website (www.cepol.europa.eu) and to add it to the submitted contribution.



POLICE SCIENCE AND RESEARCH BULLETIN DISCLAIMER

Attached I submit a contribution for inclusion in the CEPOL Science and Research Bulletin (*Bulletin*). I confirm that I understand and agree completely to the following:

In case of an original contribution

I confirm that the contribution is my own, original and that copyright does not exclusively belong to any third parties who are unaware of this submission.

I agree that my original contribution can be reproduced in full or in part in the *Bulletin* and that further reproduction in CEPOL's e-Net is authorised, provided the source (CEPOL Police Science and Research *Bulletin*) is acknowledged.

In case of a formerly published contribution

I confirm that for previously published contributions in another place the permission by the publisher for reprint is given. Reference to the place of the first publication will be given in the *Bulletin*.

Sources

I confirm I have quoted all sources in full.

Editing

I agree that my submission can be edited, editorial amendments and corrections (e.g. language, spelling, grammar, style), can be carried out without consultation and that images can be added to illustrate my submission without my prior consent.

Legal

I confirm that the contribution does not contain any item or material that is considered illegal for publication in my country.

Name:.....

Contact address / phone / e-mail:

Date:.....

Please return the completed disclaimer together with the contribution for the *Bulletin*
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