

DECISION 17/2011/GB

OF THE GOVERNING BOARD OF THE EUROPEAN POLICE COLLEGE

AMENDING DECISION 30/2006/GB OF THE GOVERNING BOARD

OF THE EUROPEAN POLICE COLLEGE

LAYING DOWN ADMINISTRATIVE RULES, COMMITMENTS AND

GUIDELINES FOR ITS COURSES AND SEMINARS

Adopted by the Governing Board
15 June 2011

THE GOVERNING BOARD,

Having regard to Council Decision 2005/681/JHA of 20 September 2005 establishing the European Police College (CEPOL) ⁽¹⁾, and in particular Articles 7, 15, 16, 17 and 18 thereof;

Having regard to the proposal of the Director,

Whereas:

- (1) Decision 30/2006/GB should be in compliance with the requirements of sound financial and administrative management in particular with the principle of annuity;
- (2) Decision 30/2006/GB should provide a solid and transparent basis for the reimbursement of costs;
- (3) It is therefore desirable to amend Decision 30/2006/GB of the Governing Board of the European Police College laying down administrative rules, commitments and guidelines for its courses and seminars accordingly, particularly its Annex 1;

⁽¹⁾ OJ L 256, 1.10.2005, p. 63.

HAS ADOPTED THIS DECISION:

3.2.5.1 will be replaced by:

At the occasion of submitting an application for a grant agreement, the applicant can indicate the request for an advanced payment'; the pre-financing can be awarded up to 75% of the total reimbursable costs.

In order to make the payment, the completed Legal Entity and Financial Identification Form with supporting documents shall be sent to the CEPOL Secretariat for validation.

Payments shall be made to the partner's bank account or sub-account as already supplied to CEPOL Secretariat, denominated in Euros. However, the organiser may ask for payment in their local currency.

All non-EURO transactions shall be carried out by using the monthly exchange rate of the Commission's Accounting Officer (Inforeuro rate).

4.3.2 will be replaced by:

After the Grant Agreement had been signed by both parties, and, if applicable, discussions referring to the adjustment of estimated costs have taken place, advance payment will be made within three weeks after signing by both parties if indicated at the occasion of submitting the application for the grant . '

3.2.4.1 will be replaced by:

An amount up to a maximum of 4% and for courses/seminars/conferences lasting more than 8 days up to a maximum of 3% of the total eligible costs can be reimbursed by CEPOL, based on external and or internal invoices concerning organisational costs.

Organisational costs will be reimbursed by CEPOL for following:

- Costs for the bus transport to the farewell dinner if necessary.
- Costs for posters / displays.
- Costs for invited additional guests for the farewell dinner (e.g. representatives of the ministries and / or academies).

- In case it is a bigger event like a conference: costs for the meals provided to additional supporting staff

As gifts / farewell presents are provided by the Secretariat claims for reimbursement for presents are not eligible.

Staff costs are also not eligible for reimbursement.

In exceptional circumstances the CEPOL Director may approve a higher expenditure of organisational costs.

In cases where the course organiser, due to the legal regulations on the national level, can not be directly reimbursed by CEPOL and needs to use the service of a foundation or service provider for the implementation of the activity a reimbursement for costs related to this service up to 7 % of the total eligible costs can be granted in addition to the above mentioned limit.

This needs to be declared in the process for the Grant Agreement.

Article 2
Entry into force

This Decision shall take effect on the day of its adoption.

Done in Budapest, 15 June 2011

For the Governing Board

József Boda
Chair of the Governing Board